

亞洲空運中心 流動電子收貨記錄預先申報功能 使用手冊

2.1 版

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引言

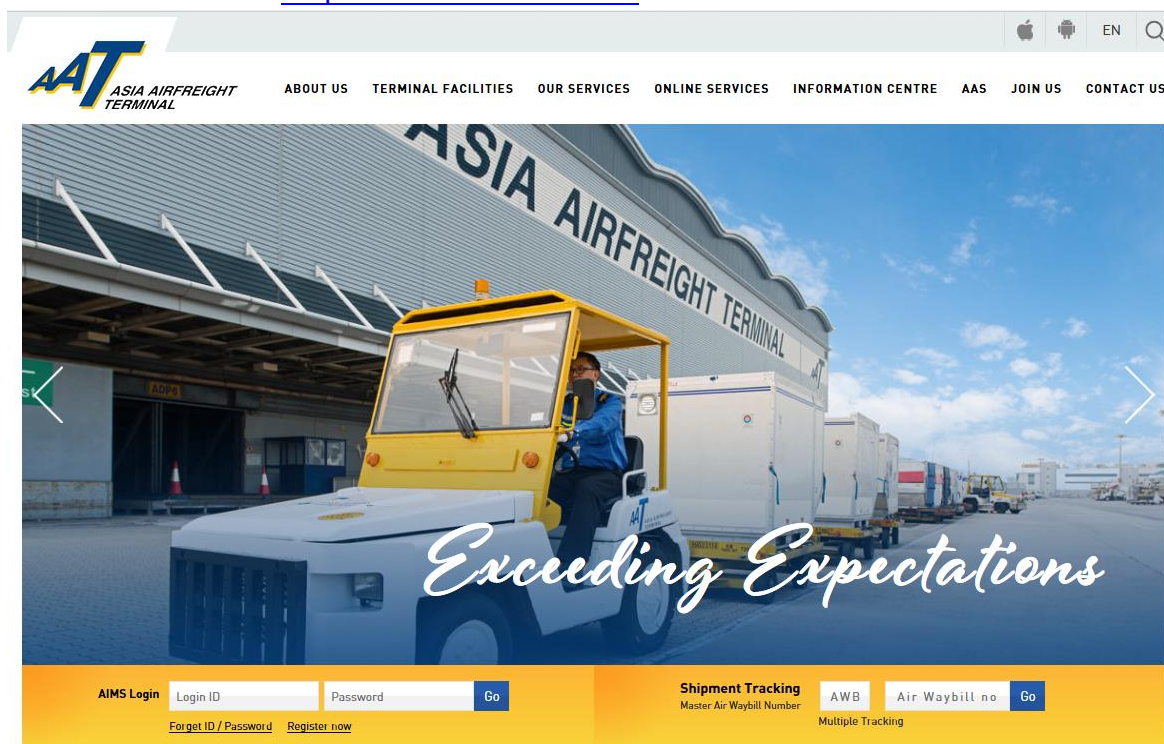
預先貨物申報(mRCL Pre-declaration)能為客戶減少在貨站輪候列印收貨記錄(RCL)的時間。用戶只需於貨物交到空運貨站前，預先在亞洲空運中心互聯網管理系統內輸入貨物的詳細資料。當貨物完成交收後，用戶便可於 貴公司列印流動電子收貨記錄 (mRCL) 與貨運提單一併遞交。此功能可為寄貨人及空運公司大大節省時間及資源。

使用流動電子收貨記錄預先申報功能，客戶必須先登記成為亞洲空運中心互聯網管理系統用戶。登記費用全免、程序簡便。

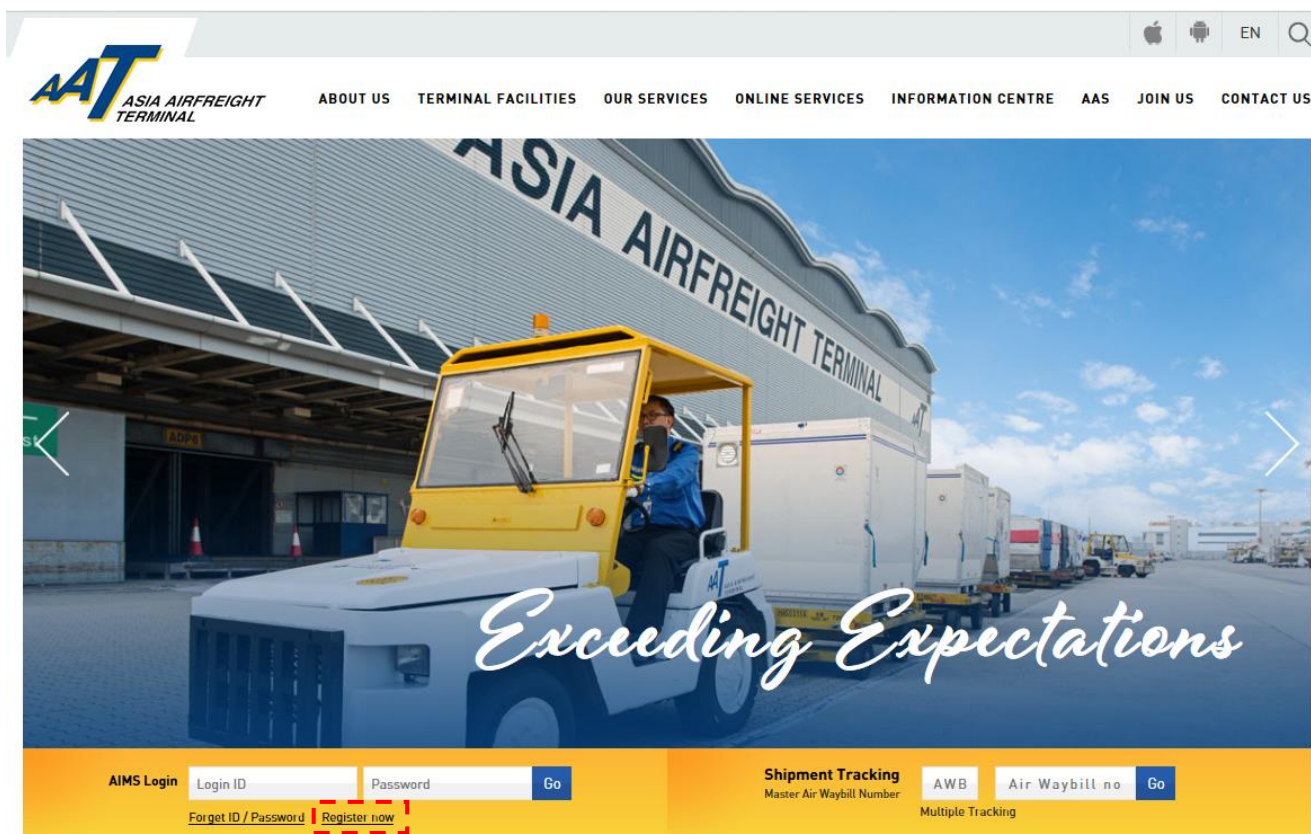
本使用手冊旨在為使用者在建立、刪除、更新及查詢散貨、預裝及混合預裝貨物的預先貨物申報提供輔助。本使用手冊亦會提供指引，協助使用者註冊成為亞洲空運中心互聯網管理系統用戶。

註冊成為亞洲空運中心互聯網管理系統用戶 (非註冊用戶適用)

1. 開啟瀏覽器並輸入網址: <https://www.aat.com.hk> , 進入以下版面。



2. 按「立即登記」(“Register now”)開始註冊程序。



3. 於彈出示窗填寫註冊資料
(黃色空格必須填寫)

Register

Company Information

<p>Company Name <input style="width: 90%; height: 15px;" type="text"/></p> <p>Nature of Business <input style="width: 90%; height: 15px;" type="text" value="-Select-"/></p> <p>Business Registration No (for Hong Kong registered company only) <input style="width: 90%; height: 15px;" type="text"/></p> <p>Address <input style="width: 90%; height: 15px;" type="text"/> <input style="width: 90%; height: 15px;" type="text"/> <input style="width: 90%; height: 15px;" type="text"/> <input style="width: 90%; height: 15px;" type="text"/></p> <p>City <input style="width: 90%; height: 15px;" type="text"/> </p> <p>Country <input style="width: 90%; height: 15px;" type="text"/> </p> <p>Telephone (Office) <input style="width: 90%; height: 15px;" type="text"/></p> <p>Email <input style="width: 90%; height: 15px;" type="text"/> <input style="width: 10%; height: 15px;" type="text"/></p> <p>Fax <input style="width: 90%; height: 15px;" type="text"/> <input style="width: 10%; height: 15px;" type="text"/></p>	<p>IATA Code <input style="width: 20px; height: 15px;" type="text"/> - <input style="width: 20px; height: 15px;" type="text"/> - <input style="width: 20px; height: 15px;" type="text"/></p> <p style="text-align: center; font-size: small;">* The address field should not consist of any symbol.</p> <p>Postal Code <input style="width: 90%; height: 15px;" type="text"/></p> <p>Contact No <input style="width: 90%; height: 15px;" type="text"/></p>
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Commercial Information

1 Press Release 2 Important Notice 3 Newsletter 4 Others

E-mail Address:

I agree the use of data for the purpose of receiving Asia Airfreight Terminal Co. Ltd.'s latest commercial information as stated above.

Notification

This section is applicable to Cargo Agents only

	Email	Fax
Truck Dock Booking	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>
Equipment Issue Request (EIR) Notification (for empty ULD release)	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>
mRCL Notification (for alert upon cargo acceptance)	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>
eCAN Notification (for cargo arrival notice)	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>
Departed Cargo Notification	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/> <input style="width: 95%; height: 15px;" type="text"/>

House Manifest Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
FHL Amendment Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
Demurrage Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
eAWB Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>

Company Administrator

Administrator Name	<input type="text"/>	*Please be reminded that the administrator is the person who response for manage the main account of AIMS (e.g. Change contact Info, Request for Password reset, etc)	
Title	<input type="text"/>		
Preferred User ID	<input type="text"/>	<input type="button" value="Check Availability"/>	
Password	<input type="text"/>	Reconfirm Password	<input type="text"/>
Email	<input type="text"/>	Contact No	<input type="text"/>

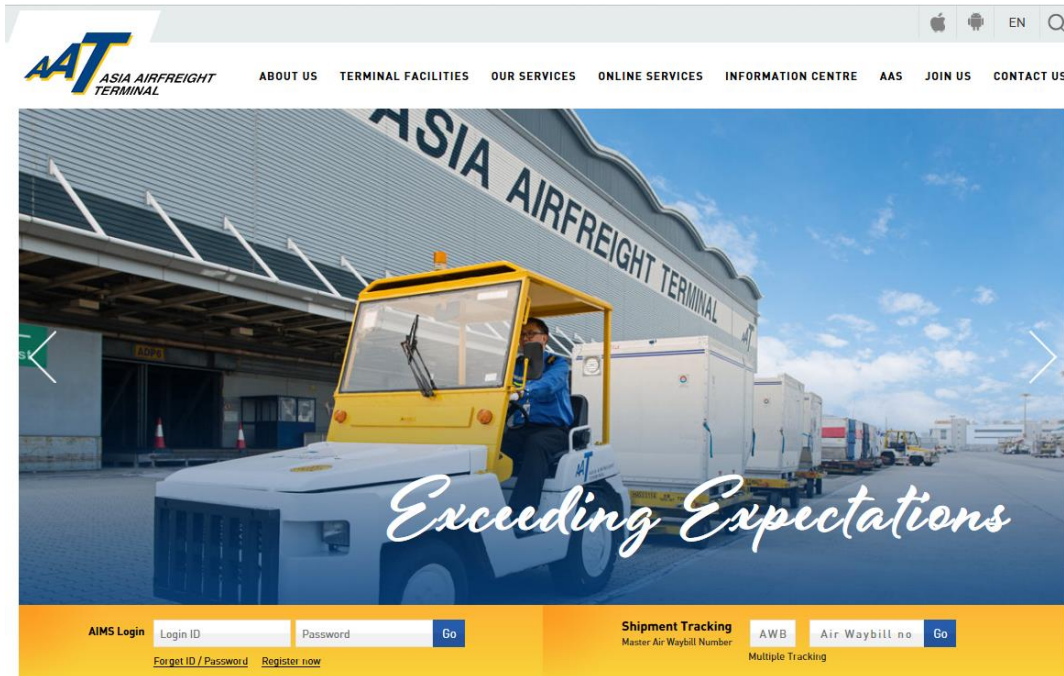
* Yellow colour denotes field is mandatory

