

AAT Cargo Pre-declaration User Guide

Version 2.1



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Introduction

Cargo Pre-Declaration is a function that eliminates unnecessary waiting time for processing of RCLs at the terminal. By entering the export shipment details in AIMS before cargo are delivered to AAT, users can simply print the mRCL at their own office and submit it together with the AWB. This function saves time and resources for shippers / freight forwarders.

To enjoy Cargo Pre-Declaration function, the user should be a member of AAT AIMS. Registration for AAT AIMS is FREE and can be easily done online.

This document provides the guidelines for users to create, delete, update and enquire mRCL Pre-declaration for Bulk cargo, Pre-packed cargo and Mix Pre-packed cargo. Also, it provides the quick guides for users to register as a member of AAT AIMS.



Registration for AAT AIMS (for non-members only)

1. Open an Internet Explorer/Chrome and enter the URL: <u>https://www.aat.com.hk</u>, following page will be shown.



2. Click "Register now" to proceed with the registration process.





3. Fill in the registration details in the following pop-up screen (*Boxes in yellow are mandatory fields*)

Register						
			📋 Company Informat	ion		
Company Name				_		
Nature of Business	-Select-			IATA Code		
Business Registration No (for Hong Kong registered	-Select-			IAIA Code		
company only)						
			* The address field sh	ould not consist of any symbol.		
Address						
City				Postal Code		1
Country						
Telephone (Office)				Contact No		1
Email			7	contact no		
Fax]			
Tux				_		
			Commercial Informa	ition		
🗌 1 Press Release 🗌 2 Importan	t Notice 🗌 3 Newsletter 🗌 4 Other	s				
E-mail Address:						
\square I agree the use of data for the p	ourpose of receiving Asia Airfreight Te	rminal Co. Ltd.'s latest	commercial information as	stated above.		
			Notification			
This section is applicable to Cargo Agents	only					
		Email			F	ax
					Γ	
Truck Dock Booking						
					Γ	
Equipment Issue Request (EIR) Notif	ication					
(for empty ULD release)						
					Г	
mRCL Notification						
(for alert upon cargo acceptance)					ſ	
					L	
oCAN Notification]	
(for cargo arrival notice)]	
(ior cargo arrivarriotice)						
Departed Cargo Notification						
					-	



House Manifest Notification]		
FHL Amendment Notification]		
Demurrage Notification]		
eAWB Notification]		
		📋 Company Admi	nistrator		
Administrator Name	Pa	lease be reminded that the administrator is th ssword reset, etc)	e person who response for manage th	he main account of AIMS (e.g. Cha	nge contact Info, Request for
Title					
Preferred User ID	Che	ck Availability			
Password			Reconfirm Password		
Email			Contact No		
* Yellow colour denotes field is ma	ndatory				
1. Preferred User ID (in lowercase) and F	Password should consist of 6-16 and 6-32 alp	hanumeric characters respectively.			
					(S)ubmit Reset Cancel

- 4. Click "Submit" button to complete the form and please fax the copy of the company's Business Registration Certificate (BR) to our Customer Services & Administration Department at 2215 0152 for further processing.
- 5. Done.



Get start to mRCL Pre-declaration functions

1. Open an Internet Explorer/Chrome and enter the URL: <u>https://www.aat.com.hk</u>, following page will be shown.



2. Fill in Login ID and Password. Click "Go" button to login.







3. For successful login, the following page will be shown.

4. Choose mRCL Pre-declaration functions from menu or use the shortcut on display





Create mRCL Pre-declaration (Bulk)

1. Click "mRCL > Create mRCL Pre-declaration (Bulk)" or "Create Bulk" on the shortcut.

Schd Collection 👻	🍄 Admin 🗸	eAWB 🕶	ITFS 👻	House Manf. 🗸	mRCL - Q End	quiry 🗸 🛛 Truck	Info 🗸 Mis	sc 👻 mULD 👻
Airlines Hub 👻 🛛 A	pplications 👻	🗗 Logout			Create mRCL Pre- (Bulk)	-declaration		User - TEST AGENT - AA
	Welcome to CARGO MAN	NAGEMENT	SYSTEM		Create mRCL Pre- (PrePack) Create mRCL Pre-	-declaration -declaration (Mix		
 IMPORT Schd Collection Create Maintain Enquire Sch Coll(One-stop) Address Book Add Maintain Enquire 	House Manf. Create Update Enquire Final Constraint Final Constraint H Enquiry Import Hou Import Carg	se Manf. se CC Enq go Inv List	<pre></pre>	CORT ssignment tain ire tuire EIR	Update mRCL Pre- Delete mRCL Pre- Q Enquire mRCL II mRCL Summa mRCL Create Bulk Create Bulk Create Mix Prepa Update Delete Enquire Summary Report	e-declaration declaration . Pre-declaration .ry Report Admin	t Tracking ormation Summary ny Profile in User A/C e Password	Truck Info
1 ASIA AIRFREIG	HT TERMINAL - 0)1 AUG 18 22:	14	E Board	d Message			
We are pleased to an to inform all termina	nnounce that our T I users for the prop	ruck Control Sy: per entry declar	stem (TCS) has ation procedu	s been enhanced to ure to facilitate truck	moderate the truck flow dock allocation at T1 and	between Terminal 1 d T2.	(T1) and Termin	nal 2 (T2). This notice serves

2. Input required information.

Mandatory fields

- Boxes in yellow:
- Carr, Dest, AWB No, Truck No., Pieces, Net Wt (kg) and Dimensions Length, Width, Height & Pcs
 <u>Radio button for selection:</u>
 - Security Status, Planned Cargo Delivery

Create	mRCL Pre-Declaration (Bulk)			
<u>C</u> arr <u>D</u> est	<u> </u>	AWB <u>N</u> o Ctry		
Security Status	⊖ spx ⊖ unk	Dangerous Goods	(Not include Battery)	
<u>S</u> PL Code		Dutiable Commodities	Permit Expire Date	
		Export Prohibited Articles	License Expire Date	
Flt key and Date	22FEB21			
Planned Cargo delivery	● 22FEB ○ 23FEB ○ 24FEB or onwards	PI for Lithium Batteries	• • • • • •	FMA/FNA/e- Cargo Receipt Email
<u>T</u> ruck No			Airside Acceptance	
<u>P</u> ieces		Net <u>W</u> t (kg)		
Security Scre	eening Option			
x-Ray On Screen Scre Fac	CSF / KC / Airport seening Screening Exempted O ility O			
	<u>Screening Exempted Reason</u>			
	L			



3. Declare the "Security Status", SPX or UNK.

CDV.	Known Cargo shipped from CAD Validated KC or Cleared by appropriate screening
SPA:	or CAD approved Screening Exempted special cargo.
UNK:	Unknown Cargo which cannot fulfill above stated requirement of Known Cargo.

Create	mRCL Pre-Declaration (Bulk)			0
<u>C</u> arr <u>D</u> est		AWB <u>N</u> o Ctry		ĺ
Security Status	⊖spx ⊖unk	Dangerous Goods	(Not include Battery)	
<u>S</u> PL Code	<u> </u>	Dutiable Commodities	Permit Expire Date	
		Export Prohibited Articles	License Expire Date	
Flt key and Date	22FEB21			
Planned Cargo delivery	● 22FEB ○ 23FEB ○ 24FEB or onwards	PI for Lithium Batteries	• • • • • • • •	FMA/FNA/e- Cargo Receipt Email
<u>T</u> ruck No			Airside Acceptance	
<u>P</u> ieces		Net <u>W</u> t (kg)		
Security Scr	eening Option			
x-Ray On Screen Scr O Fac	CSF / KC / Airport eening Screening Exempted O illity O			
	<u>Screening Exempted Reason</u>			
				•

4. If the SPL code is ELI, ELM, EBI, EBM, RLI, RLM, RBI or RBM, its respective PI has to be specified.

Garr Image: City Security SPK Security SPK UNK Dangerous Goods (Not include Battery) SPL Code EBM Image: City Dutiable Commodities DOMMMYY Lexport Prohibited Description Fit key and Image: City Cargo Cargo omwards D2FEB Planed 22FEB Cargo Omwards Batteries PI65 (II) PI65 (II) PI65 (II) PICS (III) PI65 (III) PICS (III) PI66 (II) PI66 (III) PI66 (III)	Create mRCL Pr	e-Declaration (Bulk)				
Security SPK UNK Dangerous Goods (Not include Battery) SPL Code EBM Image: Commodities DMMMYY Batteries DMMMYY License Expire Date Planed Image: 22FEB 21 Image: Commodities DMMMYY Planed Image: 22FEB	Carr Sector	-	AWB <u>N</u> o Ctry			
SPL Code EBM Image: Commodities Dutiable Dommodities Commodities DDMMMYY Export Prohibited DExport Prohibited Difference Fit key and Date Image: Commodities DMMMYY Planned 22FEB 23FEB 24FEB or Planned onwards 22FEB 23FEB 24FEB or Planned onwards Plot Lithium Plot S(IA) Plot S(IB) Plots (IA) Plot S(IB) Plot S(IB) Plot S(IB) Plot I wards Net Wt (kg) Plot I Plot	Security O SPX O Status	UNK	Dangerous Goods (Not include Battery)		
Image: Screening Exempted Reason Pides (IA) Note: RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. Remarks	SPL Code EBM	•	Dutiable Commodities	Permit Expire Date		
Fit key and Date Date Planned Cargo onwards onwards Onwards Diruck No Pieces Net Wt (kg) Piefof (i) Piefof (i) <td></td> <td></td> <td>Export Prohibited Articles</td> <td>License Expire Date</td> <td></td> <td></td>			Export Prohibited Articles	License Expire Date		
Planned Cargo onwards 23FEB 24FEB or mail Pl for Lithium Batteries V V FMA/FNA/e- Cargo Pl955 (l) Iruck No Pl955 (l) Pl955 (l) V Pl955 (l) Pl955 (l) Pl955 (l) V V Pl955 (l) Pl955 (l) Pl955 (l) V V Pl955 (l) Pl955 (l) Pl956 (l) Pl957 (l) Pl957 (l) Pl957 (l) Pl956 (l) Pl956 (l) Pl956 (l) Security Screening Option Screening Exempted Pl956 (l) Pl956 (l) Screening Facility Screening Exempted Reason Pl959 (l) Pl959 (l) Pl957 (l) Pl959 (l) Pl959 (l) Pl959 (l) Pl970 (l) Pl970 (l) Pl970 (l) Pl970 (l) Note: RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility 受機機 Pl970 (l) Pl970 (l) Pl970 (l) Pl970 (l) Pl970 (l) Pl970 (l) Pl970 (l) Pl970 Screening Facility Handling Procedure can be downloaded here. RacSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RacSF / KC / On Airport Screening Facility Handling Procedure can be do	Flt key and Date	22FEB21				
Note: RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here. RACSF / KC / On Airport Screening Facility 賞物操作程序可在 說還下載。 Remarks (A)co SNo Length Width Height Pcs	Planned Cargo delivery Iruck No Pieces Security Screening Opt x-Ray Screen Screening Facility	23FEB 24FEB or 24FEB or con con Screening Exempted <u>Screening Exempted Rease</u>	PI for Lithium Batteries	PI965 (IA) PI965 (IB) PI965 (II) PI965 (II) PI966 (I) PI967 (I) PI967 (I) PI968 (IA) PI969 (I) PI969 (I) PI969 (I) PI969 (I) PI969 (I) PI969 (I) PI970 (I)	 FMA/FNA/e- Cargo Receipt Email 	
Remarks (A)c (A)	Note: RACSF / KC / On Airport RACSF / KC / On Airport	Screening Facility Handling Procee Screening Facility 貨物操作程序可存	dure can be downloaded <mark>here</mark> . 王 此處下載。			
SNo Length Width Height Pcs	<u>R</u> emarks					
(A) c SNo Length Width Height Pcs				ensions		
	SNo Longth	Width	1	Height	Pcs	(A)d
	JINU LETEUT	TTT COL				



S/N	SPL Code	Its respective PI with Section
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

The following table presents the correct matching between the SPL code and PI with section.

