

亚洲空运中心 流动电子收货记录预先申报功能 使用手册

2.1 版

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引言

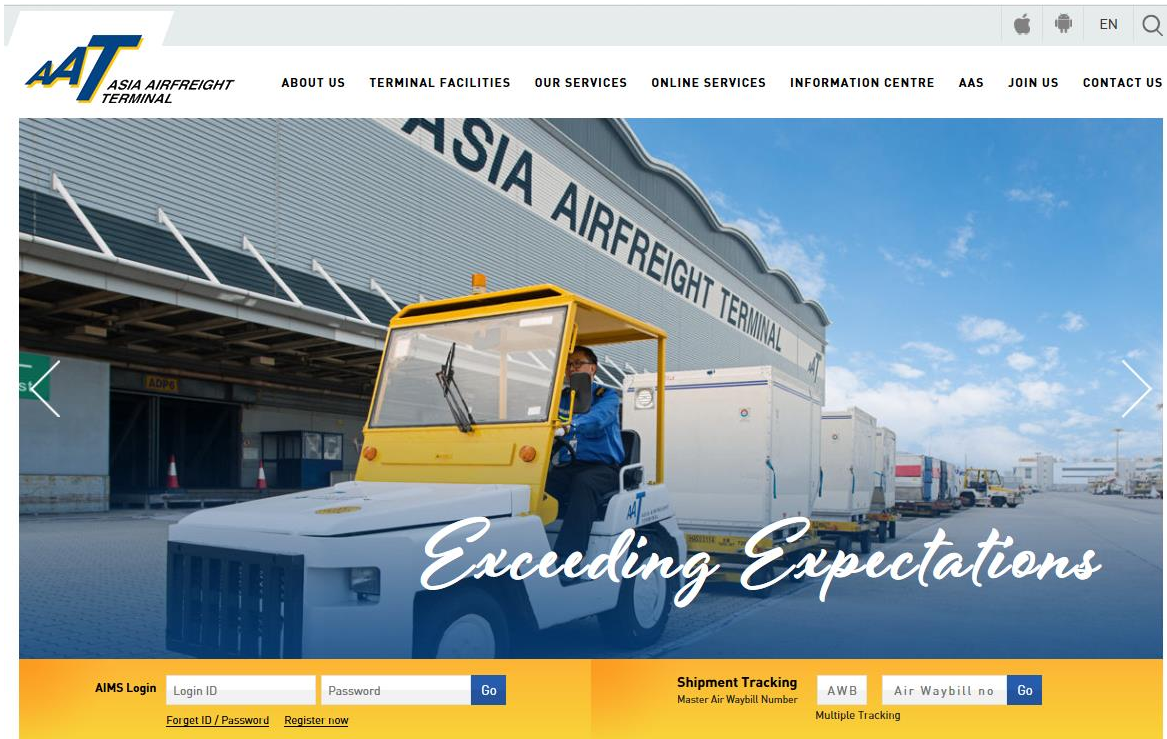
预先货物申报(mRCL Pre-declaration)能为客户减少在货站轮候打印收货记录(RCL)的时间。用户只需于货物交到空运货站前，预先在亚洲空运中心互联网管理系统内输入货物的详细资料。当货物完成交收后，用户便可于 贵公司打印流动电子收货记录 (mRCL) 与货运提单一并递交。此功能可为寄货人及空运公司大大节省时间及资源。

