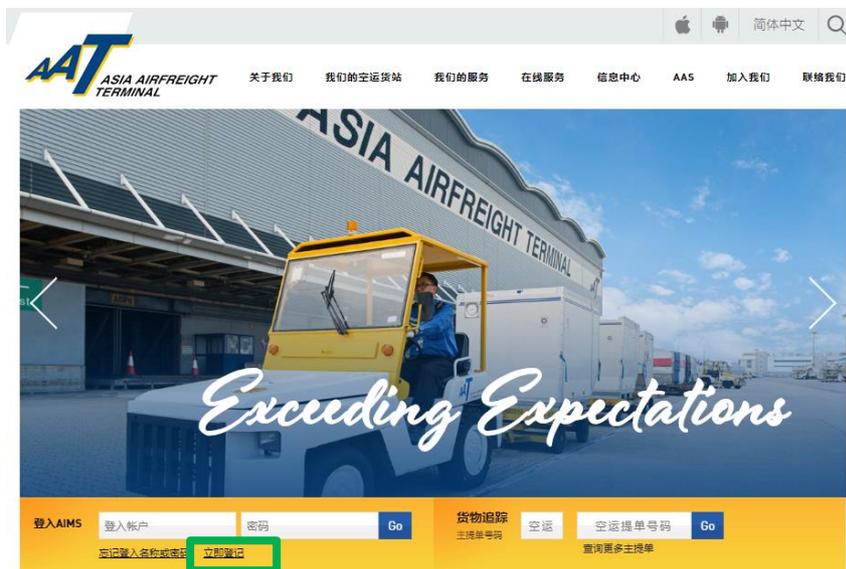


亚洲空运中心电子提货通知书(eCAN) 申请指引

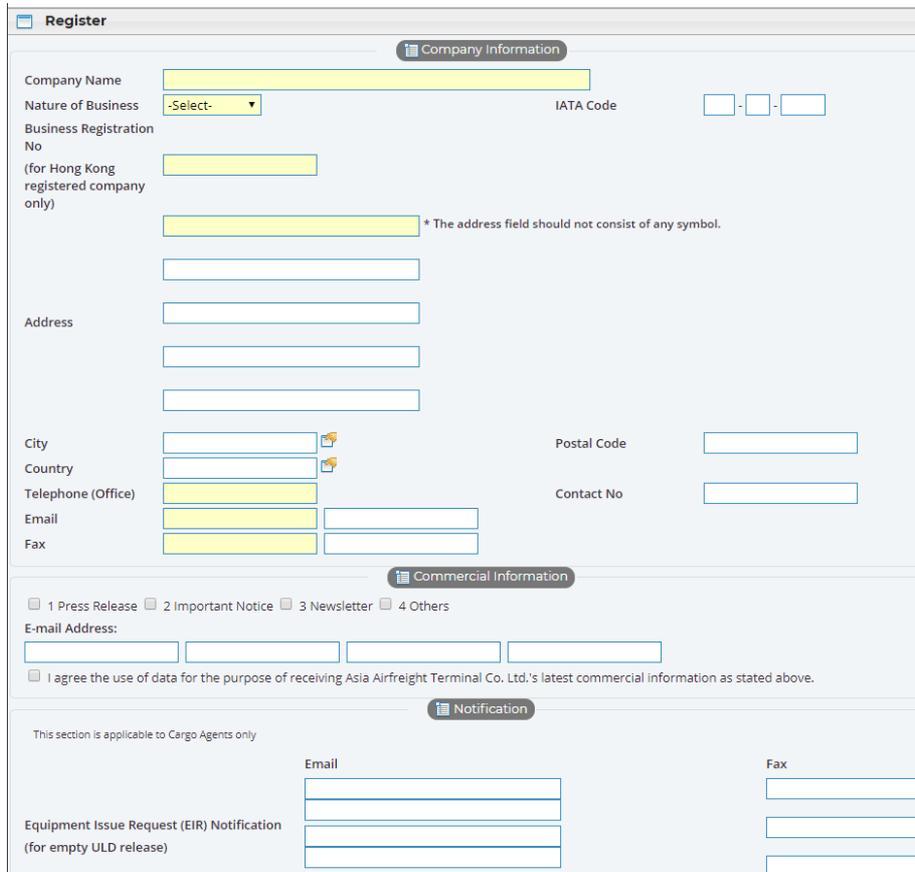
1. 登录 <http://www.aat.com.hk>，以下页面将会显示。



2. 往第三步以申请 AAT AIMS 帐户。如阁下已经拥有 AIMS 帐户，请直接跳到第八步。
3. 申请 AAT AIMS 帐户：点选 “立即登记” 开始操作。



4. 在以下电子表格输入公司有关资料 (黄色方格为必须填写)。



Register

Company Information

Company Name

Nature of Business IATA Code --

Business Registration No (for Hong Kong registered company only)

* The address field should not consist of any symbol.

Address

City Postal Code

Country

Telephone (Office) Contact No

Email

Fax

Commercial Information

1 Press Release 2 Important Notice 3 Newsletter 4 Others

E-mail Address:

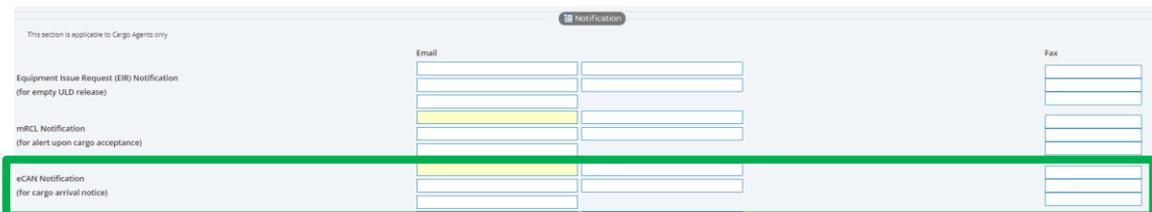