A notification message will be popped up if any mismatching or missing of SPL code or PI.

5. Select either one of the "Security Screening Options".

X-RAY Screen:	Request cargo security screening at AAT
DACSE / VC / On Aimout Schooning	Known Cargo tendered from RACSF/ CAD
RACSF / KC / On Airport Screening	Validated KC / On Airport Screening Facility to
rachity:	AAT with Secure Transportation Means
Screening Exempted:	CAD approved Screening Exempted special cargo

Create	mRCL Pre-Declaration (Bulk)			0
<u>C</u> arr <u>D</u> est		AWB <u>N</u> o Ctry		Í
Security Status	⊖ spx ⊖ unk	Dangerous Goods (Not include Battery)	
<u>S</u> PL Code	Dutiable Commodities	Permit Expire Date	
		Export Prohibited Articles	License Expire Date	
Flt key and Date	22FEB21			
Planned Cargo delivery	● 22FEB ○ 23FEB ○ 24FEB or onwards	PI for Lithium Batteries	v v v v v v	FMA/FNA/e- Cargo Receipt Email
<u>T</u> ruck No			Airside Acceptance	
<u>P</u> ieces		Net <u>W</u> t (kg)		
Security Scre RAG x-Ray On Screen Scre Fac	eening Option CSF / KC / Airport eening Screening Exempted ility			
	<u>S</u> creening <u>E</u> xempted <u>R</u> eason			~



5.1 RACSF/KC/On Airport Screening Facility

5.1.1 If selected "RACSF/KC/On Airport screening Facility", fill in necessary information for predeclaration.

Iruck No AA123 Pieces	Image: Net Wt (kg) Image: Airside Acceptance
x-Ray RACSF / KC / On A Screen Screening Facility	Airport © Screening Exempted O Screening Exempted Reason
	-Select-
Note: RACSF / KC / On Airport Screenin	g Facility Handling Procedure can be downloaded here.
RACSF / KC / On Airport Screenin	g Facility 貨物操作程序可在 此處下載。
	■ RACSF / KC / On Airport Screening Facility
T <u>r</u> ucker Name	CHAI TAI MAN
<u>T</u> rucker ID No	D1234567
<u>R</u> ACSF / KC / On Airport Screening Facility Code	RF1234

5.1.2 Select "Secured Transportation Method" and fill in corresponding required information. For example, Boxed Truck Seal/Lock No.

	RACSF / KC / On Airport Screening Facility
T <u>r</u> ucker Name	CHAI TAI MAN
<u>T</u> rucker ID No	D1234567
<u>R</u> ACSF / KC / On Airport Screening Facility Code	RF1234
Secured Transportation Method	Boxed Truck
Boxed Truck Seal No	1234567
<u>R</u> emarks	

5.2 Screening Exempted

If selected "Screening Exempted", select exempted reason from the scroll down list.



The following table shows the list of categories of cargo that are exempted from security screening.

Life-sustaining items such as blood, blood products, bone marrow and human organs Human Remains / Ashes Livestock Biomedical samples, vaccines and other perishable medical items Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners



Attention! According to the updated arrangement on air cargo enhanced screening requirements from Civil Aviation Department (CAD), from 1st March 2021 onwards, proportion of cargoes required to be screened by Regulated Agents would be increased to 100% under the scheduled implementation of the ICAO new policy direction.

To fulfill the requirement, all cargoes must be

- Security screened at AAT or
- Known Cargo tendered from RACSF/ CAD Validated KC / On Airport Screening Facility to AAT with Secure Transportation Means or
- CAD approved Screening Exempted special cargo

6. Specify the date of "Planned Cargo Delivery"

The system will extend the validity of the "mRCL Pre-declaration record" according to the date of "Planned Cargo Delivery" provided.

The three options for the "planned delivery date" will be adjusted according to the date of user accessing to the page of "Create mRCL Pre-declaration".

Default "Planned Cargo delivery date" will be set at "[Date of today]"

For example: If today is 22 FEB 2021, the system will display the date of today, tomorrow and the day after tomorrow for selection, as follows:

• 22FEB O 23FEB O 24FEB or onwards

Create mRCL Pre-Declaration (Bu	lk)
Carr S Dest S	AWB No Ctry
Security Status	Dangerous Goods (Not include Battery)
<u>S</u> PL Code	Dutiable Permit Expire Date Commodities DDMMMYY
	Export Prohibited License Expire Date Articles DDMMMYY
Flt key and 22FEB21	
Planned Cargo delivery 0 22FEB () 23FEB () 24FEB o onwards	PI for Lithium Batteries
Truck No	Airside Acceptance
<u>P</u> ieces	Net <u>W</u> t (kg)
Security Screening Option	
RACSF / KC / x-Ray Screen Screening Facility O	0
Screening Exempted	Reason
	`



7. Click "Save" button to save the mRCL Pre-Declaration (Bulk) Form.

Security	Security Screening Option						
x-Ray Screen	RACSF / KC / On Airpo	irport ↓ ○ Screening Exempted ○					
		Screening Exempted Reason					
		-Select-		~			
Not	e: iF / KC / On Airport Screening Fac	ility Handling Procedure can be downloaded here.					
PAC	E / KC / On Airport Screening Fac						
NAC.	service roll Airport Screening Pac						
<u>R</u> emarl	s						
				(A)dd			
SNo	Length	Width	Height	Pcs			
1							
2							
3							
3							
4							
5							
6							

Pre-declaration number shown on the left will be as reference and click "Print" button to generate the printable version for mRCL Pre-declaration (Bulk) Form.

Create mRCL Pre-Declaration (Bulk)							
Pre-Declaration Submitted	Successfully. The	Pre-Declaration num	ber is 190221-0	015			
Carr	QF			AWB No	081 - 78624781		
Dest	SYD			Security Screening Option	RACSF / KC / On /	Airport Screening Facility	
Security Status	SPX						
SPL Code	EBM			X-Ray Screen	Ν		
PI for (ELI/ELM/RLI/RLM)	PI968 (II)						
Planned Cargo delivery	19FEB						
Flt key and Date	/ 19FEB21						
Truck No	TK123						
Trucker Name	CHAI TAI MAN						
Trucker ID No	A0417594						
RACSF / KC / On Airport Screening Facility Code	RF0001						
Secured Transportation Method	Boxed Truck						
Boxed Truck Seal No	1234567						
Pcs	10			Net Wt (kg)	100.0		
Remarks					/		
Length	Width	I.	Hei	ght	Pcs		
10	10		10		10		
You may pe	rform Truck Dock E	Booking by pressing	(P)rint (B) Truck Dock Boo	ack to enjoy prioritized T	ruck Dock allocati	ion service.	



Sample of mRCL Pre-declaration Bulk Form (Printable version)

Carrier Destina Pieces	: QF ation: SYD : 10		AWB No: 081 Net Wt (Kg): 100 Planned cargo del	-78624781 .0 ivery : 19FEB		
Securit	y Status : SPX					
SPL Co	de : EBM					
PI for L	ithium Batteries : F	1968 (II)				
Truck N Remark	lo: TK123 (s:					
Security	Screening Option :		RACSF / KC / On A	Airport Screening Facility		
		RACSF / KC / On Airport	Screening Facility Inform	ation -		
Trucker	Name :		CHAI T** M**			
Trucker	ID No :		A041***			
RACSF	/ KC / On Airport Scre	ening Facility Code :	RF0001			
RACSF	/ KC / On Airport Scre	ening Facility Company	Name : New Global Transp	ortation & Warehousing Limited		
Secured	Transportation Meth	od :	Boxed Truck			
Boxed 1	ruck Seal No :		1234567			
ecured loxed 1	l Transportation Meth Truck Seal No :	od :	Boxed Truck 1234567			
Dimesio	ns					
S.No	Length (cm)	Width (cm)	Height (cm)	Pieces		
1	10.0	10.0	10.0	10		

Fee" according to the requirement of individual airlin There were 1 record(s) on this report.



Create mRCL Pre-declaration (Prepack)

1. Click "mRCL > Create mRCL Pre-declaration (PrePack)" or on the shortcut



2. Input required information

Mandatory fields

<u>Boxes in yellow:</u> Carr, Dest, AWB No, Pcs, Gross Wt, ULD, Contour Code, Truck No. <u>Radio- button for selection:</u> Security status, Planned Cargo Delivery

Create mRCL Pre-Declaration (P	Prepack)				
<u>C</u> arr 🗾 🚰	AWB <u>N</u> o				
Dest 🖉	Ctry				
Security O SPX O UNK Status	PI for Lithium Batteries				
SPL Code	 Dangerous Goods (Not include Battery) 				
	Dutiable Commoditie Expire Date DDMMMYY	es Permit			
	Export Prohibited Art	ticles License			
Fit key and 22FEB21 Date					
Planned Cargo © 22FEB ○ 23FEB ○ 24FEB or delivery	onwards	FMA/FNA/e- Cargo Receipt Email]	
Truck Airside Accepta	ance				
Security Screening Option					
x-Ray Screen	RACSF / KC / On Airport Screening Facility	Screening Exempted 〇			
		Screening Exempted			~



3. Declare the "Security Status", SPX or UNK.

SPX:	Known Cargo shipped from CAD Validated KC or Cleared by appropriate screening or CAD approved Screening Exempted special cargo.
UNK:	Unknown Cargo which cannot fulfill above stated requirement of Known Cargo.