使用流动电子收货记录预先申报功能，客户必须先登记成为亚洲空运中心互联网管理系统用户。登记费用全免、程序简便。

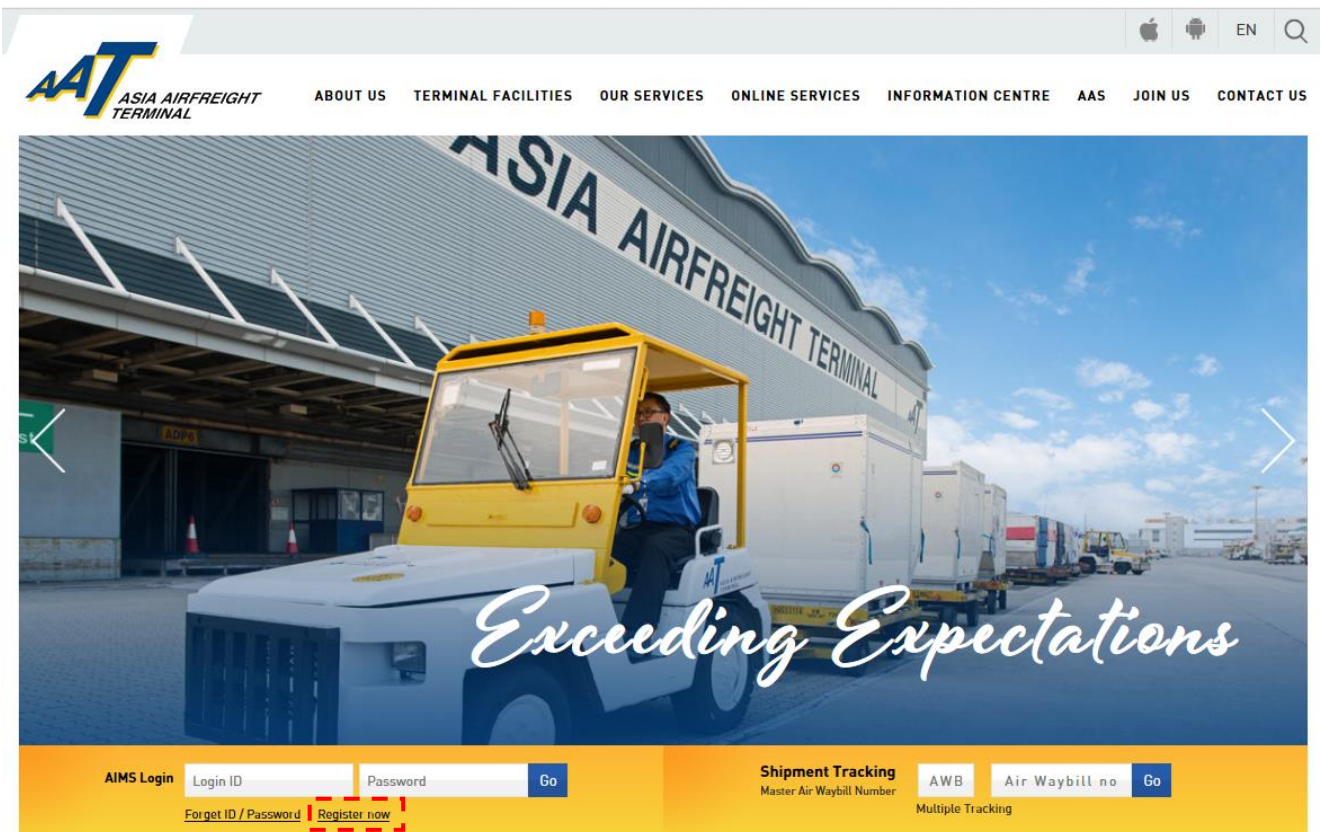
本使用手册旨在为使用者在建立、删除、更新及查询散货、预装及混合预装货物的预先货物申报提供辅助。本使用手册亦会提供指引，协助使用者注册成为亚洲空运中心互联网管理系统用户。

注册成为亚洲空运中心互联网管理系统用户 (非注册用户适用)

1. 开启浏览器并输入网址: <https://www.aat.com.hk> , 进入以下版面。



2. 按「立即登记」(“Register now”)开始注册程序。



3. 于弹出视窗填写注册资料 (黄色空格必须填写)

Register
Company Information

Company Name

Nature of Business

Business Registration No (for Hong Kong registered company only)

Address

City

Country

Telephone (Office)

Email

Fax

IATA Code - -

* The address field should not consist of any symbol.

Postal Code

Contact No

1 Press Release
 2 Important Notice
 3 Newsletter
 4 Others

E-mail Address:

I agree the use of data for the purpose of receiving Asia Airfreight Terminal Co. Ltd.'s latest commercial information as stated above.

Notification

This section is applicable to Cargo Agents only

	Email	Fax
Truck Dock Booking	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>
Equipment Issue Request (EIR) Notification <small>(for empty ULD release)</small>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>
mRCL Notification <small>(for alert upon cargo acceptance)</small>	<input style="width: 100%; height: 15px; background-color: yellow;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>
eCAN Notification <small>(for cargo arrival notice)</small>	<input style="width: 100%; height: 15px; background-color: yellow;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>
Departed Cargo Notification	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/> <input style="width: 100%; height: 15px;" type="text"/>

House Manifest Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
FHL Amendment Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
Demurrage Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>
eAWB Notification	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>		<input type="text"/>