1. Preferred User ID (in lowercase) and Password should consist of 6-16 and 6-32 alphanumeric characters respectively.

- 填畢所需註冊資料後，按“Submit”按鈕以完成註冊程序，並請傳真 貴公司的商業登記證副本至我們的顧客服務及行政部 (傳真號碼: 2215 0152) 以作進一步的處理。
- 完成。

開始使用預先申報貨物功能

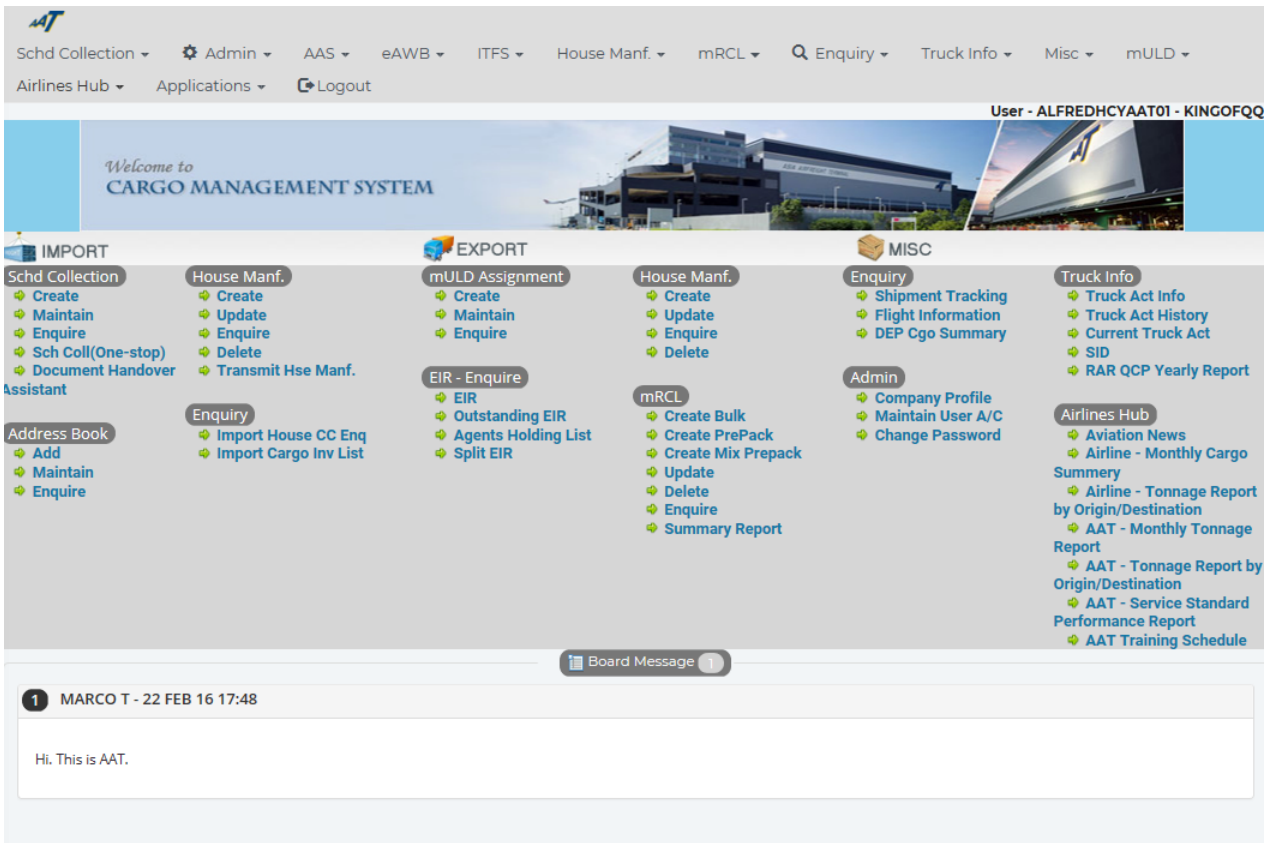
1. 開啟瀏覽器並輸入網址: <https://www.aat.com.hk>，進入下列版面。



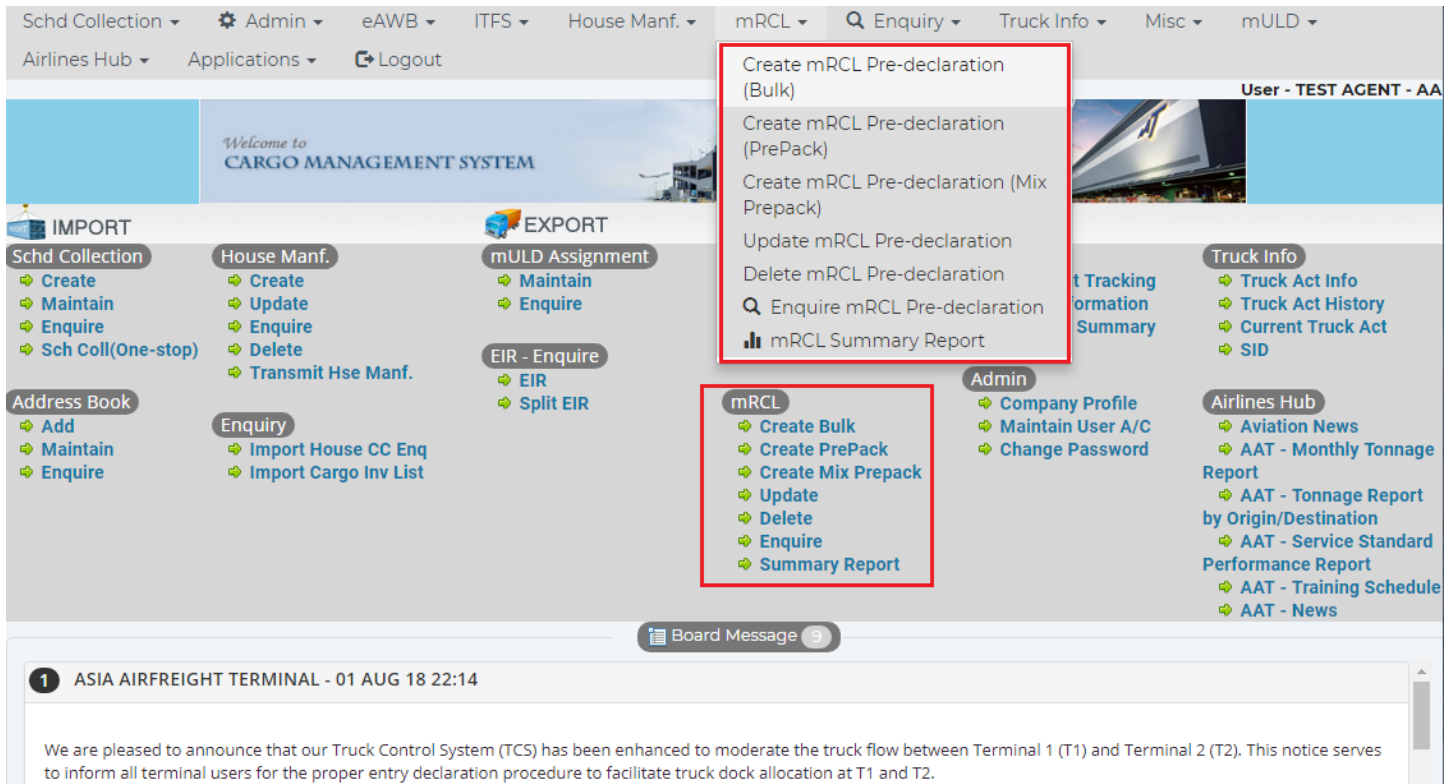
2. 輸入登入 ID 及密碼。按“ Go” 按鈕登入。



3. 成功登入後，會出現以下版面。

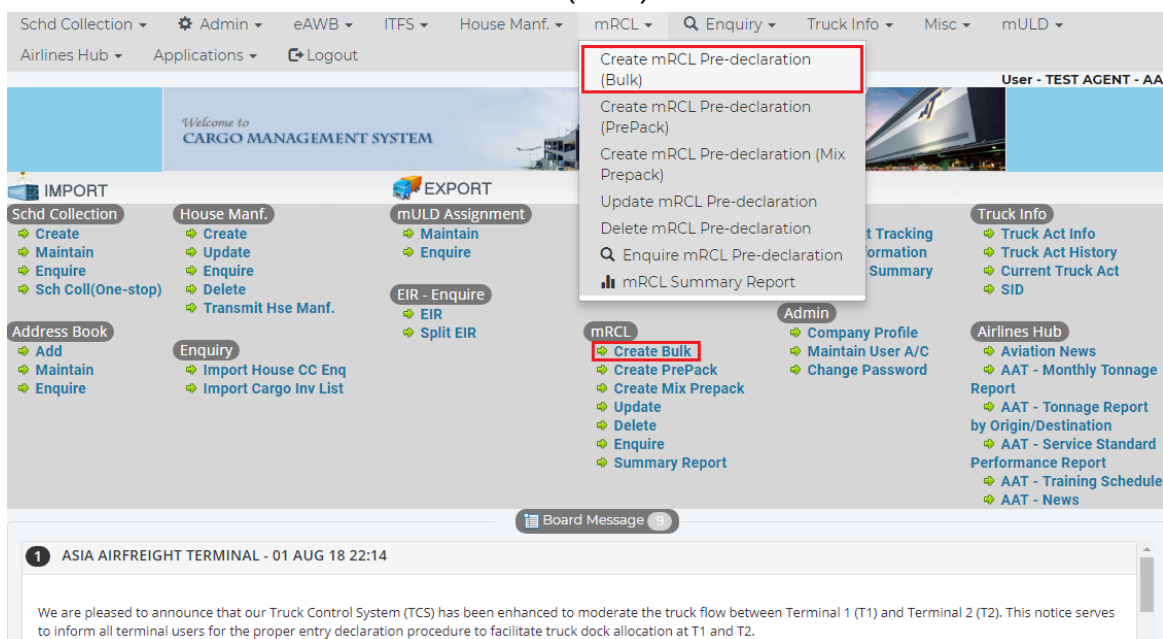


4. 如圖所示，於目錄選擇“ mRCL Pre-declaration” 功能或直接選擇版面上的快捷連結。



建立預先貨物申報 (散貨)

- 按 “mRCL > Create mRCL Pre-declaration (Bulk)” 或直接選擇版面上的快捷連結。



- 輸入所需的資料。

必要項目

- 黃色空格:

航空公司(Carr)、目的地(Dest)、空運提單號碼(AWB No)、車牌號碼(Truck No)、件數 (Pieces)、淨重量(Net Wt) 及尺寸-長、闊、高和件數 (Dimensions- Length, Width, Height & Pcs)

- 單選按鈕:

安檢狀態(Security status), 預計貨物交付 (Planned Cargo Delivery)

3. 申報安檢狀態 (Security Status), SPX 或 UNK。

SPX:	已知貨物 (Known Cargo) 經由民航處認可之已知托運人 (CAD Validated KC) 寄送 或 已經通過適當安檢程序 (Cleared by appropriate screening) 或 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物
UNK:	非已知貨物 (Unknown Cargo) 未能符合以上有關已知貨物之規定

The screenshot shows the 'Create mRCL Pre-Declaration (Bulk)' form. The 'Security Status' field is highlighted with a red box, showing radio buttons for 'SPX' and 'UNK'. Other fields include 'Carr', 'Dest', 'AWB No', 'Ctry', 'SPL Code', 'Permit Expire Date', 'License Expire Date', 'Planned Cargo delivery', 'PI for Lithium Batteries', 'Truck No', 'Pieces', 'Net Wt (kg)', 'Security Screening Option', and 'Screening Exempted Reason'.