Create mRCL Pre-Declaration (Prepack)	
Carr AWB No	
Dest Ctry	
Security OSPX OUNK Lithium Status Batteries	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3
SPL Dangerous Go Code (Not include Batte	ods ry)
Dutiable Com Expire Date	modities Permit MMYY
Export Prohibi	ited Articles License
Flt key and 22FEB21 Date	
Planned Cargo © 22FEB ○ 23FEB ○ 24FEB or onwards delivery	FMA/FNA/e- Cargo Receipt Email
Iruck Image: Constraint of the second seco	
Security Screening Option	
RACSF / x-Ray On Airp Screen Screeni Facility	KC / Screening ort Exempted ○ ○
	Screening Exempted Reason

4. If the SPL code is ELI, ELM, EBI, EBM, RLI, RLM, RBI or RBM, its respective PI has to be specified.

Create mRCL Pre-Declaration (Prepack)				
<u>C</u> arr 📂	AWB <u>N</u> o				
Dest 🖉	Ctry				
		~			
Security	PI for PI965 (IA)				
Status O SPX O UNK	Lithium PI965 (IB)				
Status	Batteries PI965 (II)				
	PI966 (I)				
	PI966 (II)				
SPL SPL	Dange Di067 (I)				
Code EBM F	(Not inclue plose (IA)				
	Dutiab PI968 (IR)	es Permit			
	Expire D. PI968 (II)				
	hiaea (I)				
	Export PI969 (II)	rticles License			
	Expire Dat PI970 (I)				
Flt key	PI970 (II)				
and 22FEB21					
Date					
Planned		FMA/FNA/e-		1	
Cargo © 22FEB ○ 23FEB ○ 24FEB or	r onwards	Cargo			
delivery		Receipt Email			

The following table presents the correct matching between the SPL code and PI with section.

S/N	SPL Code	Its respective PI with Section
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

A notification message will be popped up if any mismatching or missing of SPL code or PI



5. Select either one of the "Security Screening Options".

J 8	1						
PACSE / KC / On Airport Screening	Known Cargo tendered from RACSF/ CAD						
Facility:	Validated KC / On Airport Screening Facility to						
Facility.	AAT with Secure Transportation Means						
Screening Exempted:	CAD approved Screening Exempted special cargo						

Crea	ate mRCL Pre-Declaration (P	repack)		
<u>C</u> arr	<u> </u>	AWB <u>N</u> o		
<u>D</u> est	<u> </u>	Ctry		
Security Status	Ospx Ounk	PI for Lithium Batteries		
<u>S</u> PL Code		Dangerous Goods (Not include Battery)		
		Dutiable Commoditi	es Permit	
		Expire Date DDMMMYY		
		Export Prohibited Ar Expire Date DDMMMYY	ticles License	
Flt key and Date	22FEB21		1	
Planned Cargo delivery	● 22FEB ○ 23FEB ○ 24FEB or o	nwards	FMA/FNA/e- Cargo Receipt Email	
<u>T</u> ruck No	Airside Accepta	nce		
Security	Screening Option			
x-Ray Screen	0	RACSF / KC / On Airport Screening Facility	Screening Exempted	
			<u>S</u> creening <u>E</u> xempted <u>R</u> eason	· · · · · ·

 5.1 <u>RACSF/KC/On Airport Screening Facility</u>
 5.1.1 If selected "RACSF/KC/On Airport Screening Facility", fill in necessary information for predeclaration.

Iruck No		
Security Screening Option		
x-Ray Screen	RACSF / KC / On Airport Screening Facility ®	Screening Exempted O Screening -Select- Exempted Reason
Note: RACSF / KC / On Airport Screening Facility Handling Procedu RACSF / KC / On Airport Screening Facility 貸彻法作程序可在	ire can be downloaded <mark>here</mark> . 此底下彰。	
		I RACSF / KC / On Airport Screening Facility
T <u>r</u> ucker Name CHAI	TAI MAN	
Trucker ID No A041	7594	



5.1.2 Select "Secured Transportation Method", fill in corresponding required information. For example, Seal No.

For multiple ULDs applied Secured Net/Seal, input *<ULD No.>/<Seal No.>* for each ULD.

	RACSF / KC / On Airport Screening Facility
T <u>r</u> ucker Name	CHAI TAI MAN
Trucker ID No	A0417594
<u>R</u> ACSF Code	RF0001 New Global Transportation & Warehousing Limited
Secured Transportation Method	Secure Net (CX)
<u>S</u> eal No	1234567
Remarks	

5.2 Screening Exempted

If select "Security Exempted", select exempted reason from the scroll down list.

Screening Exempted 🔍		_	
<u>Screening Exempted Reasor</u>	-Select-	~	
Screening Exempted Reasor	-Select-		
	Life-sustaining items such as blood, blood products, bone marrow and human organs	- 18-	_
	Human Remains/Ashes		
	Livestock		
	Biomedical samples, vaccines and other perishable medical items		
	Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention	- 16-	
	Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners		

The following table shows the list of categories of cargo that are exempted from security screening.

Life-sustaining items such as blood, blood products, bone marrow and human organs
Human Remains / Ashes
Livestock
Biomedical samples, vaccines and other perishable medical items
Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna
Convention
Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items
that will endanger the life or health of screeners

Attention! According to the updated arrangement on air cargo enhanced screening requirements from Civil Aviation Department (CAD), from 1st March 2021 onwards, proportion of cargoes required to be screened by Regulated Agents would be increased to 100% under the scheduled implementation of the ICAO new policy direction.

To fulfill the requirement, all cargoes must be

- Security screened at AAT or
- Known Cargo tendered from RACSF/ CAD Validated KC / On Airport Screening Facility to AAT with Secure Transportation Means or
- CAD approved Screening Exempted special cargo

6. Specify the date of "Planned Cargo Delivery"

The system will extend the validity of the "mRCL Pre-declaration record" according to the date of "Planned Cargo Delivery" provided.

The three options for the "planned delivery date" will be adjusted according to the date of user accessing to the page of "Create mRCL Pre-declaration".



Default "Planned Cargo Delivery date" will be set at "[Date of today]"

For example: If today is 14 Jan 2019, the system will display the date of today, tomorrow and the day after tomorrow for selection, as follows:

• 22FEB O 23FEB	O 24FEB or onwards
-----------------	--------------------

Create mRCL Pre-Declaration (Prepack)	
Carr AWB No	
Dest Ctry	
Security OSPX OUNK Lithium Status Batteries	
SPL Dangerou Code (Not include	us Goods Battery)
Dutiable Expire Date	Commodities Permit
Export Pr Expire Date	DDMMMYY
Flt key and 22FEB21 Date	
Planned Cargo © 22FEB 23FEB 24FEB or onwards delivery	FMA/FNA/e- Cargo Receipt Email
Iruck Image: Constraint of the second seco	
Security Screening Option	
x-Ray On Screen Scr Fac	CSF/KC/ Airport Screening eening Exempted
	Screening Exempted Reason

7. Click "Save" button to save the mRCL Pre-Declaration (Pre-packed) Form.

SNO	Pcs	Gross Wt		ULD	Contr Code
1	1	1500		PMC12345QF	Q6 💆
2					<u> </u>
3					<u> </u>
4					<u> </u>
5					5
6					<u> </u>
			(S)ave (R)eset C(I)	ose	

8. Pre-declaration number shown on the left will be as reference and click "Print" button to generate the printable version for mRCL Pre-declaration (Prepack) Form.

Create mRCL Pre-Dec	laration (Prepack)			
Pre-declaration submitted succ	essfully. The pre-declaration number is 190221-0021			
Carr	QF	AWB No	081-78624792	
Dest	SYD	Security Screening Option	RACSF / KC / On Airport Screening Facility	
Security Status	SPX			
SPL Code		X-Ray Screen	N	
PI for Lithium Batteries				
Planned Cargo delivery	19FEB			
Flt key and Date	/ 19FEB21			
Truck No	AB123			
Trucker Name	CHAI TAI MAN			
Trucker ID No	A0417594			
RACSF / KC / On Airport Screening Facility Code	RF0001			
Secured Transportation Metho	od Secure Net (CX)			
Seal No	1234567			
Pcs	1	Gross Wt	1500.0	
Remarks				
Pcs	Gross Wt	ULD	Contr Coc	le
1	1500.0	PMC12345QF	Q6	
		(P)rint (B)ack		
	You may perform Truck Dock Bo	ooking by pressing Truck Dock Booking t	o enjoy prioritized Truck Dock allocation service.	



Sample of mRCL Pre-declaration Prepack Form (Printable version)

TER	4634642			
Carrier	: QF		AWB No: 0	81-78624792
Destinat	ion: SYD		Total Wt (Kg): 1	500.0
Pieces :	1		Planned cargo de	livery: 19FEB
Security	Status : SPX			
SPL Coo	le :			
PI for Li	thium Batteries :			
Truck N	o: AB123			
Remark	5:			
Security	Screening Option	:	RACSF / KC / On	Airport Screening Facility
		- RACSF / KC / On Airport Screer	ning Facility Inform	nation -
Trucker	Name :		CHAI T** M**	
Trucker	ID No :		A041***	
RACSF	/ KC / On Airport S	creening Facility Code:	RF0001	
RACSF	/ KC / On Airport S	creening Facility Company Name:	New Global Trans	sportation & Warehousing Limited
Secured	Transportation Me	ethod :	Secure Net (CX)	
Seal No	:		1234567	
S.No	Pieces	Gross Weight(kg)	ULD No	Contour Code
1	1	1500.0	PMC12345QF	Q6
Tatal Di				
Total Pie	oss Weight (Kg):	1,500.0		
Please be before sch -off time wi	reminded that cut-off time eduled departure time of Il result in a "FWB Creation	e of physical AWB or FWB including all necess booked flight. In addition, for airlines which imp on Fee" according to the requirement of indivi	sary shipping document lement 100% FWB subr dual airline.	s should be submiitted at least 2 hours nission,failure of FWB submision before cut



Create mRCL Pre-declaration (Mix Prepack)

