

AAT COSYS+ Cargo Portal User Guide – AWB Tracking

Content

1. AWB Tracking (Before Login).....	3
2. AWB Tracking (After Login)	5

1. AWB Tracking (Before Login)

1. Go to Cargo Portal.



2. Enter the AWB No. and press the "Search" button.



3. The AWB record will be shown.

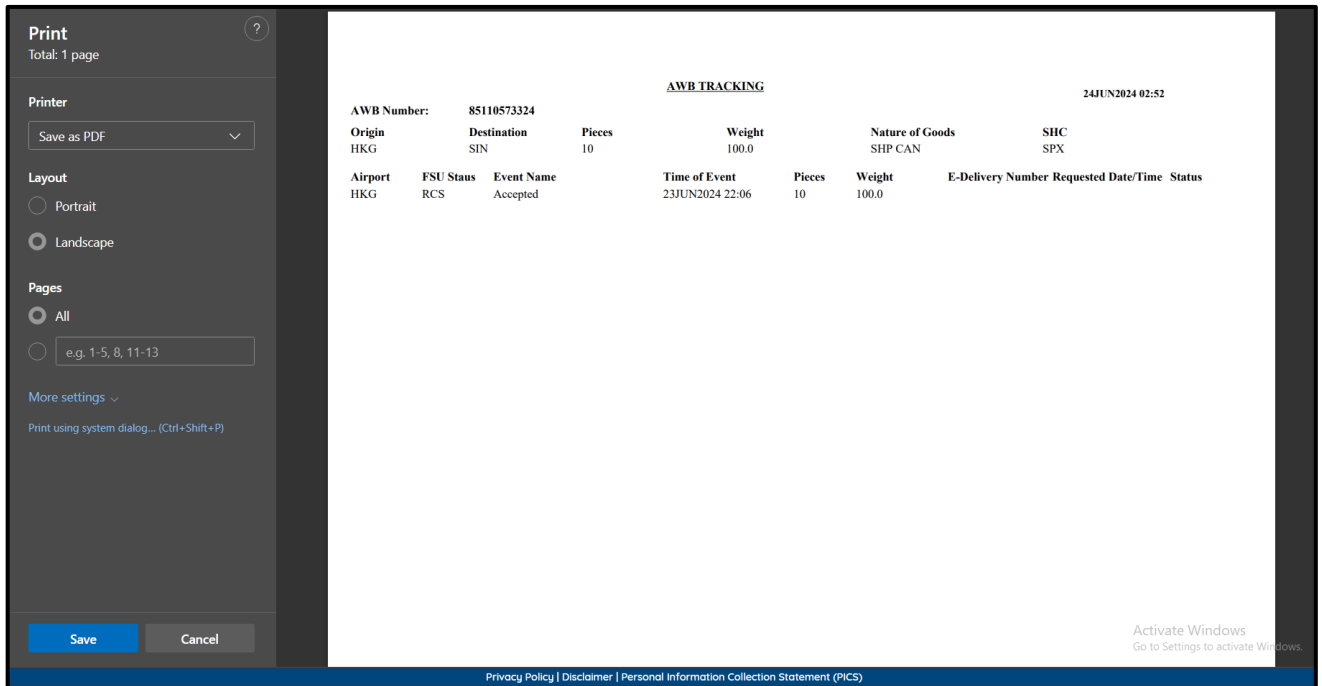
The screenshot shows the 'AWB Tracking' page in the COSYS+ system. At the top left is the AAT logo. At the top right are the 'COSYS' logo, a home icon, a 'Login' button, and a menu icon. Below the header, there are utility buttons: 'F7 Print', 'F8 Save', 'F9 Clear', and 'F10 Cancel'. The main content area shows a search for 'WB Number 851-10573324' with a search button. Below this, the AWB details are displayed: '85110573324 (EXPORT)' with a status of 'Accepted'. A summary table shows: Origin: HKG, Destination: SIN, Pieces: 10, Weight: 100.0, Nature of Goods: SHP CAN, and SHC: SPX. An 'Export to PDF' button is visible next to the SHC field. Below the summary is a 'STATUS INFORMATION' table:

Airport Code	FSU	Event Name	Date Time	Pieces	Weight
HKG	RCS	Accepted	23JUN2024 22:06	10	100.0

At the bottom of the page, there is a copyright notice: 'Copyright ©2024 Asia Airfreight Terminal. All rights reserved. Privacy Policy | Disclaimer | Personal Information Collection Statement (PICS)'.