Company Administrator

Administrator Name	<input type="text"/>	*Please be reminded that the administrator is the person who response for manage the main account of AIMS (e.g. Change contact Info, Request for Password reset, etc)	
Title	<input type="text"/>		
Preferred User ID	<input type="text"/>	<input type="button" value="Check Availability"/>	
Password	<input type="text"/>	Reconfirm Password	<input type="text"/>
Email	<input type="text"/>	Contact No	<input type="text"/>

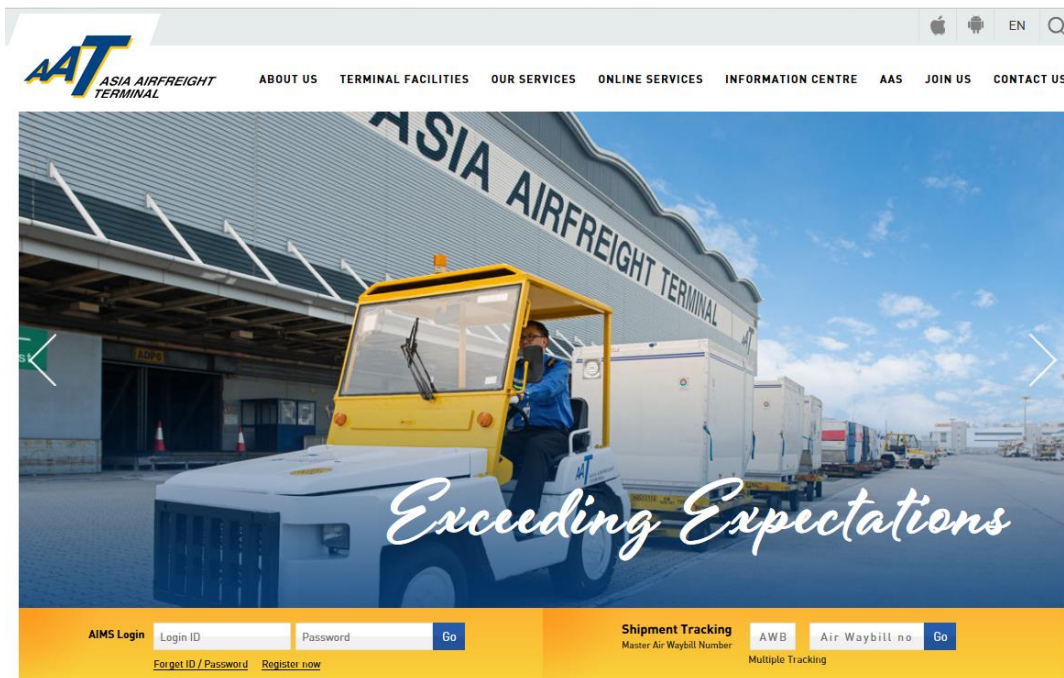
* Yellow colour denotes field is mandatory

1. Preferred User ID (in lowercase) and Password should consist of 6-16 and 6-32 alphanumeric characters respectively.

4. 填毕所需注册资料后，按“Submit”按钮以完成注册程序，并请传真 贵公司的商业登记证副本至我们的顾客服务及行政部 (传真号码: 2215 0152) 以作进一步的处理。
5. 完成。