I agree the use of data for the purpose of receiving Asia Airfreight Terminal Co. Ltd.'s latest commercial information as stated above.

Notification

This section is applicable to Cargo Agents only

	Email	Fax
Equipment Issue Request (EIR) Notification (for empty ULD release)	<input type="text"/>	<input type="text"/>
mRCL Notification (for alert upon cargo acceptance)	<input type="text"/>	<input type="text"/>
eCAN Notification (for cargo arrival notice)	<input type="text"/>	<input type="text"/>

5. 在“eCAN Notification”部分，输入接收AAT电子提货通知书（eCAN）之电邮地址及/或传真号码。



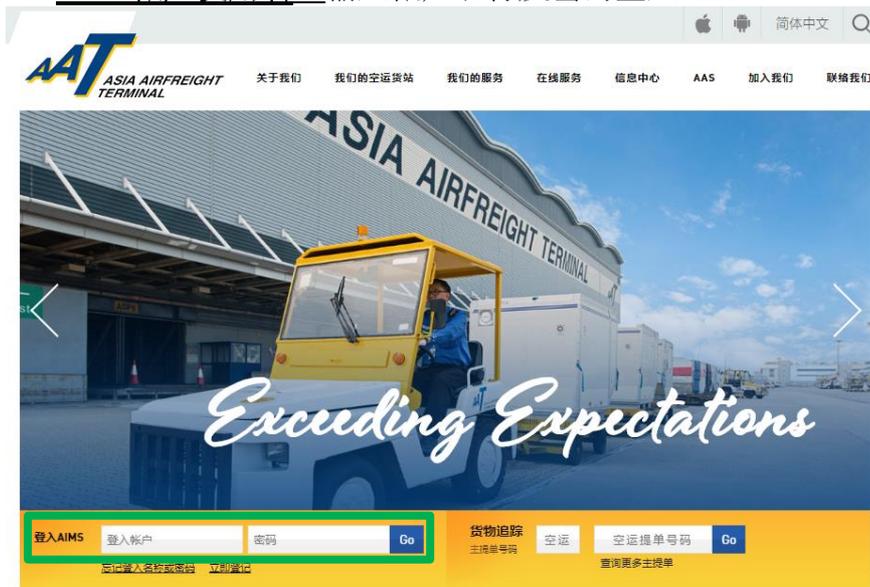
This section is applicable to Cargo Agents only