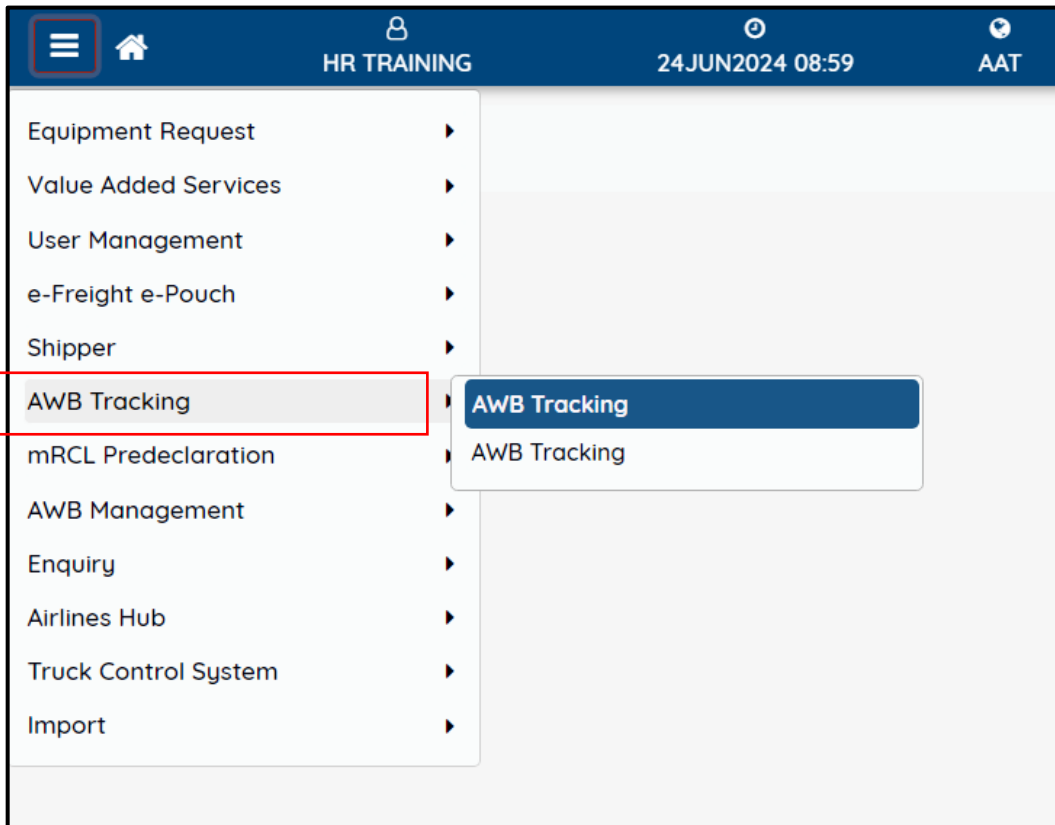
4. Press "Export to PDF" button to export the AWB information in a PDF file.

This screenshot is identical to the previous one, but with a red rectangular box highlighting the 'Export to PDF' button in the summary table area.



2. AWB Tracking (After Login)

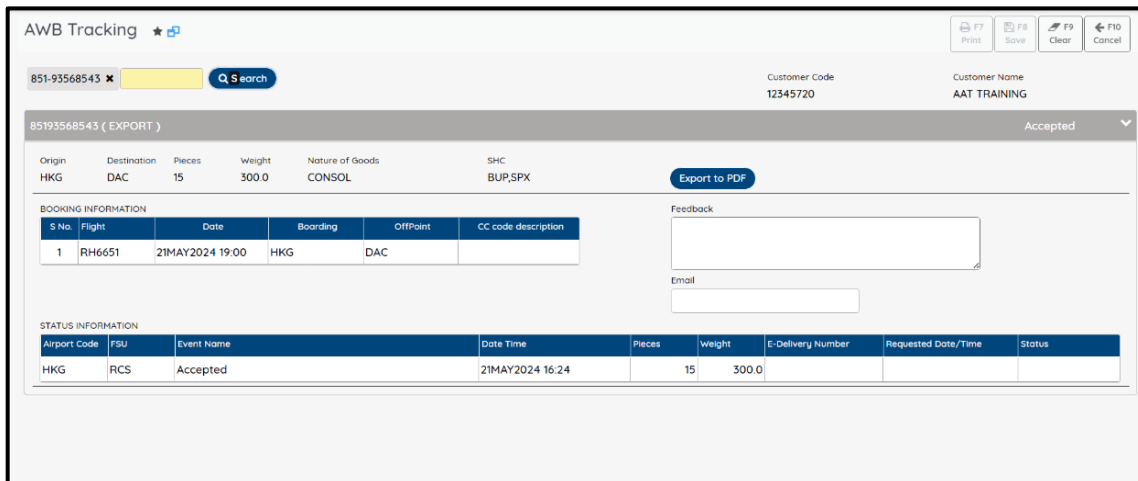
1. This function can be accessed from AWB Tracking menu -> AWB Tracking



2. Enter the AWB No. and click “Search” button to retrieve the record



3. The AWB details will be shown



4. Press “Export to PDF” to export the AWB information in a PDF file