4. 如特別處理代號 (SPL code) 為 ELI, ELM, EBI, EBM, RLI, RLM, RBI 或 RBM, 其相關之包裝說明(PI)需要特別註明。

The screenshot shows the 'Create mRCL Pre-Declaration (Bulk)' form. The 'SPL Code' field is highlighted with a red box, showing a dropdown menu with 'EBM' selected. The 'PI for Lithium Batteries' dropdown menu is also highlighted with a red box, showing 'PI968 (II)' selected. Other fields include 'Carr', 'Dest', 'AWB No', 'Ctry', 'Security Status', 'Permit Expire Date', 'License Expire Date', 'Planned Cargo delivery', 'FMA/FNA/e-Cargo Receipt Email', 'Truck No', 'Pieces', 'Net Wt (kg)', 'Security Screening Option', and 'Screening Exempted Reason'. A note at the bottom states: 'Note: RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility 貨物操作程序可在 此處下載。'

下表展示了特別處理代號(SPL code)及相關包裝說明(PI)之正確配對。

S/N	特別處理代號	其相關之包裝說明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何錯誤配對或遺漏，系統會顯示提示訊息。

5. 選擇其中一種 “貨物安檢選項” (Security Screening Option)。

X-RAY Screen:	要求在 AAT 進行貨物安檢
RACSF / KC / On Airport Screening Facility:	已知貨物 (Known Cargo)經由管制空運貨物安檢設施(RACSF) /民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT
Screening Exempted:	由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物

Create mRCL Pre-Declaration (Bulk)

Carr: [] Dest: [] Security Status: SPX UNK SPL Code: [] [] []

AWB No: [] - [] Ctry: [] Dangerous Goods (Not include Battery) Dutiable Commodities Permit Expire Date: [DDMMYY] Export Prohibited Articles License Expire Date: [DDMMYY]

Flt key and Date: [] 22FEB21 Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards PI for Lithium Batteries: [] [] [] FMA/FNA/e-Cargo Receipt Email: [] [] []

Truck No: [] [] [] [] [] Pieces: [] Net Wt (kg): [] Airside Acceptance

Security Screening Option

x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Exempted

Screening Exempted Reason: []

5.1 管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility)

5.1.1 如選擇 管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) ，須輸入相關資料作申報之用。

5.1.2 選擇 “運輸保安模式” (Secured Transportation Method) 並輸入相關資料。例如：封條/鎖頭號碼 (Seal/Lock No.) 。

5.2 豁免安檢 (Screening Exempted)

如選擇 “豁免安檢” (Screening Exempted) ，須在下方列表選擇豁免安檢原因。

民航處許可豁免安檢 (Screening Exempted) 之特殊貨物如下:

維持生命的物品，例如血液、血液製品、骨髓及人體器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人類遺骸 (Human Remains / Ashes)
活動物 (Livestock)
生物醫學樣本、疫苗及其他易腐的醫療物品 (Biomedical samples, vaccines and other perishable medical items)
根據《維也納公約》規定之正式外交郵袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根據國際民航組織 Doc 9284 號文件包裝並標識的放射性物質，或會危及安檢人員健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根據香港民航處(CAD)有關航空貨物安檢要求之最新安排，在國際民航組織(ICAO)新政策實施期限下，於二零二一年三月一日起（第四階段），管制代理人為已知貨物實施的安檢百分比要求提升至 100%。

為符合此安檢要求規定，所有貨物必須

- 在 AAT 進行貨物安檢 或
- 已知貨物 (Known Cargo) 經由管制空運貨物安檢設施 (RACSF) / 民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT 或
- 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物

6. 選擇「預計貨物交付」日期

就閣下提供之「預計貨物交付」日期，系統會相應地延長「預先貨物申報記錄」之有效期。根據用戶登入「Create mRCL Pre-declaration」版面的日期，「預計交付日期」會自動更新其三個日子的選擇。

系統預設之「預計交付日期」為「[當天日期]」

例如：當天日期為二零二一年二月二十二日，系統將會顯示今天、明天及後天之日期以供選擇，即：

22 FEB 23FEB 24FEB or onwards

7. 按“ Save” 按鈕儲存預先申報貨物(散貨)表格。

SNo	Length	Width	Height	Pcs
1				
2				
3				
4				
5				
6				

8. 左上角之預先貨物申報號碼為參考號碼，按“ Print” 按鈕以製作預先貨物申報(散貨)表格的列印版本。

❏ Create mRCL Pre-Declaration (Bulk)
?

Pre-Declaration Submitted Successfully. The Pre-Declaration number is 190221-0015


Carr	QF	AWB No	081 - 78624781
Dest	SYD	Security Screening Option	RACSF / KC / On Airport Screening Facility
Security Status	SPX		
SPL Code	EBM	X-Ray Screen	N
PI for (ELI/ELM/RLI/RLM)	PI968 (II)		
Planned Cargo delivery	19FEB		
Flt key and Date	/ 19FEB21		
Truck No	TK123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Boxed Truck		
Boxed Truck Seal No	1234567		
Pcs	10	Net Wt (kg)	100.0
Remarks			

Length	Width	Height	Pcs
10	10	10	10

(P)rint
(B)ack

You may perform Truck Dock Booking by pressing Truck Dock Booking to enjoy prioritized Truck Dock allocation service.

預先申報貨物(散貨)表格樣本 (列印版本)



Create mRCL Predeclaration Bulk

Carrier : QF

Destination : SYD

Pieces : 10

Security Status : SPX

SPL Code : EBM

PI for Lithium Batteries : PI968 (II)

Truck No : TK123

Remarks :

AWB No : 081-78624781

Net Wt (Kg) : 100.0

Planned cargo delivery : 19FEB

Security Screening Option : RACSF / KC / On Airport Screening Facility

- RACSF / KC / On Airport Screening Facility Information -

Trucker Name : CHAI T** M**

Trucker ID No : A041***

RACSF / KC / On Airport Screening Facility Code : RF0001

RACSF / KC / On Airport Screening Facility Company Name : New Global Transportation & Warehousing Limited

Secured Transportation Method : Boxed Truck

Boxed Truck Seal No : 1234567

Dimensions

S.No	Length (cm)	Width (cm)	Height (cm)	Pieces
1	10.0	10.0	10.0	10

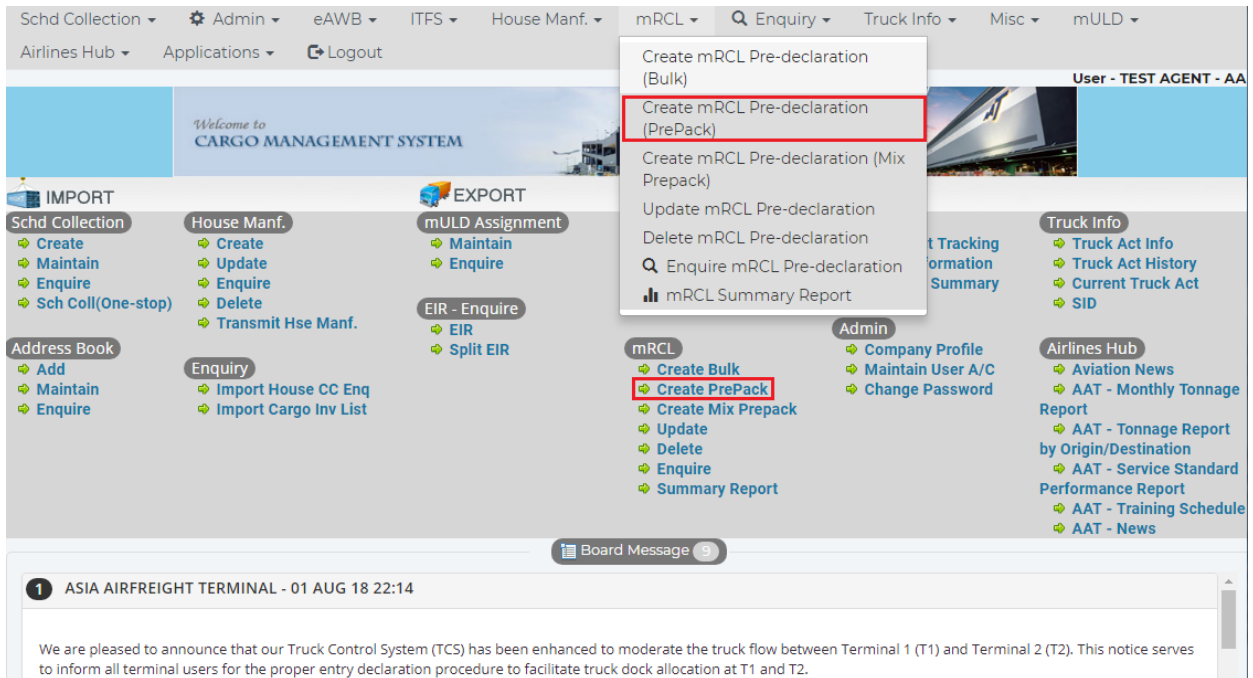
Total Piece(s) : 10

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.

There were 1 record(s) on this report.

建立預先貨物申報(預裝貨物)

- 按 “mRCL > Create mRCL Pre-declaration (PrePack)” 或直接選擇版面上的快捷連結。



- 輸入所需的資料。

必要項目

黃色空格:

航空公司(Carr), 目的地(Dest), 空運提單號碼(AWB No), 件數(Pcs), 毛重量(Gross Wt), 載具(ULD), 國家編號(Contr Code), 車牌號碼(Truck No)

單選按鈕:

安檢狀態 (Security status), 預計貨物交付 (Planned Cargo Delivery)

3. 申報安檢狀態 (Security Status), SPX 或 UNK。

SPX:	已知貨物 (Known Cargo) 經由民航處認可之已知托運人 (CAD Validated KC) 寄送 或 已經通過適當安檢程序 (Cleared by appropriate screening) 或 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物
UNK:	非已知貨物 (Unknown Cargo) 未能符合以上有關已知貨物之規定

4. 如特別處理代號 (SPL code) 為 ELI, ELM, EBI, EBM, RLI, RLM, RBI 或 RBM, 其相關之包裝說明(PI) 需要特別註明。

下表展示了特別處理代號及相關包裝說明(PI)之正確配對。

S/N	特別處理代號	其相關之包裝說明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何錯誤配對或遺漏，系統會顯示提示訊息。

5. 選擇其中一種 “貨物安檢選項” (Security Screening Option)。

RACSF / KC / On Airport Screening Facility:	已知貨物 (Known Cargo)經由管制空運貨物安檢設施 (RACSF) /民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT
Screening Exempted:	由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物

The screenshot shows the 'Create mRCL Pre-Declaration (Prepack)' form. The 'Security Screening Option' section is highlighted with a red box. It contains the following elements:

- x-Ray Screen
- RACSF / KC / On Airport Screening Facility
- Screening Exempted
- Screening Exempted Reason (with a dropdown menu)

5.1 管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility)