	Email	Fax
Equipment Issue Request (EIR) Notification (for empty ULD release)	<input type="text"/>	<input type="text"/>
mRCL Notification (for alert upon cargo acceptance)	<input type="text"/>	<input type="text"/>
eCAN Notification (for cargo arrival notice)	<input type="text"/>	<input type="text"/>

6. 完成输入后, 点选页面右下角“Submit”按钮递交申请表格，然后电邮或传真贵公司之商业登记证明 (Business Registration Certificate) 到 亚洲空运中心顾客服务及行政部 (电邮地址：opsadm@aat.com.hk/ 传真号码：2215 0152)作进一步处理。

7. 非AIMS用户之电子提货通知书（eCAN）申请操作完成。

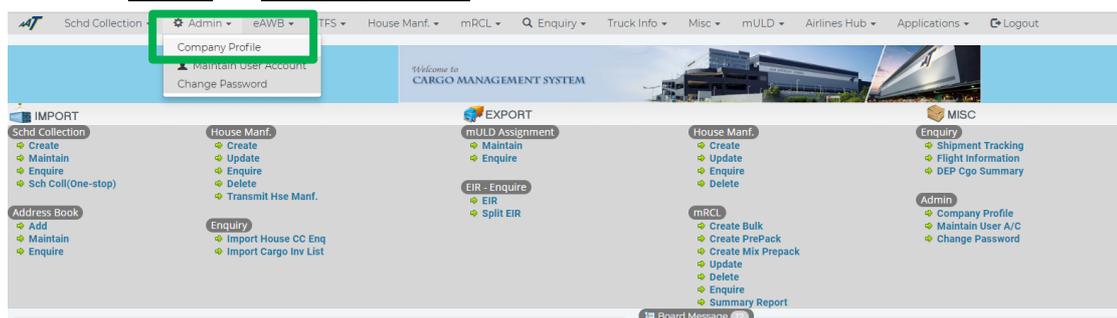
8. AIMS帐户使用者：输入帐户名称及密码登入AIMS。



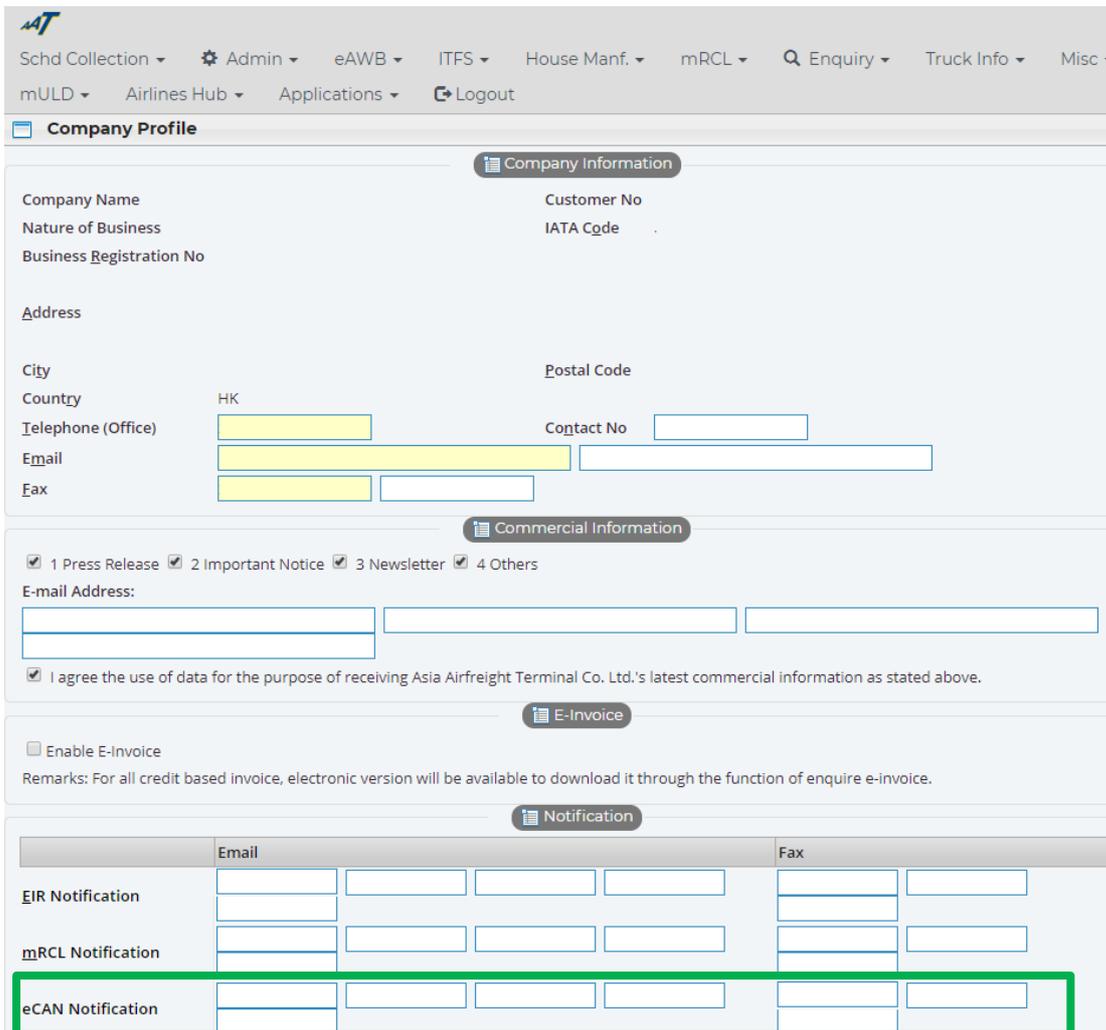
9. AIMS 主页面将会显示。



10. 前往 Admin → Company Profile 以更新公司资料。



11. 在 “eCAN Notification” 部分，输入或更新接收AAT电子提货通知书（eCAN）之电邮地址及/或传真号码。



The screenshot shows the 'Company Profile' page with the following sections:

- Company Information:** Fields for Company Name, Nature of Business, Business Registration No, Customer No, IATA Code, Address, City, Postal Code, Country (set to HK), Telephone (Office), Contact No, Email, and Fax.
- Commercial Information:** Checkboxes for 1 Press Release, 2 Important Notice, 3 Newsletter, and 4 Others. An E-mail Address field and a consent checkbox for data use.
- E-Invoice:** An 'Enable E-Invoice' checkbox and a remark: 'Remarks: For all credit based invoice, electronic version will be available to download it through the function of enquire e-invoice.'
- Notification:** A table with columns for 'Email' and 'Fax'. It contains rows for 'EIR Notification', 'mRCL Notification', and 'eCAN Notification'. The 'eCAN Notification' row is highlighted with a green border.

	Email				Fax	
EIR Notification	<input type="text"/>					
mRCL Notification	<input type="text"/>					
eCAN Notification	<input type="text"/>					

12. 完成输入后，点选页面底下之 “Update” 按钮，以更新公司资料。

13. AIMS帐户使用者之电子提货通知书（eCAN）申请操作完成。