开始使用预先申报货物功能

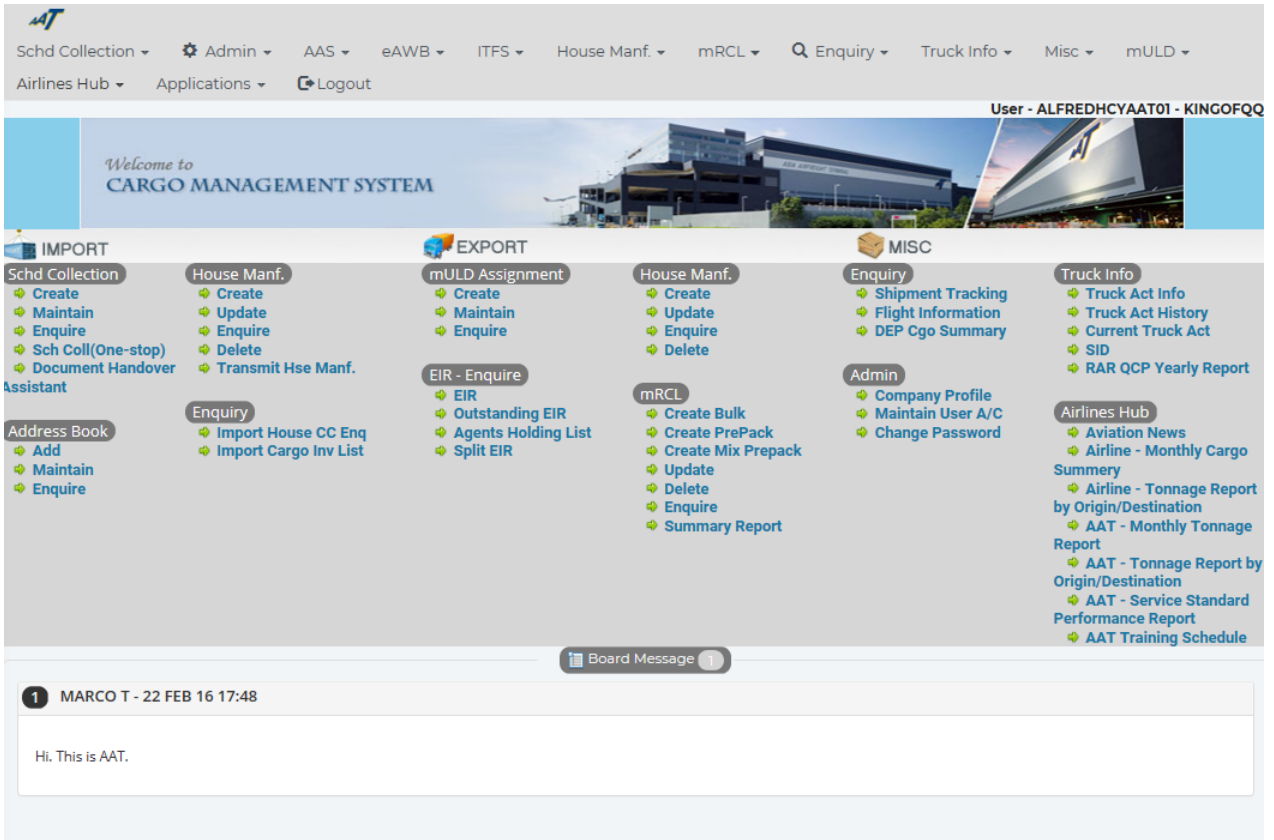
1. 开启浏览器并输入网址: <https://www.aat.com.hk> , 进入下列版面。 .



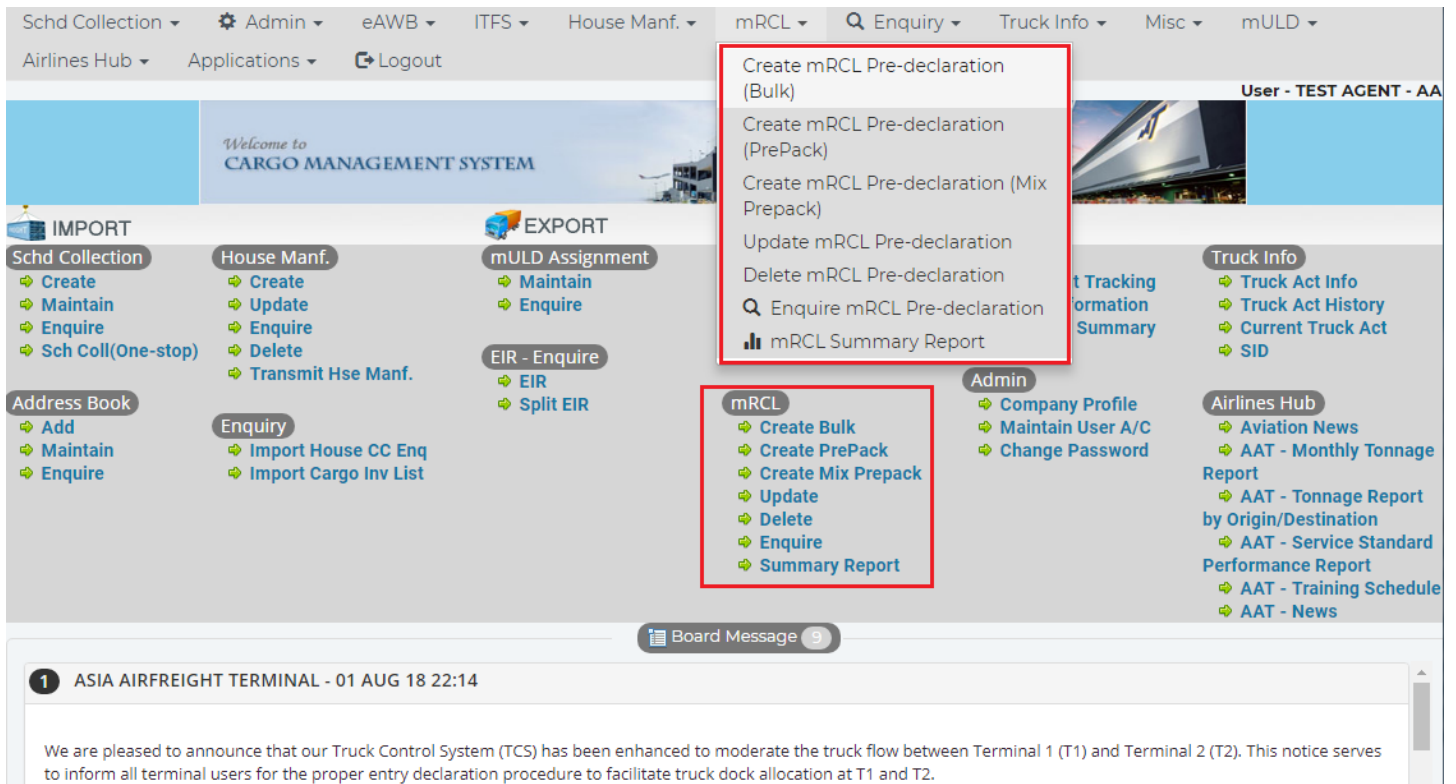
2. 输入登入 ID 及密码。按“ Go” 按钮登入。 .