5.1.1 如選擇管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) · 須輸入相關資料作申報之用。

5.1.2 選擇 “運輸保安模式” (Secured Transportation Method) 並輸入相關資料。例如：封條號碼 (Seal No.)。

如多個載具使用安全網/封條，請為每個載具輸入 <載具號碼>/ <封條號碼>。

5.2 豁免安檢 (Screening Exempted)

如選擇 “豁免安檢” (Screening Exempted) · 須在下方列表選擇豁免安檢原因。

民航處許可豁免安檢 (Screening Exempted) 之特殊貨物如下:

維持生命的物品，例如血液、血液製品、骨髓及人體器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人類遺骸 (Human Remains / Ashes)
活動物 (Livestock)
生物醫學樣本、疫苗及其他易腐的醫療物品 (Biomedical samples, vaccines and other perishable medical items)
根據《維也納公約》規定之正式外交郵袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根據國際民航組織 Doc 9284 號文件包裝並標識的放射性物質，或會危及安檢人員健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根據香港民航處(CAD)有關航空貨物安檢要求之最新安排，在國際民航組織(ICAO)新政策實施期限下，於二零二一年三月一日起（第四階段），管制代理人為已知貨物實施的安檢百分比要求提升至 100%。

為符合此安檢要求規定，所有貨物必須

- 在 AAT 進行貨物安檢 或
- 已知貨物 (Known Cargo)經由管制空運貨物安檢設施 (RACSF) / 民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT 或
- 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物

6. 選擇「預計貨物交付」日期

就閣下提供之「預計貨物交付」日期，系統會相應地延長「預先貨物申報記錄」之有效期。根據用戶登入「create mRCL Pre-declaration」版面的日期，「預計交付日期」會自動更新其三個日子的選擇。

系統預設之「預計交付日期」為「[當天日期]」

例如：當天日期為二零二一年二月二十二日，系統將會顯示今天、明天及後天之日期以供選擇，即：

22FEB 23FEB 24FEB or onwards

Create mRCL Pre-Declaration (Prepack)

Carr: [] AWB No: []
 Dest: [] Ctry: []
 Security Status: SPX UNK
 PI for Lithium Batteries: []
 SPL Code: [] [] [] Dangerous Goods (Not include Battery)
 Dutiable Commodities Permit
 Expire Date: [DDMMYY]
 Export Prohibited Articles License
 Expire Date: [DDMMYY]
 Flt key and Date: [] 22FEB21
 Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards
 Truck No: [] Airside Acceptance
 Security Screening Option
 x-Ray Screen:
 RACSF / KC / On Airport Screening Facility:
 Screening Exempted:
 Screening Exempted Reason: []
 FMA/FNA/e-Cargo Receipt Email: [] [] []

7. 按“ Save ” 按鈕儲存預先申報貨物(預裝貨物)表格。

SNO	Pcs	Gross Wt	ULD	Contr Code
1	1	1500	PMC12345QF	Q6
2				
3				
4				
5				
6				

(S)ave (R)eset C(l)ose

8. 左上角之預先貨物申報號碼為參考號碼，按“ Print ” 按鈕可製作預先物申報(預裝貨物)表格的列印版本。

Create mRCL Pre-Declaration (Prepack)

Pre-declaration submitted successfully. The pre-declaration number is 190221-0021

Carr: QF AWB No: 081-78624792
 Dest: SYD Security Screening Option: RACSF / KC / On Airport Screening Facility
 Security Status: SPX
 SPL Code: X-Ray Screen: N
 PI for Lithium Batteries:
 Planned Cargo delivery: 19FEB
 Flt key and Date: / 19FEB21
 Truck No: AB123
 Trucker Name: CHAI TAI MAN
 Trucker ID No: A0417594
 RACSF / KC / On Airport Screening Facility Code: RF0001
 Secured Transportation Method: Secure Net (CX)
 Seal No: 1234567
 Pcs: 1 Gross Wt: 1500.0
 Remarks: []

Pcs	Gross Wt	ULD	Contr Code
1	1500.0	PMC12345QF	Q6

(P)rint (B)ack

You may perform Truck Dock Booking by pressing [Truck Dock Booking](#) to enjoy prioritized Truck Dock allocation service.

預先申報貨物(預裝貨物)表格樣本 (列印版本)

S.No	Pieces	Gross Weight(kg)	ULD No	Contour Code
1	1	1500.0	PMC12345QF	Q6

Total Piece(s) : 1
Total Gross Weight (Kg) : 1,500.0

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.
There were 1 record(s) on this report.

Carrier : QF **AWB No :** 081-78624792
Destination : SYD **Total Wt (Kg):** 1500.0
Pieces : 1 **Planned cargo delivery :** 19FEB
Security Status : SPX
SPL Code :

PI for Lithium Batteries :
Truck No : AB123
Remarks :

Security Screening Option : RACSF / KC / On Airport Screening Facility

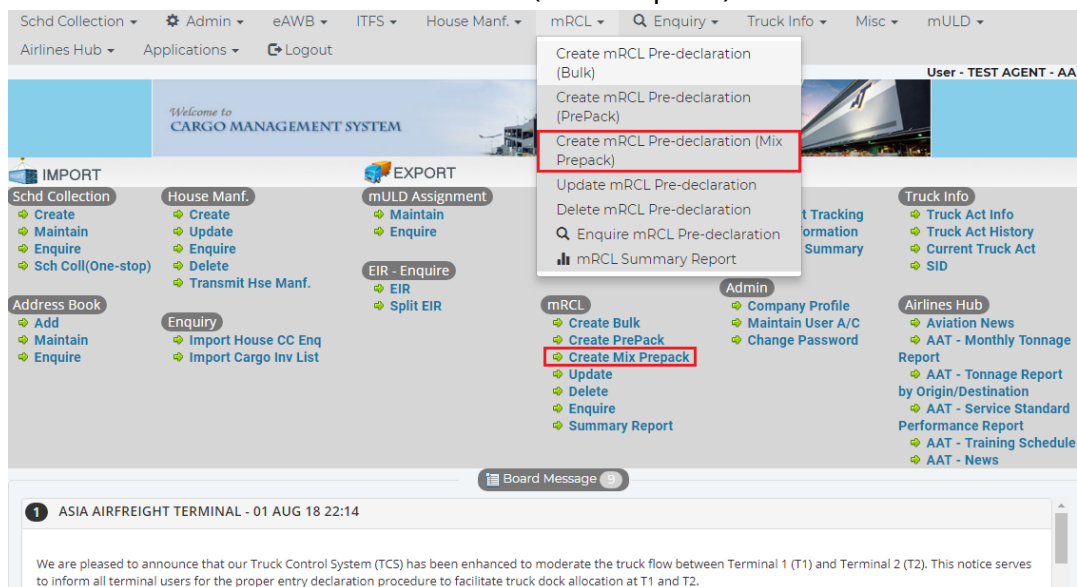
- RACSF / KC / On Airport Screening Facility Information -

Trucker Name : CHAI T** M**
Trucker ID No : A041***
RACSF / KC / On Airport Screening Facility Code: RF0001
RACSF / KC / On Airport Screening Facility Company Name: New Global Transportation & Warehousing Limited

Secured Transportation Method : Secure Net (CX)
Seal No : 1234567

建立預先貨物申報 (混合預裝貨物)

- 按 “mRCL > Create mRCL Pre-declaration (Mix Prepack)” 或直接選擇版面上的快捷連結。



- 輸入所需的資料。

必要項目

黃色空格:

航空公司(Carr), 載具所在地 (ULD Dest), 載具號碼(ULD No), 國家編號(Contr Code), 空運提單號碼(AWB No.), 目的地(Dest), 件數(Pcs), 淨重(Net Wt), 車牌號碼(Truck No)

單選按鈕:

安檢狀態(Security Status), 預計貨物交付(Planned Cargo Delivery)

3. 申報安檢狀態 (Security Status), SPX 或 UNK。

SPX:	已知貨物 (Known Cargo) 經由民航處認可之已知托運人 (CAD Validated KC) 寄送 或 已經通過適當安檢程序 (Cleared by appropriate screening) 或 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物
UNK:	非已知貨物 (Unknown Cargo) 未能符合以上有關已知貨物之規定

4. 如特別處理代號 (SPL code)為 ELI, ELM, EBI, EBM, RLI, RLM, RBI 或 RBM, 其相關之包裝說明(PI)需要特別註明。

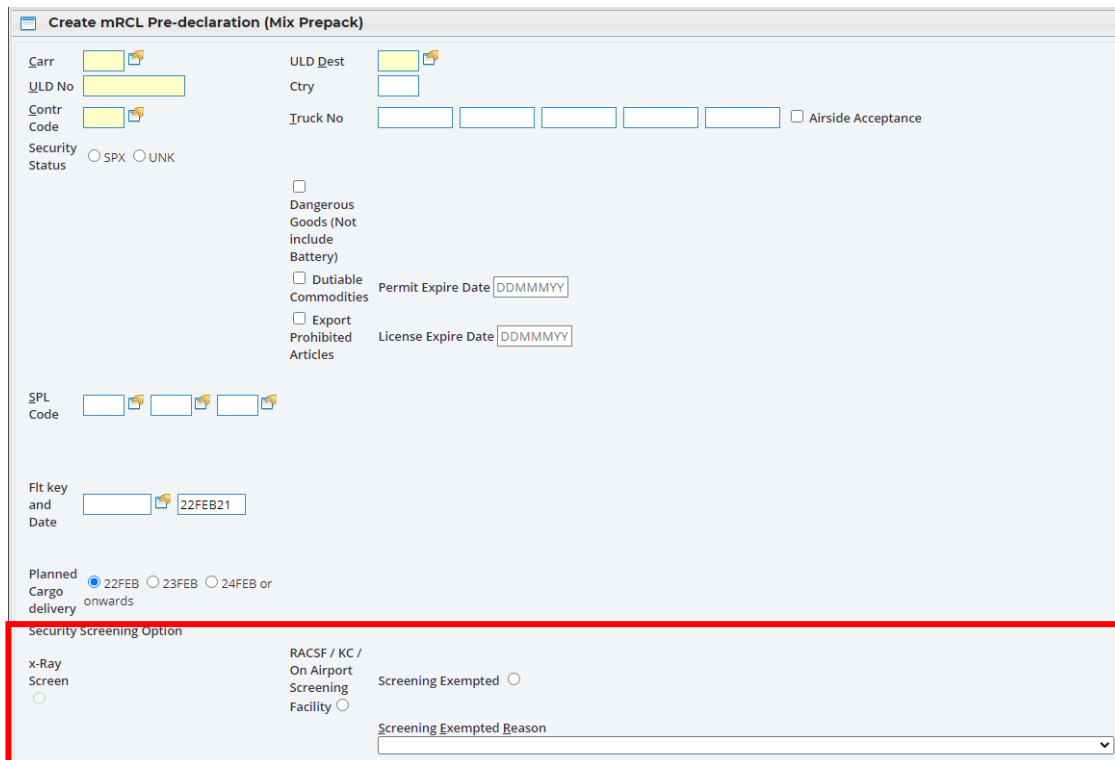
下表展示了特別處理代號及相關包裝說明(PI)之正確配對。

S/N	特別處理代號	其相關之包裝說明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何錯誤配對或遺漏，系統會顯示通知訊息。

5. 選擇其中一種 “貨物安檢選項” (Security Screening Option)。

RACSF / KC / On Airport Screening Facility:	已知貨物 (Known Cargo)經由管制空運貨物安檢設施 (RACSF) / 民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT
Screening Exempted:	由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物



Create mRCL Pre-declaration (Mix Prepack)

Carr: [] ULD Dest: []
 ULD No: [] Ctry: []
 Contr Code: [] Truck No: [][][][][][] Airside Acceptance
 Security Status: SPX UNK
 Dangerous Goods (Not Include Battery)
 Dutiable Commodities Permit Expire Date: [DDMMYY]
 Export Prohibited Articles License Expire Date: [DDMMYY]
 SPL Code: [][][]
 Fit key and Date: [] 22FEB21
 Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards
Security Screening Option
 x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Exempted
 Screening Exempted Reason: []

5.1 管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility)

5.1.1 如選擇管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) ，須輸入相關資料作申報之用。

Form fields include: Carr, ULD No, Contr Code, Security Status (SPX, UNK), ULD Dest, City, Truck No (AA123), Dangerous Goods (Not include Battery), Dutiable Commodities (Permit Expire Date), Export Prohibited Articles (License Expire Date), SPL Code, Flt key and Date (22FEB21), Planned Cargo delivery (22FEB, 23FEB, 24FEB or onwards), Security Screening Option (x-Ray Screen, RACSF / KC / On Airport Screening Facility), Screening Exempted Reason, Note, Trucker Name (CHAI TAI MAN), Trucker ID No (A0417594), BACSF / KC / On Airport Screening Facility Code (RF0014), Secured Transportation Method (Advance Pack (AP)).