1. Click "mRCL > Create mRCL Pre-declaration (Mix Prepack)" or on the shortcut.

Schd Collection 👻	🍄 Admin 🗸	eAWB 🕶	ITFS -	House Manf. 👻	mRCL -	Q Enquiry -	Truck Info 👻	Misc 🗸	mULD 🗸
Airlines Hub 👻 🛛 Aj	pplications 🗸	C+ Logout			Create m	RCL Pre-declarat	tion		User - TEST AGENT - A
	Welcome to CARGO MAI	NAGEMENT	SYSTEM		Create m (PrePack) Create m	RCL Pre-declarat	tion tion (Mix	A	
IMPORT Schd Collection Create Maintain Enquire Sch Coll(One-stop)	House Manf. Create Update Enquire Delete		MULD Mai EIR	PORT Assignment ntain uire	Update m Delete m Q Enquir	RCL Pre-declara RCL Pre-declara e mRCL Pre-dec Summary Repo	ation t Tra tion t Tra claration orm rt Sur	icking ation imary	Truck Info Truck Act Info Truck Act History Current Truck Act SID
Address Book Add Add Add Add Add Add Add Ad	 Transmit H Enquiry Import Hou Import Carr 	se Manf. Ise CC Enq go Inv List	≪ EIR ♥ EIR	teir	mRCL	ulk rePack <u>fix Prepack</u> y Report	Admin	rfile r A/C word F F	Airlines Hub Aviation News AAT - Monthly Tonnage Report AAT - Tonnage Report YOrigin/Destination AAT - Service Standard Serformance Report AAT - Training Schedul AAT - News
ASIA AIRFREIGH	HT TERMINAL - (01 AUG 18 22:	14	Boah	d Message	,			Â
We are pleased to an to inform all terminal	nounce that our T l users for the pro	ruck Control Sy per entry declar	stem (TCS) h ation proced	as been enhanced to lure to facilitate truc	moderate the t k dock allocatior	ruck flow between at T1 and T2.	Terminal 1 (T1) an	d Terminal 2	(T2). This notice serves

2. Input required information.

Mandatory fields

Fields in yellow:

Carr, ULD Dest, ULD No, Contr Code, AWB No., Dest, Pcs, Net Wt, Truck No. Radio-button for selection:

Security status, Planned Cargo Delivery

Create mRCL Pre-declaration (M	ix Prepack)	
Carr D' ULD No Contr Code	ULD <u>D</u> est Ctry <u>T</u> ruck No	
Security OSPX OUNK	Dangerous Goods (Not include Battery) Dutiable Commodities Export Prohibited Articles	Permit Expire Date DDMMMYY
SPL 500 500 500 500 500 500 500 500 500 50	Antices	
Fit key and 22FEB21 Date		
Planned 22FEB 23FEB 24FEB or Cargo onwards delivery Screening Ontion		
x-Ray Screen	RACSF / KC / On Airport Screening Facility 〇	Screening Exempted
		Screening Exempted Reason



3. Declare the "Security Status", SPX or UNK.

SPX:	Known Cargo shipped from CAD Validated KC or Cleared by appropriate screening
	or CAD approved Screening Exempted special cargo.
UNK:	Unknown Cargo which cannot fulfill above stated requirement of Known Cargo.

Create mRCL Pre-declaration (M	ix Prepack)	
Carr	ULD Dest	
	Ctry	
Contr	<u>T</u> ruck No	Airside Acceptance
Security Status		
	Dangerous Goods (Not include	
	Battery)	
	Dutiable Commodities	Permit Expire Date DDMMMYY
	 Export Prohibited Articles 	License Expire Date DDMMMYY
SPL Sode Sole		
Flt key and 22FEB21 Date		
Planned 22FEB 23FEB 24FEB or delivery onwards		
Security Screening Option		
x-Ray Screen	RACSF / KC / On Airport Screening	Screening Exempted
		Screening Exempted Reason
		V

4. If the SPL code is ELI, ELM, EBI, EBM, RLI, RLM, RBI or RBM, its respective PI has to be specified.

								(A)dd
SI	No AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP	FMA/FNA/e-Cargo Receipt Email
1	081 - 78624803 🗆	SYD 🗗	10	1000	EBM 5 5	PI968 (II) • • • • • •	0	
2	081 - 78624814 🛛	SYD 🗗	9	Input the re AWB level PI Code, if	equired SPL codes in l (Select the respective applicable)		0	

The following table presents the correct matching between the SPL code and PI with section.

S/N	SPL Code	Its respective PI with Section
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

A notification message will be popped up if any mismatching or missing of SPL code or PI.



5. Select either one of the "Security Screening Options"

RACSF / KC / On Ai Facility:	irport Sc	creening	Known Validate AAT wit	Cargo d KC / h Secure	tendered On Airpore Transpore	from rt Scree tation N	RACSF/ ening Faci Means	CAD lity to
Screening Exempted:			CAD app	proved S	creening r	zxempu	ed special	cargo
Create mRCL Pre-declaration (Mix	(Prepack)							
Carr Code	ULD <u>D</u> est				🗌 Airside Acce	ptance		
SPL Code 22FEB 24FEB or onwards	Dangerous Goods (Not include Battery) Dutiable Dutiable Export Prohibited Licer Articles	mit Expire Date DDM	IMMYY IMMYY					
Security Screening Option x-Ray Screen	RACSF / KC / On Airport Screening Facility O Scree	eening Exempted 〇 eening <u>E</u> xempted <u>R</u> ea	son					

5.1

<u>RACSF/KC/On Airport Screening Facility</u> If selected "RACSF/KC/On Airport Screening Facility", fill in necessary information for pre-5.1.1 declaration.

Carr 🗗	ULD <u>D</u> est	<u> </u>	
ULD No	Ctry		_
Contr Code	<u>T</u> ruck No	AA123 Airside Acceptance	
Security O SPX O UNK			
	Dangerous Goods	ls (Not	
	include Battery)		
	Dutiable Commod	dities Permit Expire Date DDMMMYY	
	Export Prohibited Articles	d License Expire Date DDMMMYY	
SPL Code 👘 🥂	6		
Fit key and 22FEB	21		
Planned Cargo © 22FEB ○ 23FEB ○ delivery	24FEB or onwards		
Security Screening Option			
x-Ray Screen	RACSF / KC / On Airpo	ort Screening Exempted	
	Screening Facility 🤍	Screening Exampled Pascan	
		Screening Exempted Reason	
Note:	I landling Depending on the deviate ded		
RACSE / KC / On Airport Screening Facility	Handling Procedure can be downloaded here.		
To read in the non-this port an eening Pacifity	an one of the state of the second sec		
		RACSF / KC / On Airport Screening Facility	
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0014 Hong Kong Cargo Scre	reening Services Company Limited	
Secured Transportation Method	Advance Pack (AP)		



5.1.2 Select "Secured Transportation Method", fill in corresponding and required information. For example, Seal No.

	RACSF / KC / On Airport Screening Facility
T <u>r</u> ucker Name	CHAI TAI MAN
Trucker ID No	A0417594
RACSF / KC / On Airport Screening Facility	RF0001 New Global Transportation & Warehousing Limited
Secured Transportation Method	Secure Net (CX)
Seal No	1234567

5.2 Screening Exempted

If select "Security Exempted", select exempted reason from the scroll down list.

Screening Exempted 🔘							
<u>Screening</u> Exempted <u>R</u> eason	-Select-						
reening Exempted Reason Select-							
	Life-sustaining items such as blood, blood products, bone marrow and human organs						
	Human Remains/Ashes						
	Livestock						
	Biomedical samples, vaccines and other perishable medical items						
	Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention	_					
	Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners						

The following table shows the list of categories of cargo that are exempted from security screening.

Life-sustaining items such as blood, blood products, bone marrow and human organs

Human Remains / Ashes

Livestock

Biomedical samples, vaccines and other perishable medical items

Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention

Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners

Attention! According to the updated arrangement on air cargo enhanced screening requirements from Civil Aviation Department (CAD), from 1st March 2021 onwards, proportion of cargoes required to be screened by Regulated Agents would be increased to 100% under the scheduled implementation of the ICAO new policy direction.

To fulfill the requirement, all cargoes must be

- Security screened at AAT or
- Known Cargo tendered from RACSF/ CAD Validated KC / On Airport Screening Facility to AAT with Secure Transportation Means or
- CAD approved Screening Exempted special cargo

6. Specify the date of "Planned Cargo Delivery"

The system will extend the validity of the "mRCL Pre-declaration record" according to the date of "Planned Cargo Delivery" provided.

The three options for the "planned delivery date" will be adjusted according to the date of user accessing to the page of "Create mRCL Pre-declaration".

Default "Planned Cargo Delivery date" will be set at "[Date of today]"

For example: If today is 14 JAN 2019, the system will display the date of today, tomorrow and the day after tomorrow for selection, as follows:

• 22FEB O 23FEB O 24FEB or onwards





SPL Code Security SPL Code <	Create mRCL Pre-declaration (M	ix Prepack)	
Lond Code Security SPX Dangerous Goods (Not include Battery) Dutiable Commodities Permit Expire Date DMMMYY Dutiable Code Export Prohibited License Expire Date DMMMYY Articles Permit Expire Date DMMMYY Articles Planned 22FEB 22FEB <th>Carr</th> <th>ULD <u>D</u>est Ctry</th> <th></th>	Carr	ULD <u>D</u> est Ctry	
Security OSPX OUNK Status OSPX OUNK Dangerous Goods (Not include Battery) Dutiable Commodilies Permit Expire Date DDMMMYY Commodilies Permit Expire Date DDMMMYY Articles SPL Code SPL Code SPL SPL SPC Planned SZEEB O 23FEB O 24FEB or Gon Airport Screening Exempted Reason Screening Exempted Reason	Code	<u>T</u> ruck No	Airside Acceptance
Dangerous Goods (Not include Battery) □ Dutiable Commodities Permit Expire Date DDMMMYY Combilited Articles Philited Articles Planned Date Planned Cargo D2FEB 0 23FEB 0 24FEB or Cargo Security Screening Option **Ray Security Screening Option **Ray Security Screening Date Com Airport Screening Exempted @eason	Security O SPX O UNK		
Dutiable Commodities Permit Expire Date DDMMMYY Prohibited License Expire Date SPL Code Image: Spread of the second secon		Dangerous Goods (Not include Battery)	
Export Prohibited Articles SPL Code Flt key and Date Planned 22FEB21 Planned 22FEB 0 23FEB 0 24FEB or cargo onWards Security Screening Option x-Ray Screening Fadity 0 Screening Exempted © Screening Exempted Reason		Dutiable Commodities	Permit Expire Date DDMMMYY
SPL Code Fit key and Date 22FEB <th></th> <th> Export Prohibited Articles </th> <th>License Expire Date DDMMMYY</th>		 Export Prohibited Articles 	License Expire Date DDMMMYY
Fit key and Date 22FEB21 Planned Cargo onwards 22FEB 0 23FEB 0 24FEB or delivery onwards Security Screening Option x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Facility Screening Exempted O Screening Exempted Reason	SPL Sode Sector		
Planned Cargo onwards 22FEB 23FEB 24FEB or delivery Security Screening Option RACSF / KC / On Airport Screening Facility Screening Exempted Screening Facility Screening Exempted @ Screening Exempted Reason Screening Exempted Reason	Flt key and Date		
RACSF / KC / x-Ray On Airport Screen Screening Facility Screening Exempted O Screening Exempted Reason	Planned Cargo delivery Security Screening Option		
Screening Exempted Reason	x-Ray Screen	RACSF / KC / On Airport Screening Facility 〇	Screening Exempted
		,	Screening Exempted Reason

7. Click "Save" button to save the mRCL Pre-Declaration (Mix Prepack) Form.

SN	lo AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP	FMA/FNA/e-Cargo Receipt Email
1	081 - 78624803 🗆	SYD 🗗	10	1000.0	FM 🗗 🔜 🥙 🥂	• • • • • • •		
2	081 - 78624814 🛛	SYD 🗗	9	900.0	SPX 🗗 📑 📑	▼ ▼ ▼ ▼		
3	0	 5				▼ ▼ ▼ ▼		
4	O	 5				▼ ▼ ▼ ▼ ▼ ▼		
5	O	 5				▼ ▼ ▼ ▼ ▼ ▼		
6		 5				▼ ▼ ▼ ▼		
					(S)ave (R)eset	C(I)ose		



8. Pre-declaration number shown on the left will be as reference and click "Print" button to generate the printable version for mRCL Pre-declaration (Mix-Prepack) Form.