5.1.2 選擇 “運輸保安模式 ” (Secured Transportation Method) 並輸入相關資料。例如：封條號碼 (Seal No.) 。

Form fields include: Trucker Name (CHAI TAI MAN), Trucker ID No (A0417594), BACSF / KC / On Airport Screening Facility Code (RF0001), Secured Transportation Method (Secure Net (CX)), Seal No (1234567).

5.2 豁免安檢 (Screening Exempted)

如選擇 “豁免安檢” (Screening Exempted) ，須在下方列表選擇豁免安檢原因。

Screening Exempted Reason options: -Select-, Life-sustaining items such as blood, blood products, bone marrow and human organs, Human Remains/Ashes, Livestock, Biomedical samples, vaccines and other perishable medical items, Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention, Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners.

民航處許可豁免安檢 (Screening Exempted) 之特殊貨物如下:

維持生命的物品，例如血液、血液製品、骨髓及人體器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人類遺骸 (Human Remains / Ashes)
活動物 (Livestock)
生物醫學樣本、疫苗及其他易腐的醫療物品 (Biomedical samples, vaccines and other perishable medical items)
根據《維也納公約》規定之正式外交郵袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根據國際民航組織 Doc 9284 號文件包裝並標識的放射性物質，或會危及安檢人員健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根據香港民航處(CAD)有關航空貨物安檢要求之最新安排，在國際民航組織(ICAO)新政策實施期限下，於二零二一年三月一日起（第四階段），管制代理人為已知貨物實施的安檢百分比要求提升至 100%。

為符合此安檢要求規定，所有貨物必須

- 在 AAT 進行貨物安檢 或
- 已知貨物 (Known Cargo) 經由管制空運貨物安檢設施 (RACSF) / 民航處認可之已知托運人 (CAD Validated KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 以運輸保安模式 (Secure Transportation Means) 運送到 AAT 或
- 由民航處許可豁免安檢 (Screening Exempted) 之特殊貨物

6. 選擇「預計貨物交付」日期

就閣下提供之「預計貨物交付」日期，系統會相應地延長「預先貨物申報記錄」之有效期。根據用戶登入「create mRCL Pre-declaration」版面的日期，「預計交付日期」會自動更新其三個日子的選擇。

系統預設之「預計交付日期」為「[當天日期]」

例如：當天日期為二零二一年二月二十二日，系統將會顯示今天、明天及後天之日期以供選擇，即：

22FEB 23FEB 24FEB or onwards

Create mRCL Pre-declaration (Mix Prepack)

Carr ULD Dest
 ULD No Ctry
 Contr Code Truck No Airside Acceptance
 Security Status SPX UNK
 Dangerous Goods (Not include Battery)
 Dutiable Commodities Permit Expire Date DDMMYY
 Export Prohibited Articles License Expire Date DDMMYY
 SPL Code
 Flt key and Date 22FEB21
 Planned Cargo delivery 22FEB 23FEB 24FEB or onwards
 Security Screening Option
 x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Exempted
 Screening Exempted Reason

7. 按“ Save ” 按鈕儲存預先申報貨物(混合預裝貨物)表格。

SNo	AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP	FMA/FNA/e-Cargo Receipt Email
1	081 - 78624803	SYD	10	1000.0	SPX	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
2	081 - 78624814	SYD	9	900.0	SPX	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

(S)ave (R)eset (C)lose

8. 以預先貨物申報號碼作為參考。

Create mRCL Pre-Declaration (Mixed)

Pre-Declaration submitted successfully. The Pre-Declaration number is 190221-0022

Carr	QF	Dest	SYD
ULD No	PMC23456QF	Security Screening Option	RACSF / KC / On Airport Screening Facility
SPL Code	SPX		
Flt key and Date	19FEB21	X-Ray Screen	N
Security Status	SPX		
Planned Cargo delivery			
Contr Code	Q6		
Truck No	AC123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Secure Net (CX)		
Seal No	1234567		
Remarks	<input type="text"/>		

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries
081-78624803	SYD	10	1000.0	SPX	
081-78624814	SYD	9	900.0	SPX	
Total:		19	1900.0		

(P)rint (B)ack

9. 按“ Print” 按鈕可製作預先申報貨物(混合預裝貨物)表格的列印版本。

Create mRCL Pre-Declaration (Mixed)


Pre-Declaration submitted successfully. The Pre-Declaration number is 190221-0022

Carr	QF	Dest	SYD
ULD No	PMC23456QF	Security Screening Option	RACSF / KC / On Airport Screening Facility
SPL Code	SPX		
Flt key and Date	19FEB21	X-Ray Screen	N
Security Status	SPX		
Planned Cargo delivery			
Contr Code	Q6		
Truck No	AC123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Secure Net (CX)		
Seal No	1234567		
Remarks	<input type="text"/>		

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries
081-78624803	SYD	10	1000.0	SPX	
081-78624814	SYD	9	900.0	SPX	
Total:		19	1900.0		

(P)rint (B)ack

預先申報貨物(混合預裝貨物)表格樣本 (列印版本)



Create mRCL Predeclaration Mix Prepack

Carrier : QF **ULD Destination :** SYD
ULD No : PMC23456QF **Contour Code :** Q6
SPL Code : SPX
Security Status : SPX
Planned cargo delivery : 19FEB
Truck No : AC123
Remarks :

Security Screening Option : RACSF / KC / On Airport Screening Facility
- RACSF / KC / On Airport Screening Facility Information -
Trucker Name : CHAI T** M**
Trucker ID No : A041***
RACSF / KC / On Airport Screening Facility Code: RF0001
RACSF / KC / On Airport Screening Facility Company Name: New Global Transportation & Warehousing Limited
Secured Transportation Method : Secure Net (CX)
Seal No : 1234567

Cargo Breakdown List

S.No	AWB No	Destination	Pieces	Net Weight (Kg)	SPL CODE	PI for Lithium Batteries
1	081-78624803	SYD	10	1,000.0	SPX	
2	081-78624814	SYD	9	900.0	SPX	

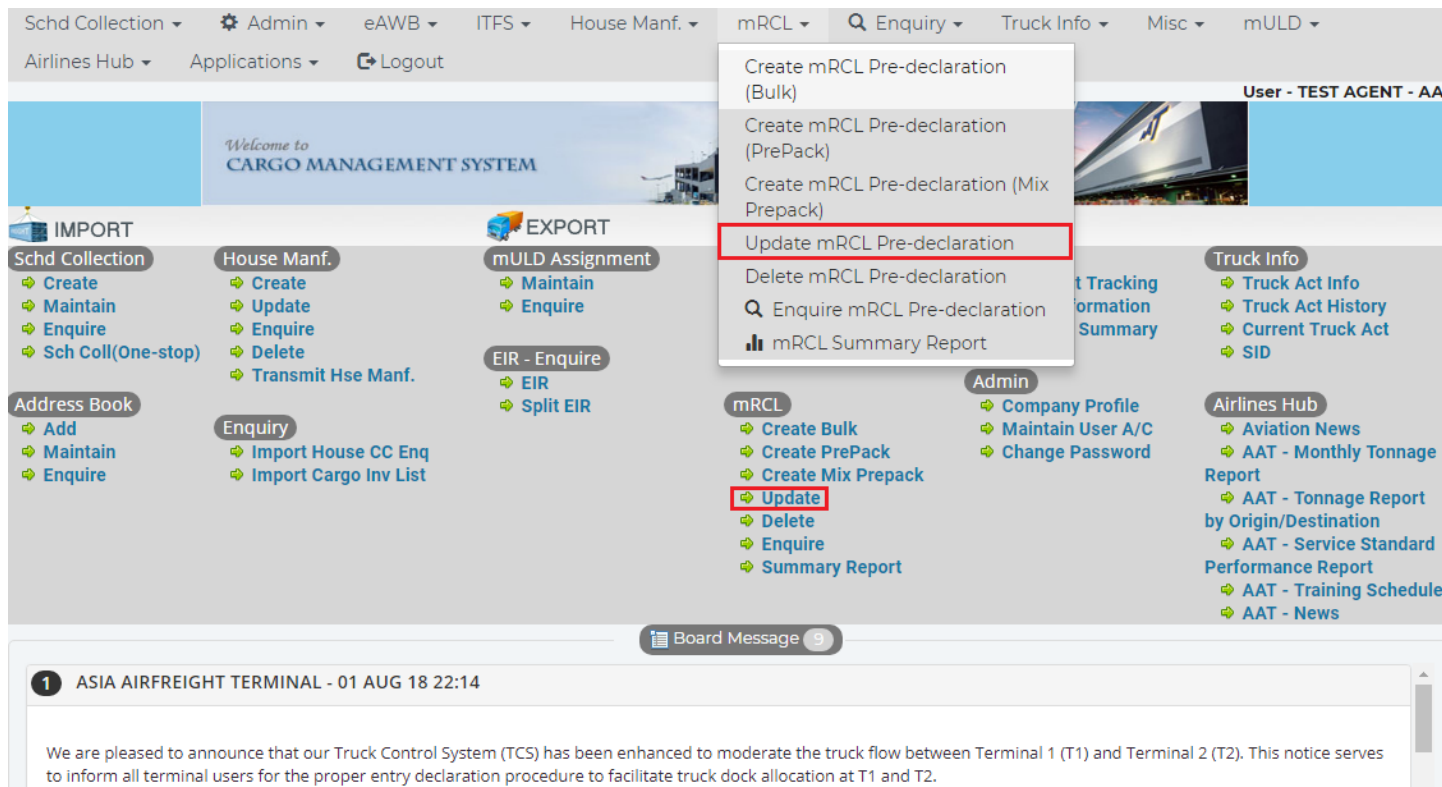
Total Piece(s) : 19
Total Net Weight (Kg) : 1,900.0

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.

There were 2 record(s) on this report.