Create mRCL Pre-Decla	ration (Mixed)				6
Pre-Declaration submitted succes	sfully. The Pre-Declaration	n number is 190221-0022			
Carr	QF			Dest	SYD
ULD No	PMC23456QF			Security Screening Option	RACSF / KC / On Airport Screening Facility
SPL Code	SPX				
Flt key and Date	19FEB21			X-Ray Screen	N
Security Status	SPX				
Planned Cargo delivery	19FEB				
Contr Code	Q6				
<u>T</u> ruck No	AC123				
Trucker Name	CHAI TAI MAN				
Trucker ID No	A0417594				
RACSF / KC / On Airport Screening Facility Code	RF0001				
Secured Transportation Method	Secure Net (CX)				
Seal No	1234567				
Remarks				/	
AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries
081-78624803	SYD	10	1000.0	SPX	
081-78624814	SYD	9	900.0	SPX	
		Total: 19	1900.0		
			(P)rint	(B)ack	

Sample of mRCL Pre-declaration Mix Prepack Form (Printable version)

	er: QF			ULD Destinat	ion : Sh	YD			
ULD I SPL (Secu	No: PMC23 Code: SPX rity Status: SF	456QF		Contour Cod	e:Q6	5			
Plann	ned cargo delive	ry: 19FEB							
Truck Rema	k No: AC123 arks:								
Secu	urity Screening C	Option :			RACSF /	/ KC / On Airpor	rt Screening Facility		
_		- RACSE	/ KC / On Ai	rport Screeni	ng Facili	ity Information	-		
and the second s	the second difference in the second sec				CHAI T** M**				
Truck	ker Name :				A041***				
Truck Truck RAC:	ker Name : ker ID No : SF / KC / On Airj	port Screening	Facility Code);	A041*** RF0001				
Truck Truck RACS RACS	ker Name : ker ID No : SF / KC / On Airı SF / KC / On Airı	port Screening	Facility Code Facility Com	e: pany Name:	A041*** RF0001 New Glol	bal Transportat	ion & Warehousing Limited		
Truck Truck RACS RACS	ker Name : ker ID No : SF / KC / On Airı SF / KC / On Airı	port Screening port Screening	Facility Code Facility Com	e: pany Name:	A041*** RF0001 New Glol	bal Transportat	ion & Warehousing Limited		
Truci RACS RACS Secu	ker Name : ker ID No : SF / KC / On Airŋ SF / KC / On Airŋ ıred Transportati No :	port Screening port Screening ion Method :	Facility Code Facility Com	e: pany Name:	A041*** RF0001 New Glol Secure N 1234567	bal Transportat	ion & Warehousing Limited		
Truci RACS RACS Secu Seal	ker Name : ker ID No : SF / KC / On Airr SF / KC / On Airr Ired Transportati No :	port Screening port Screening ion Method :	Facility Code	e: pany Name:	A041*** RF0001 New Glol Secure N 1234567	bal Transportat	ion & Warehousing Limited		
Truci RAC: RAC: Secu Seal	ker Name : ker ID No : SF / KC / On Air; SF / KC / On Air; ured Transportati No : Breakdown Lis	port Screening port Screening i ion Method : t Destination	Facility Code Facility Com	e: pany Name:	A041*** RF0001 New Glol Secure N 1234567	bal Transportat Net (CX)	ion & Warehousing Limited		
Truci RACS RACS Secu Seal	ker Name : ker ID No : SF / KC / On Air; SF / KC / On Air; ared Transportati No : Breakdown Lis AWB No 081-78624803	port Screening port Screening ion Method : t Destination SYD	Facility Code Facility Com Pieces 10	e: pany Name: <u>Net Weigh</u> 1,000.0	t (Kg)	bal Transportat Vet (CX) SPL CODE SPX	ion & Warehousing Limited PI for Lithium Batteries		
Truck Truck RACS RACS Secu Seal Seal Seal	ker Name : ker ID No : SF / KC / On Airr SF / KC / On Airr red Transportati No : Breakdown Lis AWB No 081-78624803	port Screening port Screening ion Method : t <u>Destination</u> SYD	Facility Code Facility Com Pieces 10	e: pany Name: <u>Net Weigh</u> 1,000.0	t (Kg)	bal Transportat Net (CX) SPL CODE SPX	ion & Warehousing Limited PI for Lithium Batteries		
Truck Truck RACS Secu Secu Seal	ker Name : ker ID No : SF / KC / On Airr SF / KC / On Airr ared Transportati No : Breakdown Lis AWB No 081-78624803	port Screening port Screening i ion Method : t Destination SYD SYD	Facility Code Facility Com Pieces 10 9	e: pany Name: Net Weigh 1,000.0 900.0	t (Kg)	bal Transportat Net (CX) SPL CODE SPX SPX	ion & Warehousing Limited PI for Lithium Batteries		
Truck Truck RACS Secu Seal 1 Cargo S.No 1	ker Name : ker ID No : SF / KC / On Airr SF / KC / On Airr ared Transportati No : Breakdown Lis AWB No 081-78624803 081-78624814 Piece(s) :	port Screening port Screening i ion Method : t Destination SYD SYD 19	Facility Code Facility Com Pieces 10 9	e: pany Name: Net Weigh 1,000.0 900.0	t (Kg)	bal Transportat Net (CX) SPL CODE SPX SPX	ion & Warehousing Limited PI for Lithium Batteries		



Update mRCL Pre-declaration

1. Click "mRCL > Update mRCL Pre-declaration" or on the shortcut.

Schd Collection 👻	🍄 Admin 🗸	eAWB 🕶	ITFS 🕶	House Manf. 👻	mRCL 🗸	Q Enquiry -	Truck Info 👻	Misc 👻	mULD 🗸
Airlines Hub 👻 🛛 Aj	pplications 👻	🕒 Logout			Create mF (Bulk)	CL Pre-declarati	on		User - TEST AGENT - AA
	Welcome to CARGO MAI	NAGEMENT	SYSTEM		Create mF (PrePack) Create mF Prepack)	RCL Pre-declarati	on on (Mix	A	
			st ex	PORT	Update m	RCI Pre-declarat	tion		
Schd Collection Create Maintain Enquire Sch Coll(One-stop) Address Book Add Maintain	House Manf. Create Update Enquire Delete Transmit H Enquiry Import Hou	se Manf. se CC Enq	mULD	Assignment ntain uire quire t EIR	Delete mF Q Enquin II mRCL Create B Create P	CL Pre-declarati e mRCL Pre-decl Summary Report	on t Trac aration sumr t dmin ⇒ Company Profi ⇒ Maintain User ⇒ Change Passw	king tion nary ile A/C ord	Truck Info Truck Act Info Truck Act History Current Truck Act SID Airlines Hub Aviation News AAT - Monthly Tonnage
♣ Enquire	Import Carr	go Inv List		i Board	Create M Update Delete Enquire Summary Message	ix Prepack / Report	-	R bj	eport AAT - Tonnage Report y Origin/Destination AAT - Service Standard erformance Report AAT - Training Schedule AAT - News
1 ASIA AIRFREIGI	HT TERMINAL - (1 AUG 18 22:	14						A
We are pleased to an to inform all termina	nounce that our T l users for the proj	ruck Control Sy per entry declar	stem (TCS) h ation proced	as been enhanced to lure to facilitate truck	moderate the tr dock allocation	uck flow between T at T1 and T2.	erminal 1 (T1) and	Terminal 2 (T2). This notice serves

2. Input the searching criteria. It can be searched by AWB No. , ULD No., mRCL Type or Submission Period.

Update mRCL Pre-Declaration	n
AWB <u>N</u> o	
ULD No	
mRCL <u>T</u> ype <u>S</u> ubmission Date From	All V 19FEB21 To 19FEB21
Please use any one of the 3 search criteria for t	ne query
	(Q)uery (R)eset C(I)ose

3. Click "Query" button for searching.

Update mRCL Pre-Declaration	Ion
AWB <u>N</u> o -]
ULD No	
mRCL <u>T</u> ype <u>S</u> ubmission Date From	All 19FEB21 To 19FEB21
Please use any one of the 3 search criteria for	(Q)uery (R)eset C(I)ose



4. Click "Action" icon next to the record that will be modified.

📃 Update n	nRCL Pre-Declaration						0
AWB <u>N</u> o	-						
ULD No							
mRCL <u>T</u> ype Submission Da	All ate From 19	FEB21 To 19FEB2	1				
Please use any on	e of the 3 search criteria for the quer	((Q)uery (R)eset C(I)ose			
mRCL Type	Pre-declaration No	AW	/B No	ULD No	Date & Time of Submission	Status	Action
Mixed	1902210022			PMC23456QF	19FEB21 15:47	SUBMITTED	
Prepack	1902210021	081	-78624792		19FEB21 15:27	SUBMITTED	1
Bulk	1902210015	081	-78624781		19FEB21 14:50	SUBMITTED	
Bulk	1902210014	081	-78624770		19FEB21 14:25	SUBMITTED	
Bulk	1902210009	851	-15496283		19FEB21 12:30	SUBMITTED	
Bulk	1902210002	851	-57540988		19FEB21 10:17	SUBMITTED	
"Wt. Diff <u>Legend:</u>	": Weight difference bet	ween cargo breakdown lis	st and actual cargo acceptance	 Please update the cargo breakdown list. 			
mRCL Ty	pe:-	Status					
"Bulk" -	Bulk cargo	"Submitted" -	mRCL Pre-declaration subr	mitted			
"BUP" -	Prepack cargo	"Confirmed" -	Shipment was received at a	AAT and RCL was confirmed			
"Mix" -	Mix Prepack cargo	"Expired" -	mRCL Pre-declaration expi	ired			
		"Wt.Diff" -	Weight difference found. N	Need to reconcile, update and re-submit			

5. Update information

Click into "RACSF/KC/On Airport Screening Facility" circular box to update "RACSF/KC/On Airport Screening Facility" Pre-declaration information.

	E FIC Declaration (Ficpac	#R]
mRCL Pre_Declaration No	190221-0021	
Agent Name	QQ	
IATA Code		
<u>C</u> arr Dest Security Status <u>S</u> PL Code	QF I™ SYD I™ © SPX O UNK	AWB No 081 - 78624792 Crry AU PI for Lithium Batteries Dangerous Goods (Not include Battery) Dutiable Commodities Permit Expire Date DDMMMYY Expire Particles Licens Expire Date DDMMMYY
Flt key and Date Planned Cargo delivery Iruck No Security Screening I x-Ray Screen	C2FEB 223FEB 24FEB AB123 Alirside Acce Option	l or onwards eptance FMA/FNA/e-Cargo Receipt Email
Note: RACSF / KC / On Air RACSF / KC / On Air	port Screening Facility Handling Proce port Screening Facility 賃初跟作图序可	edure can be downloaded here.
T <u>r</u> ucker Name <u>T</u> rucker ID No <u>R</u> ACSF / KC / On <i>A</i> Code Secured Transpo <u>S</u> eal No	Airport Screening Facility	CHAI TAI MAN A0417594 RF0001 New Global Transportation & Warehousing Limited Secure Net (CX) 1234567

6. Click "Save" button to save the updated record.





7. Updated record was saved.

Update	mRCL Pre-Declara	tion	
AWB <u>N</u> o	-		
<u>U</u> LD No			
mRCL <u>T</u> ype		All 💙	
Submission	Date From	19FEB21 To 19FE	321
Please use any o	one of the 3 search criteria fo	or the query	
			(Q)uery (R)eset C(I)ose
"Wt. Diff"	: Weight differe	ence between cargo breakdown lis	t and actual cargo acceptance. Please update the cargo breakdown list.
Legend:			
mRCL Typ	e:-	Status	
"Bulk" -	Bulk cargo	"Submitted" -	mRCL Pre-declaration submitted
"BUP" -	Prepack cargo	"Confirmed" -	Shipment was received at AAT and RCL was confirmed
"Mix" -	Mix Prepack cargo	"Expired" -	mRCL Pre-declaration expired
		"Wt.Diff" -	Weight difference found. Need to reconcile, update and re-submit
			Status Notification
			0
			Operation completed successfully.
			Ok



Delete mRCL Pre-declaration

1. Click "mRCL > Delete mRCL Pre-declaration" or on the shortcut.



2. Input the searching criteria. It can be searched by AWB No., ULD No., mRCL Type or Submission Period

Delete mRCL Pre-decl	aration
AWB <u>N</u> o	
ULD No	
mRCL <u>T</u> ype <u>S</u> ubmission Date From	All 19FEB21 To 19FEB21
Please use any one of the 3 search crite	(Q)uery (R)eset C(I)ose
"Wt. Diff": Weight differer	nce between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.
Legend:	
mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit



3. Click "Query" button for searching.

Delete mRCL Pre-decla	Iration	0
AWB <u>N</u> o -		
ULD No		
mRCL <u>T</u> ype	All 🔽	
Submission Date From	19FEB21 To 19FEB21	
Please use any one of the 3 search criter	ria for the query	
	(Q)uery (R)eset C(I)ose	
"Wt. Diff": Weight difference	ce between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.	
Legend:		
mRCL Type:-	Status	
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted	
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed	
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired	
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit	

4. Click "Action" icon next to the record that will be deleted.

Delete	mRCL Pre-declarati	ion							2
AWB <u>N</u> o	-								
ULD No									
mRCL <u>T</u> ype <u>S</u> ubmission	All Date From 19FE	✓ EB21 To 19FEB21]						
Please use any o	ne of the 3 search criteria for	r the query							
			(Q)uery	(R)eset C(I)ose					
mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Security Screening Option	Secured Transportation Method	Action	Î
Mixed	190221-0022		PMC23456QF	19FEB21 15:47	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)		
Prepack	190221-0021	081-78624792		19FEB21 15:27	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)		
Bulk	190221-0015	081-78624781		19FEB21 14:50	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck		ľ
Bulk	190221-0014	081-78624770		19FEB21 14:25	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck		
Bulk	190221-0009	851-15496283		19FEB21 12:30	SUBMITTED	Screening Exempted			-



5. Click "Delete" button to delete the record.

Delete m	RCL Pre-De	claratio	n (Mixed)						
Pre-Declaration	No	190221	-0022						
Carr		QF					Dest	SYD	
ULD No PMC23456QF						_			
Contr Code Q6							Truck No	AC123	
Security Status SPX									
SPL Code		SPX							
Planned Cargo	delivery	19FEB							
<u>R</u> emarks									
Security Screening Option RAC			RACSF / KC / On Airport Screening Facility				Screening Exempted	d Reason	
				RACSF /	KC / On Airport Screenir	ng Facility Inform	ation		
Trucker Name	CHAI TA	I MAN	Trucker ID No)	A0417594				
RACSF / KC / On Airport Screenin Facility Code RACSF / KC / On Airport Screenin Facility Checkin Result:	ng RF0001 ng ng g		Secured Tran Method	sportation	Secure Net (CX)	Seal No	1234567		
AWB No	Dest	Pcs	Net Wt	SPL Code		P	l for Lithium Batterie	s	QCP
081-78624803	SYD	10	1000.0	SPX					
081-78624814	SYD	9	900.0	SPX					
					Delete Cancel C	(I)ose			

6. Click "OK" button to confirm the "delete" action.

Delete mRCL Pre-Declaration (Mixed)								
Pre-Declaration No	190221-002	2						
<u>C</u> arr	QF			Dest	SYD			
<u>U</u> LD No	PMC234560	QF						
<u>C</u> ontr Code	Q6			Truck N	o AC123			
Security Status	SPX							
SPL Code	SPX							
Planned Cargo delivery	19FEB							
<u>R</u> emarks								
Security Screening Option	RACSF / KC	/ On Airport Screer	ning Facility	<u>S</u> creenir	ng Exempted Reason			
THE RACSF / KC / On Airport Screening Facility Information								
Trucker Name CHAI TA	Trucker Name CHAI TAI MAN Trucker ID No A0417594							
RACSF / KC / On Airport Screening RF0001 Facility Code RACSF / KC / On Airport Screening	S	ecured Transporta Aethod	ation Secure Net (CX)	Seal No 1234	567			
Facility Checking Result:			Request Confirmation	×				
AWB No Dest	Pcs	Net Wt S	0	PI for Lithi	um Batteries	QCP		
081-78624803 SYD	10 1	1000.0 5	Are you sure you want to delete?					
081-78624814 SYD	9 9	2 0.00						
			Ok Can	cel				



7. Selected record was deleted.

AWB No - ULD No - mRCL Type All Submission Date From 19FEB21 To 19FEB21 Please use any one of the 3 search criteria for the query (Q)uery (R)eset C(I)ose mRCL Type Pre-declaration No AWB No ULD No Date & Time of Submission Status Screening Transportation	
ULD No mRCL Type Submission Date From 19FEB21 To 19FEB21 To <td></td>	
mRCL Type All Submission Date From 19FEB21 To 19FEB21 Please use any one of the 3 search criteria for the query (Q)uery (R)eset C(I)ose mRCL Type Pre-declaration No AWB No ULD No Date & Time of Submission Status Screening Transportation	
Submission Date From 19FEB21 To 19FEB21 Please use any one of the 3 search criteria for the query (Q)uery (R)eset C(I)ose mRCL Type Pre-declaration No AWB No ULD No Date & Time of Submission Status Security Screening Secured Transportation	
Please use any one of the 3 search criteria for the query (Q)uery (R)eset C(I)ose	
(Q)uery (R)eset C(I)ose mRCL Type Pre-declaration No AWB No ULD No Date & Time of Submission Status Screening Transportation Action	
mRCL Type Pre-declaration No AWB No ULD No Date & Time of Submission Status Screening Transportation Action	
Option Method	-
RACSF / KC / On Prepack 190221-0021 081-78624792 19FEB21 15:27 SUBMITTED Airport Screening Facility	
Bulk 190221-0015 081-78624781 19FEB21 14:50 SUBMITTED Airport Screening Facility	
Bulk 190221-0014 081-78624770 Image: Status Notification Image: Status Notification Image: Status Notification Image	
Bulk 190221-0009 851-15496283 SUBMITTED Screening	
Bulk 190221-0002 851-57540988 Ok SUBMITTED X-Ray Screen	
"Wt. Diff": Weight difference between cargo breakdown list	
Legend:	1



Enquire mRCL Pre-declaration



2. Input the searching criteria. It can be searched by AWB No., ULD No., mRCL Type or Submission Period

📃 Enquire m	RCL Pre-Declaration			2
AWB <u>N</u> o	-			
ULD No				
mRCL <u>T</u> ype	All 🗸		Status All 🗸	
Submission Date	e From 19FEB21	To 19FEB21	Security Screening Option All	
Please use any one o	f the 3 search criteria for the q	lery		
			(Q)uery (R)eset C(I)ose	
Note: "Wt. Diff":	Weight difference between	cargo breakdown list	t and actual cargo acceptance. Please update the cargo breakdown list.	
Legend:				
mRCL Type:-	Pulk corro	Status "Submitted"	a PCI. Dra declaration submitted	
Brepack cargo	"Confirmed" -	Shipment was r	encired at AAT and PCI was confirmed	
"Mix" -	Mix Prepack careo	"Evpired"		
THE C	Mix Prepact cargo	"Wt Diff"	Weight difference found Need to reconcile update and re-submit	
		"Rejected"	mRCI Dravierization rejected	
		nejected		



3. Click "Query" button for searching.

📃 Enquire m	RCL Pre-Declaration		2
AWB <u>N</u> o	-		
ULD No			
mRCL <u>T</u> ype <u>S</u> ubmission Date	From 19FEB21	Security Screening Option All	
Please use any one of	f the 3 search criteria for the qu	(Q)uery (R)eset C(I)ose	
Note: "Wt. Diff":	Weight difference between o	argo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.	
<u>Legend:</u> mRCL Type:- "Bulk" -	Bulk cargo	Status "Submitted" - mRCL Pre-declaration submitted	
Prepack cargo	"Confirmed" -	Shipment was received at AAT and RCL was confirmed	
"Mix" -	Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired	
		"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit	
		"Rejected" - mRCL Pre-declaration rejected	