更新預先貨物申報

- 按 “mRCL > Update mRCL Pre-declaration” 或直接選擇版面上的快捷連結。



- 輸入搜尋範圍。搜尋範圍可以是空運提單號碼，載具號碼，預先貨物申報種類或提交時間。

Update mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type

Submission Date From To

Please use any one of the 3 search criteria for the query

(Query) (Reset) (Close)

- 按 “Query” 按鈕進行搜索。

Update mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type

Submission Date From To

Please use any one of the 3 search criteria for the query

(Reset) (Close)

4. 按資料右側的“Action” 按鈕以進行更新。

Update mRCL Pre-Declaration

AWB No: [] - []

ULD No: []

mRCL Type: [All v]

Submission Date From: [19FEB21] To: [19FEB21]

Please use any one of the 3 search criteria for the query

[(Q)query] [(R)reset] [(I)lose]

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Action
Mixed	1902210022		PMC23456QF	19FEB21 15:47	SUBMITTED	
Prepack	1902210021	081-78624792		19FEB21 15:27	SUBMITTED	
Bulk	1902210015	081-78624781		19FEB21 14:50	SUBMITTED	
Bulk	1902210014	081-78624770		19FEB21 14:25	SUBMITTED	
Bulk	1902210009	851-15496283		19FEB21 12:30	SUBMITTED	
Bulk	1902210002	851-57540988		19FEB21 10:17	SUBMITTED	

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:- Status

"Bulk" - Bulk cargo "Submitted" - mRCL Pre-declaration submitted

"BUP" - Prepack cargo "Confirmed" - Shipment was received at AAT and RCL was confirmed

"Mix" - Mix Prepack cargo "Expired" - mRCL Pre-declaration expired

"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit

5. 更新資料。

點選管制空運貨物安檢設施 (RACSF) / 已知托運人 (KC) / 機場範圍內之安檢設施 (On Airport Screening Facility) 圓形選項以更新申報資料。

Update mRCL Pre-Declaration (Prepack)

mRCL Pre-Declaration No: 190221-0021

Agent Name: QQ

IATA Code: []

Car: [QF v] Dest: [SYD v]

Security Status: SPX UNK

SPL Code: [] [] []

AWB No: [081] - [78624792] Ctry: [AU]

Pl for Lithium Batteries: [v] [v] [v] [v] [v] [v]

Dangerous Goods (Not include Battery)

Dutiable Commodities Permit Expire Date: [DDDMMYY]

Export Prohibited Articles License Expire Date: [DDDMMYY]

Fit key and Date: [] [19FEB21]

Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards

Truck No: [AB123] [] [] Airside Acceptance

FMA/FNA/e-Cargo Receipt Email: [] [] [] [] [] []

Security Screening Option

x-Ray Screen

RACSF / KC / On Airport Screening Facility Screening Exempted

Screening Exempted Reasons: []

Note: RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded [here](#). RACSF / KC / On Airport Screening Facility 處理程序可在 [此處](#) 下載。

RACSF / KC / On Airport Screening Facility

Trucker Name: [CHAI TAI MAN]

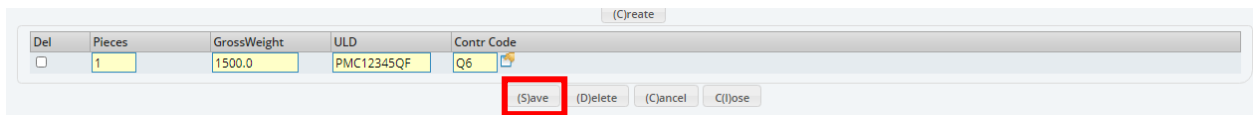
Trucker ID No: [A0417594]

RACSF / KC / On Airport Screening Facility Code: [RF0001] New Global Transportation & Warehousing Limited

Secured Transportation Method: [Secure Net (CX) v]

Seal No: [1234567]

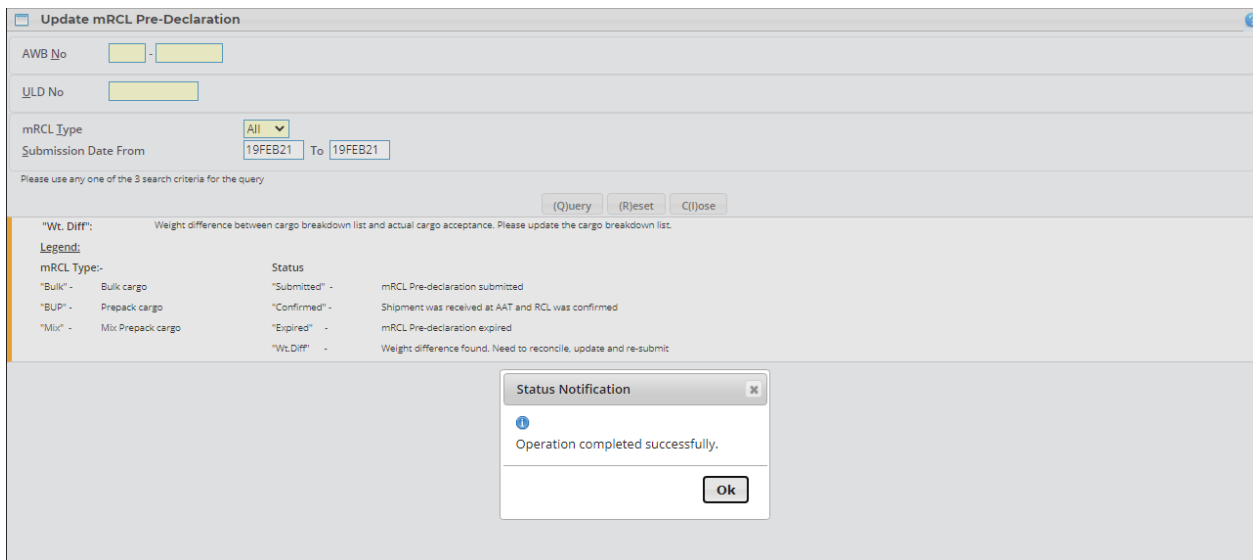
6. 按 “Save” 按鈕儲存新的資料。



Del	Pieces	GrossWeight	ULD	Contr Code
<input type="checkbox"/>	1	1500.0	PMC12345QF	Q6

(S)ave (D)elete (C)ancel (C)lose

7. 新的資料已被儲存。



Update mRCL Pre-Declaration

AWB No: [] - []

ULD No: []

mRCL Type: [All]

Submission Date From: [19FEB21] To: [19FEB21]

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-		Status
"Bulk"	Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP"	Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix"	Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
		"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit

Status Notification

Operation completed successfully.

Ok

刪除預先貨物申報

- 按 “mRCL > Delete mRCL Pre-declaration” 或直接選擇版面上的快捷連結。

The screenshot shows the 'CARGO MANAGEMENT SYSTEM' interface. A dropdown menu is open under the 'mRCL' tab, with 'Delete mRCL Pre-declaration' highlighted in a red box. Other options in the menu include 'Create mRCL Pre-declaration (Bulk)', 'Create mRCL Pre-declaration (PrePack)', 'Create mRCL Pre-declaration (Mix Prepack)', 'Update mRCL Pre-declaration', 'Enquire mRCL Pre-declaration', and 'mRCL Summary Report'. The main interface includes sections for 'IMPORT' and 'EXPORT' with various sub-options like 'Schd Collection', 'House Manf.', 'mULD Assignment', 'EIR - Enquire', 'Address Book', 'Enquiry', 'mRCL', 'Admin', 'Truck Info', and 'Airlines Hub'. A 'Board Message' section at the bottom contains a notice dated 01 AUG 18 22:14 regarding the Truck Control System (TCS) enhancement.

- 輸入搜尋範圍。搜尋範圍可以是空運提單號碼，載具號碼，預先貨物申報種類或提交時間。

The screenshot shows the 'Delete mRCL Pre-declaration' search form. It includes input fields for 'AWB No', 'ULD No', and 'mRCL Type' (set to 'All'). The 'Submission Date From' and 'To' fields are both set to '19FEB21'. Below the search criteria, there are buttons for '(Q)uery', '(R)eset', and '(C)lose'. A legend section provides definitions for mRCL types and statuses:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt. Diff" - Weight difference found. Need to reconcile, update and re-submit

3. 按 "Query" 按鈕進行搜索。

Delete mRCL Pre-declaration

AWB No -

ULD No

mRCL Type All

Submission Date From To

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset C(l)ose

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit

4. 需要刪除之資料記錄，可於右側按 "Action" 按鈕。

Delete mRCL Pre-declaration

AWB No -

ULD No

mRCL Type All

Submission Date From To

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset C(l)ose

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Security Screening Option	Secured Transportation Method	Action
Mixed	190221-0022		PMC23456QF	19FEB21 15:47	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Prepack	190221-0021	081-78624792		19FEB21 15:27	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Bulk	190221-0015	081-78624781		19FEB21 14:50	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0014	081-78624770		19FEB21 14:25	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0009	851-15496283		19FEB21 12:30	SUBMITTED	Screening Exempted		

5. 按 “Delete” 按鈕刪除資料。

Delete mRCL Pre-Declaration (Mixed)

Pre-Declaration No 190221-0022
 Carr QF Dest SYD
 ULD No PMC23456QF
 Contr Code Q6 Truck No AC123
 Security Status SPX
 SPL Code SPX
 Planned Cargo delivery 19FEB
 Remarks
 Security Screening Option RACSF / KC / On Airport Screening Facility Screening Exempted Reason

RACSF / KC / On Airport Screening Facility Information

Trucker Name CHAI TAI MAN Trucker ID No A0417594
 RACSF / KC / On Airport Screening Facility Code RF0001 Secured Transportation Method Secure Net (CX) Seal No 1234567
 RACSF / KC / On Airport Screening Facility Checking Result:

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP
081-78624803	SYD	10	1000.0	SPX		
081-78624814	SYD	9	900.0	SPX		

Delete Cancel C(l)ose

6. 按 “OK” 按鈕確認刪除指示。

Delete mRCL Pre-Declaration (Mixed)

Pre-Declaration No 190221-0022
 Carr QF Dest SYD
 ULD No PMC23456QF
 Contr Code Q6 Truck No AC123
 Security Status SPX
 SPL Code SPX
 Planned Cargo delivery 19FEB
 Remarks
 Security Screening Option RACSF / KC / On Airport Screening Facility Screening Exempted Reason

RACSF / KC / On Airport Screening Facility Information

Trucker Name CHAI TAI MAN Trucker ID No A0417594
 RACSF / KC / On Airport Screening Facility Code RF0001 Secured Transportation Method Secure Net (CX) Seal No 1234567
 RACSF / KC / On Airport Screening Facility Checking Result:

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP
081-78624803	SYD	10	1000.0	SPX		
081-78624814	SYD	9	900.0	SPX		

Request Confirmation
 Are you sure you want to delete?
Ok Cancel

7. 所選擇的資料已被刪除。

Delete mRCL Pre-declaration
?

AWB No -
 ULD No
 mRCL Type All ▼
 Submission Date From To

Please use any one of the 3 search criteria for the query

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Security Screening Option	Secured Transportation Method	Action
Prepack	190221-0021	081-78624792		19FEB21 15:27	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Bulk	190221-0015	081-78624781		19FEB21 14:50	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0014	081-78624770			SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0009	851-15496283			SUBMITTED	Screening Exempted		
Bulk	190221-0002	851-57540988			SUBMITTED	X-Ray Screen		

"Wt. Diff": Weight difference between cargo breakdown list and cargo breakdown list.