4. Select record and click "Enquire" button.

	Enquire mDCL Dre Deelevation											
	nquire r	nRCL Pre-De	eclaration									
AWB	AWB <u>N</u> o -											
ULDI	ULD No											
mRCI	Type		All 🗸		Status	All 💊	•					
Culture			10EEP21 T- 10E	D01	-					**		
<u>Supu</u>	lission Da	ite From	19FEDZ1 10 19F	021	Security Scre	ening Option	All			*		
Please	use any one	of the 3 search cri	teria for the query									
					(O)uery	(R)eset	C(I)ose					
۲	Mixed	1902210005	19022100004m 1/1	.0 PN	IC19202NZ	QQ	HX	19FEB21 10	:31 CONFIRM	ED Screening Exempted		
0	Prepac	< 1902210004	19022100002m 1/1	.0 08	6-34687472	QQ	HX	19FEB21 10	27 CONFIRM	ED Screening Exempted		
0	Bulk	1902210003	19022100001m 10/	100.0 08	6-34687461	QQ	HX	19FEB21 10	:22 CONFIRM	ED Screening Exempted		
0	Bulk	1902210002	/	Enqu	1 57540988 ire Print mRC	QQ CL (E)xport	HX to Excel	19FEB21 10 Close	:17 SUBMITTE	D X-Ray Screen		
				Enqu	ire Print mRC	CL (E)xport	to Excel	Close				

5. Click "Close" button to quit the page.

AWB No	Dest	Pcs	Net Wt	SPL Code			PI for Lithium Batte	ries	FMA/FNA/e- Cargo Receipt Email
85134687483	SIN	1	1						
	Total:	1	1						
					mRC	L Information			
mRCL No			mRCL issue [Date		mRCL Pcs		mRCL Net Wt(kg)	
1902-2100004n	n		19FEB21 14:0	17		1		1	
					(C)ancel	C(I)ose			



6. Click "Export to Excel" to generate the Enquire mRCL Pre-declaration Report in Excel format.

- E	Enquire mRCL Pre-Declaration												
AWB	AWB <u>N</u> o												
ULD	<u>U</u> LD No												
mRC	mRCL <u>Type All V</u> <u>S</u> tatus All V												
<u>S</u> ubn	Submission Date From 19FEB21 To 19FEB21 Security Screening Option All												
Please	use any one	of the 3 search cr	iteria for the query										
					(Q)uery	(R)eset	C(I)ose						
۲	Mixed	1902210005	19022100004m	1/1.0	PMC19202NZ	QQ	ΗХ	19FEB21 10:31		reening kempted			
0	Prepack	1902210004	19022100002m	1/1.0	086-34687472	QQ	HX	19FEB21 10:27		creening kempted			
0	Bulk	1902210003	19022100001m	10/100.0	086-34687461	QQ	HX	19FEB21 10:22		reening kempted			
0	Bulk	1902210002		/	851-57540988	QQ	ΗX	19FEB21 10:17	SUBMITTED X-	Ray Screen			
				E	nquire Print mRCL	. (E)xport	to Excel	Close					



mRCL Summary Report

1. Click "mRCL > mRCL Summary Report" or on the shortcut

Schd Collection 👻	🌣 Admin 🗸	eAWB 🗸	ITFS -	House Manf. 🗸	mRCL 🗸	Q Enquiry -	Truck Info 👻	Misc 👻	mULD 🗸
Airlines Hub 👻 🛛 Aj	pplications 👻	🕒 Logout			Create ml (Bulk)	RCL Pre-declarat	ion		User - TEST AGENT - AA
	Welcome to CARGO MAI	NAGEMENT	SYSTEM		Create ml (PrePack) Create ml Prepack)	RCL Pre-declarat RCL Pre-declarat	ion ion (Mix	A	
 IMPORT Schd Collection Create Maintain Enquire Sch Coll(One-stop) 	House Manf. Create Update Enquire Delete		<pre>> EX mULD /</pre>	PORT Assignment ntain uire	Update m Delete ml Q Enquir	nRCL Pre-declara RCL Pre-declarat re mRCL Pre-dec Summary Repor	tion t Tra laration orm t	acking ation nmary	Truck Info Truck Act Info Truck Act History Current Truck Act SID
Address Book	 Transmit H Enquiry Import Hou Import Carr 	se Manf. Ise CC Enq go Inv List	⇔ EIR ⇔ Spli	t EIR	mRCL Create B Create B Create W Update Delete Enquire Summar 	ulk rePack fix Prepack y Report	Admin Company Pro Maintain Use Change Pass	ofile r A/C word F F	Airlines Hub Aviation News AAT - Monthly Tonnage Report AAT - Tonnage Report y Origin/Destination AAT - Service Standard Performance Report AAT - Training Schedule AAT - News
				E Board	d Message 🥑				

2. Input the searching criteria. It can be searched by AWB No., ULD No., mRCL Type or Submission Period

mRCL Summary Report			0
mRCL <u>T</u> ype mRCL Issue Date <u>F</u> rom	All 19FEB21 To 19FEB21	QC <u>P</u>	-SELECT- 🗸
<u>C</u> arr	Carrier Carrier □		
<u>D</u> est	Pr <u>e</u> - declaration No	<u>R</u> eport Type	○ XLS ○ PDF
Truck <u>N</u> o			
	(Q)uery (R)eset C(I)ose		
Note: mRCL and RCL created 45 days	before current date will be available in the report.		

3. Click "Query" button for searching.

mRCL Summary Report				0
mRCL <u>T</u> ype mRCL Issue Date <u>F</u> rom	All ✔ 19FEB21 T <u>o</u> 1	9FEB21	QC <u>P</u>	-SELECT- 🗸
<u>C</u> arr		<u>G</u> roup carrier ─────────		
Dest	<u> </u>	Pr <u>e</u> - declaration No	<u>R</u> eport Type	
Truck <u>N</u> o				
		(Q)uery (R)eset C(I)ose		
Note: mRCL and RCL created 45 days b	efore current date will be availa	ble in the report.		



4. Click "Print" button to generate the printable version.

mR(CL Summary Rep	oort									2
mRCL <u>Ty</u>	/pe sue Date From		AI	FEB21	To 19FEB	21			OCP	-SELECT- V	
<u>C</u> arr	Sue Bate Louis				!	<u>G</u> roup carrier	-Select- N	•	44 <u>-</u>	June 1	
<u>D</u> est				<u> </u>		Pr <u>e</u> - declaration		<u>R</u> eport Type			
Truck <u>N</u>	Truck No]		
	(Q)uery (R)eset C(I)ose										
Note:	mRCL and RCL create	d 45 days be	fore current	date will be	available in t	he report.					
mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No		ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-3468746	51		QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-3468747	2	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0					PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED
						-					
							Print				

Sample of mRCL Summary Report (Printable version)

ASIN AMPRESIDING	,				mRCL S	Summary	Report				
Q											
RCL Type	: All						Carrier		:		
nRCL Issue D	Date : 19Feb	21-19Feb21					Destinatio	on	:		
ruck No	:						IATA Cod	e	:		
уре	: All						QCP Indic	ator	:		
ype :	Bulk										
Ref No	mRCL No	AWB No	Carr	Dest	ULD No	Truck No	RCL Pcs	Net Wt	Gross Wt	QCP Pcs QCP Wt	mRCL Issue Date
902210003	1902-2100001	m 08634687461	ΗΧ	SIN			10	100.0	100.0		19FEB21 11:57
				-							
Totals for TY	PE = Bulk 1 detail	row(s)		Tot	al :		10	100.0	100.0		
fotals for TY	PE = Bulk 1 detail Prepack	row(s)		Tot	al :		10	100.0	100.0		
otals for TY Type : Ref No	PE = Bulk 1 detail Prepack mRCL No	row(s) AWB No	Carr	Tot Dest	al : ULD No	Truck No	10 RCL Pcs	100.0 Net Wt	100.0 Gross Wt	QCP Pcs QCP Wt	mRCL issue Date
Totals for TYI	PE = Bulk 1 detail Prepack mRCL No 1902-2100002m	row(s) AWB No 08634687472	Carr HX	Tot Dest SIN	al : ULD No	Truck No	10 RCL Pcs 1	100.0 Net Wt 1.0	100.0 Gross Wt 1.0	QCP Pcs QCP Wt	mRCL Issue Date 19FEB21 11:58
Totals for TY Type : Ref No 1902210004 Totals for TY	PE = Bulk 1 detail Prepack mRCL No 1902-2100002m PE = Prepack 1 do	row(s) AWB No 08634687472 stail row(s)	Carr HX	Tot Dest SIN	al : ULD No	Truck No	10 RCL Pcs 1	100.0 Net Wt 1.0	100.0 Gross Wt 1.0	QCP Pcs QCP Wt	mRCL Issue Date
Fotals for TYI Type : Ref No 1902210004 Totals for TY	PE = Bulk 1 detail Prepack mRCL No 1902-2100002m PE = Prepack 1 de	row(s) AWB No 08634687472 stail row(s)	Carr HX	Tot Dest SIN Tot	al : ULD No tal :	Truck No	10 RCL Pcs 1 1	100.0 Net Wt 1.0	100.0 Gross Wt 1.0 1.0	QCP Pcs QCP Wt	mRCL Issue Date
Totals for TY Type : Ref No 1902210004 Fotals for TY	PE = Bulk 1 detail Prepack mRCL No 1902-2100002m PE = Prepack 1 de	row(s) AWB No 08634687472 otali row(s)	Carr HX	Tot Dest SIN Tot	al : ULD No tal :	Truck No	10 RCL Pcs 1 1	100.0 Net Wt 1.0	100.0 Gross Wt 1.0 1.0	QCP Pcs QCP Wt	mRCL Issue Date 19FEB21 11:58



5. Click "Close" button to quit the function.

mR(CL Summary Rep	ort									0
mRCL <u>T</u> y	уре		AI								
mRCL Is	sue Date <u>F</u> rom		19	FEB21	To 19FEB	21			QC <u>P</u>	-SELECT- 🗸	
<u>C</u> arr				1	Group carrier						
<u>D</u> est						Pr <u>e</u> - declaration No			<u>R</u> eport Type		
Truck No	0										
						(Q)uery (R	l)eset	C(I)ose			
Note:	mRCL and RCL create	d 45 days be	fore current	date will be	available in t	he report.					
mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No		ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-34687461			QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-34687472	!	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0					PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED
						P	rint				



Create Booking

1. After completing mRCL Pre-declaration, click "mRCL > Booking > Create Booking" to start create booking process.

Create mRCL Pre-declaration (Bulk)	al. All rights reserved. Privacy
Create mRCL Pre-declaration (PrePack)	,,
Create mRCL Pre-declaration (Mix Prepack)	
Update mRCL Pre-declaration	
Delete mRCL Pre-declaration	
Q Enquire mRCL Pre-declaration	
👖 mRCL Summary Report	
Booking •	Create Booking
	Amend Booking
	Q Enquire Booking