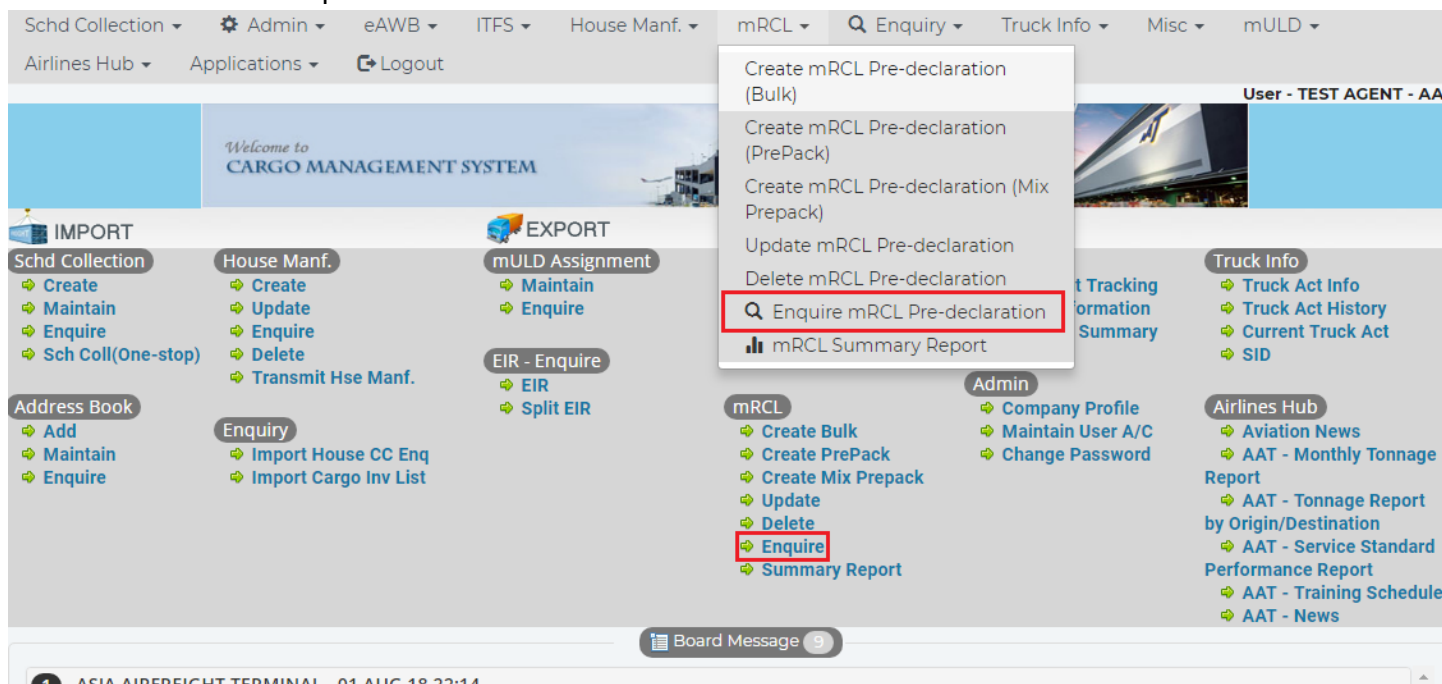
Legend:

Status Notification
✕

i
Operation completed successfully.

查詢預先貨物申報

- 按 “mRCL > Enquire mRCL Pre-declaration” 或直接選擇版面上的快捷連結。



- 輸入搜尋範圍。搜尋範圍可以是空運提單號碼，載具號碼，預先貨物申報種類或提交時間。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

Note:
"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit
	"Rejected" - mRCL Pre-declaration rejected

3. 按 “Query” 按鈕進行搜索。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

Note:
"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:
mRCL Type:-
"Bulk" - Bulk cargo "Submitted" - mRCL Pre-declaration submitted
Prepack cargo "Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo "Expired" - mRCL Pre-declaration expired
"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit
"Rejected" - mRCL Pre-declaration rejected

4. 按資料左側的單選按鈕選擇資料，按 “Enquire” 按鈕查詢。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

<input checked="" type="radio"/>	Mixed	1902210005	19022100004m	1/1.0	PMC19202NZ	QQ	HX	19FEB21 10:31	CONFIRMED	Screening Exempted
<input type="radio"/>	Prepack	1902210004	19022100002m	1/1.0	086-34687472	QQ	HX	19FEB21 10:27	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210003	19022100001m	10/100.0	086-34687461	QQ	HX	19FEB21 10:22	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210002	/		851-57540988	QQ	HX	19FEB21 10:17	SUBMITTED	X-Ray Screen

5. 按 “Close” 按鈕離開頁面。

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	FMA/FNA/e-Cargo Receipt Email
85134687483	SIN	1	1			
Total:		1	1			

mRCL No	mRCL issue Date	mRCL Pcs	mRCL Net Wt(kg)
1902-2100004m	19FEB21 14:07	1	1

6. 點選 “Export to Excel” 以 Excel 格式匯出 “Enquire mRCL Pre-declaration” 報告。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type All Status All

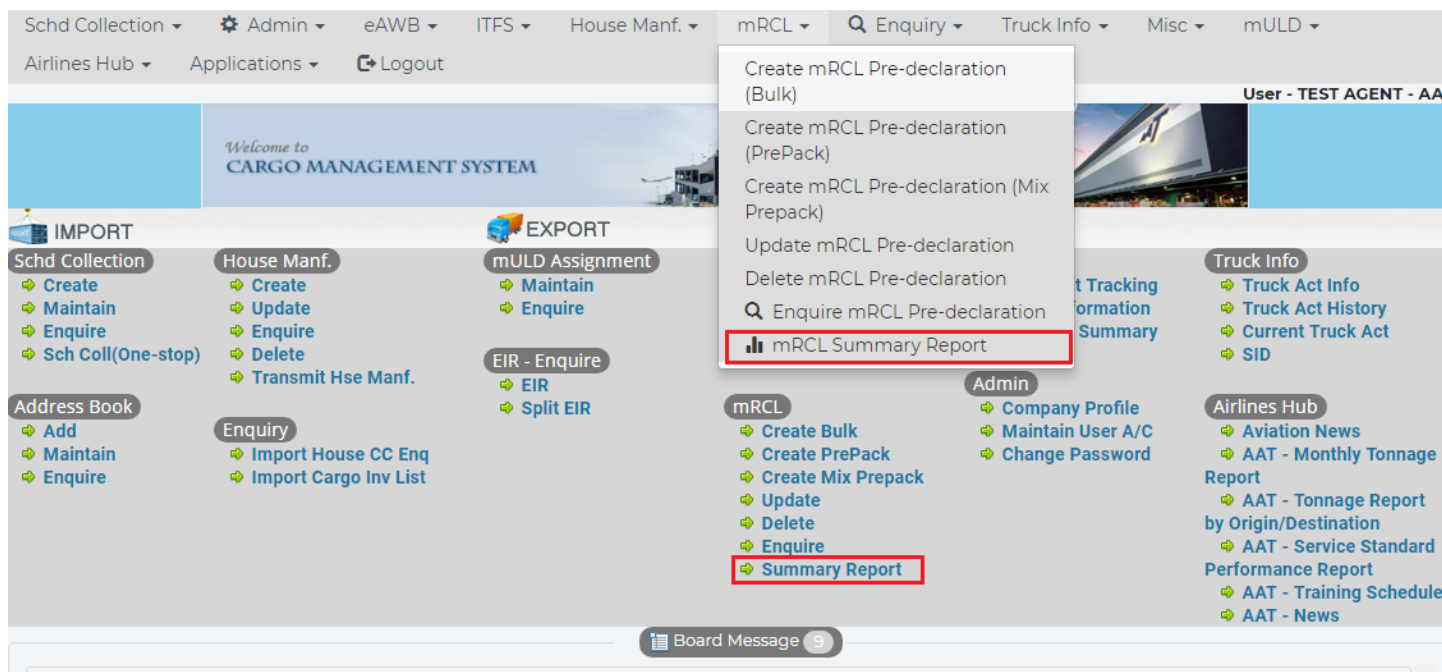
Submission Date From 19FEB21 To 19FEB21 Security Screening Option All

Please use any one of the 3 search criteria for the query

<input checked="" type="radio"/>	Mixed	1902210005	19022100004m	1/1.0	PMC19202NZ	QQ	HX	19FEB21 10:31	CONFIRMED	Screening Exempted
<input type="radio"/>	Prepack	1902210004	19022100002m	1/1.0	086-34687472	QQ	HX	19FEB21 10:27	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210003	19022100001m	10/100.0	086-34687461	QQ	HX	19FEB21 10:22	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210002	/		851-57540988	QQ	HX	19FEB21 10:17	SUBMITTED	X-Ray Screen

預先貨物申報摘要報告

- 按 “mRCL > mRCL Summary Report” 或直接選擇版面上的快捷連結。



- 輸入搜尋範圍。搜尋範圍可以是空運提單號碼，載具號碼，預先貨物申報種類或提交時間。

- 按 “Query” 按鈕進行搜索。

4. 按 “Print” 按鈕製作列作版本。

mRCL Summary Report
?

mRCL Type All ▾

mRCL Issue Date From To

Carr +

Dest +

Truck No

Group carrier -Select- ▾

Pre-declaration No

QCP -SELECT- ▾

Report Type XLS PDF

(Q)uery (R)eset C(l)ose

Note: mRCL and RCL created 45 days before current date will be available in the report.

mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No	ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-34687461		QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-34687472	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0				PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED

Print

預先貨物申報摘要報告樣本(列印版本)

mRCL Summary Report

QQ

mRCL Type	: All	Carrier	:
mRCL Issue Date	: 19Feb21-19Feb21	Destination	:
Truck No	:	IATA Code	:
Type	: All	QCP Indicator	:

Type : Bulk

Ref No	mRCL No	AWB No	Carr	Dest	ULD No	Truck No	RCL Pcs	Net Wt	Gross Wt	QCP Pcs	QCP Wt	mRCL Issue Date
1902210003	1902-2100001m	08634687461	HX	SIN			10	100.0	100.0			19FEB21 11:57
Totals for TYPE = Bulk 1 detail row(s)							Total :	10	100.0	100.0		

Type : Prepack

Ref No	mRCL No	AWB No	Carr	Dest	ULD No	Truck No	RCL Pcs	Net Wt	Gross Wt	QCP Pcs	QCP Wt	mRCL Issue Date
1902210004	1902-2100002m	08634687472	HX	SIN			1	1.0	1.0			19FEB21 11:58
Totals for TYPE = Prepack 1 detail row(s)							Total :	1	1.0	1.0		

2/19/21 4:24 PM
Page 1 of 2

5. 按 “Close” 按鈕離開功能頁面。

mRCL Summary Report
?

mRCL Type All ▾

mRCL Issue Date From To

Carr 📄

Dest 📄

Truck No

Group carrier -Select- ▾

Pre-declaration No

QCP -SELECT- ▾

Report Type XLS PDF

(Q)uery (R)eset C(l)ose

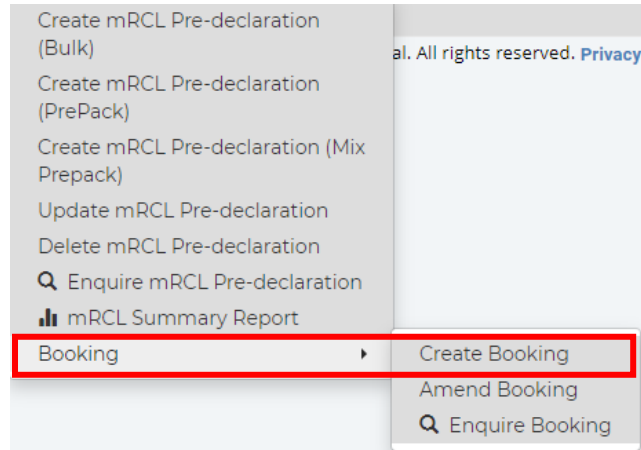
Note: mRCL and RCL created 45 days before current date will be available in the report.

mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No	ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-34687461		QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-34687472	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0				PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED

Print

預留車位功能

1. 完成 mRCL Pre-declaration 後，前往 mRCL → Booking → Create Booking 頁面上進行預留車位程序。



2. 選擇車輛將會承載的 mRCL (可別選多項) 進行預約。

Create Booking-> mRCL List

mRCL Start Date: 11FEB21 mRCL End Date: 11FEB21

ULD: AWB No:

Carr: PPK Type: All Security Screening Option: X-RAY Screen (Query)

Show 10 entries Search:

SNo	Sel	Pre-declaration No	PPK Type	Carr Code	AWB	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
1	<input checked="" type="checkbox"/>	110221-0002	B	QF	081-78624442		10/100	SYD	TJ123	X-Ray Screen
2	<input type="checkbox"/>	110221-0003	B	QF	081-78624453		15/150	SYD	TJ123	X-Ray Screen

Previous 1 Next

Create (B)ooking (B)ack C(l)ose

3. 選擇進場目的，預約日期及輸入車牌號碼然後按 “Fetch Time Slot” 。

Create Booking -> mRCL Details

mRCL List

SNo	Pre-declaration No	PPK Type	AWB	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
1	110221-0002	B	081-78624442		10/100	SYD	TJ123	X-Ray Screen

Booking Slot Information

Incoming Purpose: Export Bulk - 出口散貨 Booking Date: 11FEB21 Vehicle No: TJ123 Fetch (T)ime Slot

4. 選擇進場時段然後按 “Save” ，例如: 1500 – 1515 。車輛可以比預約進場時段早或遲 10 分鐘抵達 AAT ，以享用優先車位分配服務。

Incoming Purpose: Export
Date: 11FEB21 Bulk - XRAY Duration: (15) min Your Entry: min

Truck Dock Occupancy on: 11FEB21

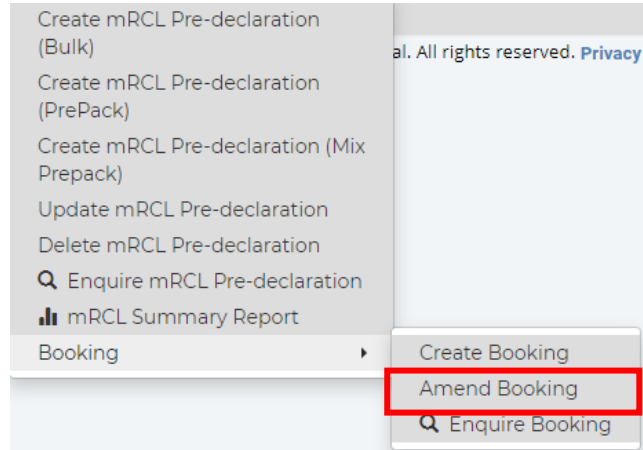
0-40%
40% to 70%
70% to 99%
100%

Time Slot List

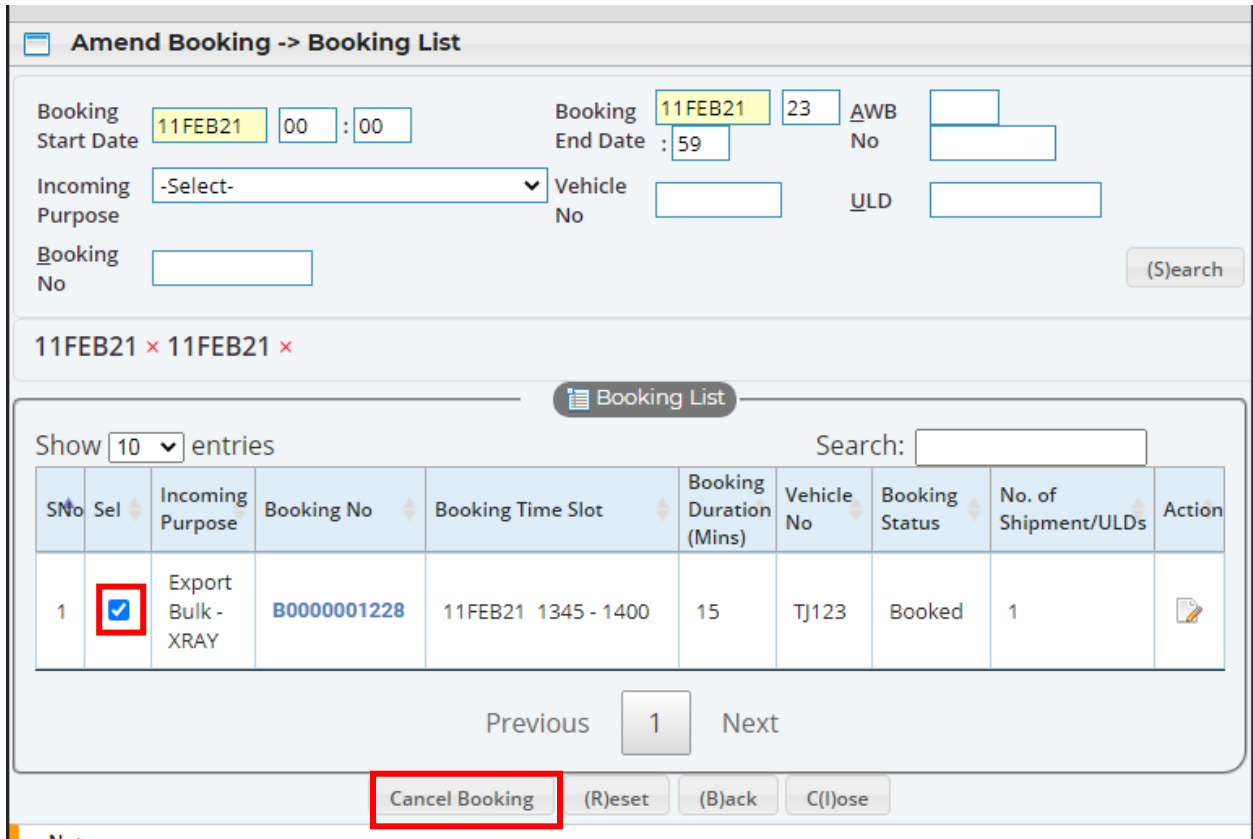
Sel	Time Slot	Sel	Time Slot
<input type="radio"/>	00:00 - 00:15	<input type="radio"/>	12:00 - 12:15
<input type="radio"/>	00:15 - 00:30	<input type="radio"/>	12:15 - 12:30
<input type="radio"/>	00:30 - 00:45	<input type="radio"/>	12:30 - 12:45
<input type="radio"/>	00:45 - 01:00	<input type="radio"/>	12:45 - 13:00
<input type="radio"/>	01:00 - 01:15	<input type="radio"/>	13:00 - 13:15
<input type="radio"/>	01:15 - 01:30	<input type="radio"/>	13:15 - 13:30
<input type="radio"/>	01:30 - 01:45	<input type="radio"/>	13:30 - 13:45
<input type="radio"/>	01:45 - 02:00	<input checked="" type="radio"/>	13:45 - 14:00
<input type="radio"/>	02:00 - 02:15	<input checked="" type="radio"/>	14:00 - 14:15
<input type="radio"/>	02:15 - 02:30	<input checked="" type="radio"/>	14:15 - 14:30
<input type="radio"/>	02:30 - 02:45	<input checked="" type="radio"/>	14:30 - 14:45

(S)ave (R)eset (B)ack C(l)ose

5. 如需更改預留車位資料或取消預約，可以前往 mRCL → Booking → Amend Booking 頁面。



6. 如需取消預約，剔選相應預約然後按 “Cancel Booking”。



7. 如需更改預留車位資料，在相應預約列上點選 “Action” ，剔選相應的 mRCL ，更改資料後按 “Save” 。

Booking List

Show entries Search:

SNo	Sel	Incoming Purpose	Booking No	Booking Time Slot	Booking Duration (Mins)	Vehicle No	Booking Status	No. of Shipment/ULDs	Action
1	<input type="checkbox"/>	Export Bulk - XRAY	B0000001228	11FEB21 1345 - 1400	15	TJ123	Booked	1	

Previous Next

Amend Booking -> mRCL Lists

Booking No B0000001228 Time Slot 11FEB21 1345 - 1400

mRCL List

Delete	SNo	Pre-declaration No	PPK Type	AWB/ULD	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
	1	110221-0003	B	081-78624453		15/150	SYD	TJ123	X-Ray Scree

Booking Slot Information

Incoming Purpose Export Bulk - 出口散貨 Booking Date 11FEB21 Vehicle No TJ123

Date: 11FEB21 Incoming purpose: Export Bulk - XRAY Duration: (15) min Your Entry:

Truck Dock Occupancy on: 11FEB21

Time Slot List

Delete	Time Slot	Sel	Time Slot
<input type="radio"/>	00:00 - 00:15	<input type="radio"/>	12:00 - 12:15
<input type="radio"/>	00:15 - 00:30	<input type="radio"/>	12:15 - 12:30
<input type="radio"/>	00:30 - 00:45	<input type="radio"/>	12:30 - 12:45
<input type="radio"/>	00:45 - 01:00	<input type="radio"/>	12:45 - 13:00
<input type="radio"/>	01:00 - 01:15	<input type="radio"/>	13:00 - 13:15
<input type="radio"/>	01:15 - 01:30	<input type="radio"/>	13:15 - 13:30
<input type="radio"/>	01:30 - 01:45	<input type="radio"/>	13:30 - 13:45
<input type="radio"/>	01:45 - 02:00	<input type="radio"/>	13:45 - 14:00
<input checked="" type="radio"/>	02:00 - 02:15	<input checked="" type="radio"/>	14:00 - 14:15
<input checked="" type="radio"/>	02:15 - 02:30	<input checked="" type="radio"/>	14:15 - 14:30
<input checked="" type="radio"/>	02:30 - 02:45	<input checked="" type="radio"/>	14:30 - 14:45

8. 如需查詢預約資料，可以前往 mRCL → Booking → Enquire Booking 頁面。

The screenshot shows the 'Enquire Booking' menu with 'Enquire Booking' highlighted in red. Below it, the 'Enquire Booking -> Booking List' page is displayed. The search criteria include Booking Start Date (11FEB21 00:00), Booking End Date (11FEB21 23:59), Agent Name (TNT EXPRESS WORLDWIDE (HK) LTD), and Booking No. The 'Booking List' table shows one entry with Booking No. B0000001228. Below this, the 'Enquire Booking -> mRCL List' page shows the mRCL details for the selected booking, including Pre-declaration No. 110221-0003, Agent Name, AWB, ULD, mRCL Pc/Wt, Status, and Security Screening Option. The 'Booking Slot Information' section at the bottom provides details on the booking creation date, time, and duration.

9. 如欲以電郵形式接收預約通知，可以前往 Admin → Company Profile → Truck Dock Booking Notification 一欄輸入電郵地址。

Company Profile

Company Information

Company Name	QQ	Customer No	0600227
Nature of Business	Cargo Agent	IATA Code	
Business Registration No	12345665		
Address	TEST		
City	HKG	Postal Code	
Country	HK		
Telephone (Office)	<input style="width: 100%;" type="text"/>	Contact No	<input style="width: 100%;" type="text"/>
Email	<input style="width: 100%;" type="text"/>		
Fax	<input style="width: 100%;" type="text"/>		

Commercial Information

1 Press Release 2 Important Notice 3 Newsletter 4 Others

E-mail Address:

I agree the use of data for the purpose of receiving Asia Airfreight Terminal Co. Ltd.'s latest commercial information as stated above.

E-Invoice

Enable E-Invoice

Remarks: For all credit based invoice, electronic version will be available to download it through the function of enquire e-invoice.

Notification

	Email	Fax
EIR Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
mRCL Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
eCAN Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Truck Booking Co. Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

10a. (擁有永久性智泊卡) 車輛抵達 AAT 入閘口時，如入閘時間為預約進場時段範圍之內（比預約進場時段早或遲 10 分鐘），便可享受優先車位分配服務。車位將會在入閘機屏幕上直接顯示。

10b. (沒有永久性智泊卡) 車輛於入閘口時選擇“列印便條”，取得便條後將車輛停泊於停車場內，然後攜同便條前往二號空運貨站地下之設施管理處申請單次智泊卡。如入閘時間為預約進場時段範圍之內（比預約進場時段早或遲 10 分鐘）便可享受優先車位分配服務。