2. Select mRCL(s) (Multiple selection is allowed) that would be carried by the vehicle for booking.

	Create Booking-> mRCL List												
mRC <u>D</u> ate <u>U</u> LD	L Start	11FEB	21	י <u>ן</u>	MRCL End Date 11FEB21								
<u>C</u> arr	<u>C</u> arr PPK <u>Type</u> All Security Screening Option Option (Q)uery												
Sho	Show 10 v entries Search:												
SNo	Sel	Pre- declaration No	РРК Туре	Carr Code	AWB	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option			
	-	\$	-	-	\$	\$	\$	+	+	\$			
1		110221- 0002	В	QF	081-78624442		10/100	SYD	TJ123	X-Ray Screen			
2		110221- 0003	В	QF	081-78624453		15/150	SYD	TJ123	X-Ray Screen			
Previous 1 Next													
	Create (B)ooking (B)ack C(I)ose												



3. Select Incoming Purpose, Booking Date and input Vehicle No., then click "Fetch Time Slot"

C	Create Booking -> mRCL Details												
٢					_	🛅 mRCL List							
	SNo	Pre- declaration No		AWB		ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option	•		
	1	110221- 0002	в	081-78624442			10/100	SYD	TJ123	X-Ray Screen	Ŧ		
					і́∎ В	ooking Slot Informa	ation						
	Incon Purpo	ning <mark>Export</mark> ose	Bulk -	出口散貨	<mark>→</mark> B D	ooking 11FEB21 🗸	Vehicle <mark>TJ1</mark> <u>N</u> o	123	Fet	ch (T)ime Sl	ot		

4. Select Vehicle Arrival Time Slot then click "Save" (e.g. 1500 - 1515), the vehicle which arrives AAT within 10 minutes before or after the booked time slot can enjoy the prioritized truck dock allocation service.





5. If you need to Amend / Cancel Booking, click "mRCL > Booking > Amend Booking".

Create mRCL Pre-declaration (Bulk)	al. All rights reserved. Privacy
Create mRCL Pre-declaration (PrePack)	
Create mRCL Pre-declaration (Mix Prepack)	
Update mRCL Pre-declaration	
Delete mRCL Pre-declaration	
Q Enquire mRCL Pre-declaration	
👖 mRCL Summary Report	
Booking •	Create Booking
	Amend Booking
	Q Enquire Booking

6. If you need to Cancel Booking, please select the corresponding booking and click "Cancel Booking".

Amend Booking -> Booking List											
Booking Start Date 11FEB21 00 : 00 Booking End Date 11FEB21 23 AWB Incoming Purpose -Select- Vehicle No ULD											
11FEB21 × 11FEB21 ×	11FEB21 × 11FEB21 ×										
SNo Sel Purpose Booking N	o 🔶 Booking Tim	ne Slot 🔶 [Booking Duration (Mins)	Vehicle	Booking Status	No. of Shipment/ULDs	Action				
1 Export Bulk - XRAY	1228 11FEB21 1	345 - 1400	15	TJ123	Booked	1					
Previous 1 Next											
Cancel Booking (R)eset (B)ack C(I)ose											

7. If you need to Amend Booking, click "Action" on the corresponding booking, then select the mRCL, and amend the booking information, click "Save" after amendment.

					(ì	Booking	g List —							
Show 10	🗸 🗸 entri	es						Sear	ch:					
SNo Sel (Incoming Purpose	Booki	ng No	¢	Booking Time Slot	Booking Duration (Mins)	Vehicle No	Booking Status	♦ N Sł	o. of hipment/U	ILDs Action			
1 🗆	000122	8	11FEB21 1345 -	1400	15	TJ123	Booked							
	Previous 1 Next													
				Can	cel Booking (R)eset	(B)ack	C(I)ose	•					
Amen	a Bookin	g -> m		IST	5									
Booking N	o B000000	1228			Time Slot	11FEE	321 1345 -	1400						
[(mRCI	L List							
Delete Si	Delete SNo Pre- declaratio No			PPK Type AWB/ULD				mR(RCL PC/Wt Dest		Truck No	Security Screening Option		
× 1	11022	1-0003	В	081	1-78624453			15/150 SYD TJ123 X-Ray Scree						
					🛅 Book	king Slo	t Informa	tion						
Incoming Purpose	Export Bulk	<u>- 出口</u>	收貨		✓ Booking 11 Date	FEB21	✓ Vehicle <u>N</u> o	TJ123	Fet	tch (T)	ime Slot			
			Date:	11	1FEB21 Incoming XRAY Du	g purpo ration: (se: Export (15) min	Bulk -	Your Entr	y:				
		ſ					[🛅 Time	Slot List)					
Truck Dock			Delet	e Ti	ime Slot			Sel Tim	e Slot					
Occupancy 11FEB21	on:		00:00 - 00:15					12:00 - 12:15						
0.4006				0:15	5 - 00:30) - 00:45		12:15 - 12:30							
0-40%			00:45 - 01:00					12:45 - 13:00						
40% to 70%			01:00 - 01:15					13:00 - 13:15						
70% to 99%								13:15 - 13:30						
		13:30 - 13:45												
100%) - 02:00			13:45 -	14:00	_		- 1						
			0	2:15	5 - 02:30			14:15 - 1	14:30					
			• 0	2:30) - 02:45	14:30 - 14:45								
			~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	2.45	- 02.00			4.4.45	15.00					
			(S)a	ave	(R)eset (B	sjack	(A)dd mi	KCL C	(I)ose					



# 8. If you need to check your booking(s), click "mRCL > Booking > Enquire Booking".

🗖 En	nquire Book	ing ->	(Bulk) Create mRC (PrePack) Create mRC Prepack) Update mRC Delete mRC Q Enquire i II mRCL Su Booking	L Pre-declara L Pre-declara CL Pre-declara mRCL Pre-dec Immary Repo	ition ation (Mix ation ation claration ort	al. All rights res Create Boo Amend Bo Q Enquire	erved. F oking oking Booki	rivacy		
Rookin										
Start Date	11FEB21	00	: 00		Booking End Date	11FEB21 2	3 : 5	59	4	AWB No
Agent	TNT EXPRE	55 WOR	LDWIDE (HK) L	TD	Incoming	Select-			~	
					Vehicle					
<u>B</u> ookin	ng				NO					(S)earch
THU										
11FEB	321 × 11FEB	21 ×								
				(	Booking	g List				)
Show	10 V entr	les Book	Bo	Ling Date/Tim	- Slot	Se Booking	arch: Vehicle	e Status	Book	
P	Purpose	DUUR		Jking Dater III.		Duration (Mins)	No	Status	TNT	
1	Export Bulk - XRAY	B000	J <b>0001228</b> 11	FEB21 13:45 -	- 14:00	15	TJ123	Booked	d WOR	LDWIDE (HK)
								Previo	us	1 Next
Enc	quire Bookii	ng -> n	nRCL List							
Booking	g No	BOO	00001228							
	Pre-	201/						201		Security
		PPK	Agent Name	AWB		ULD		mRCL Pc/Wt	Status	Screening Option
SNo	declaration No	Туре	Agent Name							
SNo 1	declaration No 110221-0003	Туре	TNT EXPRESS WORLDWIDE (HK) LTD	081 - 786244	-53			15/150	Booked	X-Ray Screen
SNo 1	declaration No 110221-0003	В	TNT EXPRESS WORLDWIDE (HK) LTD	081 - 786244	53 king Slot	Information		15/150	Booked	X-Ray Screen
SNo 1 Booking Date &	declaration No 110221-0003 g Creation Time	Type B	TNT EXPRESS WORLDWIDE (HK) LTD	081 - 786244 	I53 Isking Slot ilot 11F 140	Information EB21 1345 - 0	Bool (Min	15/150 king Durati s)	Booked	X-Ray Screen
SNo 1 Booking Date & Incomir	declaration No 110221-0003 g Creation Time ng Purpose	Type B 11FEB2 ⁻ Export E	TNT EXPRESS WORLDWIDE (HK) LTD 1 13:33 B 3ulk - XRAY V	081 - 786244 - Boo ooking TimeS ehicle No	I53 Sking Slot Slot 11F 140 TJ12	Information EB21 1345 - 10 23	Bool (Min	15/150 king Durati s)	Booked	X-Ray Screen



9. If you prefer to receive relevant booking notifications by email, click "Admin > Company Profile", proceed to Truck Dock Booking Notification column and input email addresses.

Company Profile												
Company Information												
Company Name	00		Cust	omer No(	600227							
Nature of Business	Cargo Agent		IATA	C <u>o</u> de								
Business <u>R</u> egistration No	12345665											
Address	TEST											
Ci <u>t</u> y	HKG		<u>P</u> osta	al Code								
Count <u>r</u> y	нк											
Telephone (Office)			Co <u>n</u> t	act No			]					
E <u>m</u> ail												
<u>F</u> ax		!										
			Commercia	linformati	ion							
			Commercia	in monnaci								
I Press Release 2 In Secold Address	mportant Notice 🗹 🕄	3 Newsletter 🗹 4	4 Others									
E-mail Address:												
					[							
I agree the use of data	for the purpose of re	coiving Asia Airfr	aight Torminal	Co. Ltd.'s la	test commore	rial info	ormation as sta	ted above				
I agree the use of data	for the purpose of re	ceiving Asia Airin	eignit renninai	CO. LLU. S la	itest commerc		ormation as sta	teu above.				
			E-Ir	ivoice								
🗹 Enable E-Invoice												
Remarks: For all credit base	ed invoice, electronic	version will be av	ailable to dow	nload it thr	ough the func	tion of	fenquire e-invo	ice.				
			📋 Notif	ication								
	Email					Fax	ĸ					
EIR Notification									1			
- DCL Notification												
mRCL Notification									·			
oCAN Notification												
ecan nouncation									_			
Truck Booking Co.												
Notification												

10a. (For user with Permanent i-Pass) If the vehicle reached AAT within the booked time slot (included 10 minutes buffer before or after the booked time slot), it can enjoy the prioritized truck dock allocation service. Truck Dock No. would be displayed at AAT entrance gate kiosk.

10b. (For user without Permanent i-Pass) Press "Print slip" at entrance gate kiosk, park the vehicle and bring along with the slip and proceed to Facility Management Office which located at Terminal 2 Ground Floor for Single i-Pass registration. If the vehicle reached AAT within the booked time slot (included 10 minutes buffer before or after the booked time slot), it can enjoy the prioritized truck dock allocation service.