3. 成功登入后，会出现以下版面。

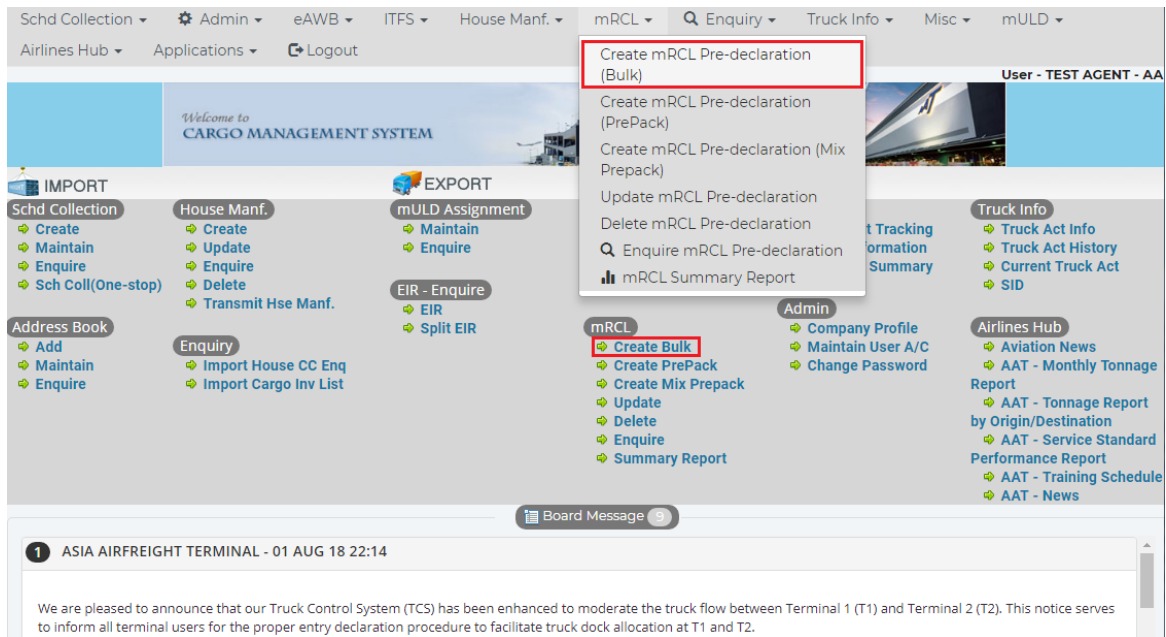


4. 如图所示，于目录选择“ mRCL Pre-declaration” 功能或直接选择版面上的快捷连结。



建立预先货物申报 (散货)

1. 按 “mRCL > Create mRCL Pre-declaration (Bulk)” 或直接选择版面上的快捷连结。



2. 输入所需的资料。

必要项目

- 黄色空格:

航空公司(Carr)、目的地(Dest)、空运提单号码(AWB No)、车牌号码(Truck No)、件数 (Pieces)、净重量(Net Wt) 及尺寸-长、阔、高和件数 (Dimensions- Length, Width, Height & Pcs)

- 单选按钮:

安检状态(Security status), 预计货物交付 (Planned Cargo Delivery)

The screenshot shows the 'Create mRCL Pre-Declaration (Bulk)' form. It contains several input fields and checkboxes:

- Carr** and **Dest**: Yellow input boxes.
- AWB No**: Input field with a yellow box for the last part.
- Ctry**: Input field.
- Security Status**: Radio buttons for 'SPX' and 'UNK'.
- SPL Code**: Three input fields with yellow boxes.
- Flt key and Date**: Input field with '22FEB21' and a yellow box.
- Planned Cargo delivery**: Radio buttons for '22FEB', '23FEB', and '24FEB or onwards'. '22FEB' is selected.
- Truck No**: Five input fields with yellow boxes.
- Pieces**: Input field with a yellow box.
- Net Wt (kg)**: Input field with a yellow box.
- Security Screening Option**: Radio buttons for 'x-Ray Screen Facility' and 'Screening Exempted'. 'Screening Exempted' is selected.
- Screening Exempted Reason**: A dropdown menu.
- Other options**: Checkboxes for 'Dangerous Goods (Not include Battery)', 'Dutiable Commodities', and 'Export Prohibited Articles'. There are also fields for 'Permit Expire Date' and 'License Expire Date' (both in DDMMYY format).
- PI for Lithium Batteries**: A dropdown menu.
- Airside Acceptance**: A checkbox.
- FMA/FNA/e-Cargo Receipt Email**: A text input field.

3. 申报安检状态 (Security Status), SPX 或 UNK。

SPX:	已知货物 (Known Cargo) 经由民航处认可之已知托运人 (CAD Validated KC) 寄送 或 已经通过适当安检程序 (Cleared by appropriate screening) 或 由民航处许可豁免安检 (Screening Exempted) 之特殊货物
UNK:	非已知货物 (Unknown Cargo) 未能符合以上有关已知货物之规定

4. 如特别处理代号 (SPL code)为 ELI, ELM,EBI, EBM, RLI, RLM, RBI 或 RBM, 其相关之包装说明(PI)需要特别注明。

SNo	Length	Width	Height	Pcs
1				
2				

下表展示了特别处理代号(SPL code)及相关包装说明(PI)之正确配对。

S/N	特别处理代号	其相关之包装说明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何错误配对或遗漏，系统会显示提示讯息。

5. 选择其中一种“货物安检选项”(Security Screening Option)。

X-RAY Screen:	要求在 AAT 进行货物安检
RACSF / KC / On Airport Screening Facility:	已知货物 (Known Cargo)经由管制空运货物安检设施(RACSF) /民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT
Screening Exempted:	由民航处许可豁免安检 (Screening Exempted) 之特殊货物

Create mRCL Pre-Declaration (Bulk)

Carr: [] AWB No: [] - []

Dest: [] Ctry: []

Security Status: SPX UNK Dangerous Goods (Not include Battery)

SPL Code: [] [] [] Dutiable Commodities: [DDMMYY] Export Prohibited Articles: [DDMMYY] Permit Expire Date: [DDMMYY] License Expire Date: [DDMMYY]

Flt key and Date: [] 22FEB21

Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards

Truck No: [] [] [] [] Airside Acceptance

Pieces: [] Net Wt (kg): []

FMA/FNA/e-Cargo Receipt Email: [] [] []

Security Screening Option

x-Ray Screen On Airport Screening Facility Screening Exempted

Screening Exempted Reason: []

5.1 管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility)

5.1.1 如选择 管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility) ，须输入相关资料作申报之用。

Truck No AA123 Airside Acceptance
 Pieces Net Wt (kg)
 Security Screening Option
 x-Ray RACSF / KC / On Airport Screening Exempted
 Screen Screening Facility
 Screening Exempted Reason
 Note:
 RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded [here](#).
 RACSF / KC / On Airport Screening Facility 貨物操作程序可在 [此處](#) 下載。
 RACSF / KC / On Airport Screening Facility
 Trucker Name CHAI TAI MAN
 Trucker ID No D1234567
 RACSF / KC / On Airport Screening Facility Code RF1234

5.1.2 选择“运输保安模式” (Secured Transportation Method) 并输入相关资料。例如：封条/锁头号码 (Seal/Lock No.) 。

RACSF / KC / On Airport Screening Facility
 Trucker Name CHAI TAI MAN
 Trucker ID No D1234567
 RACSF / KC / On Airport Screening Facility Code RF1234
 Secured Transportation Method Boxed Truck
 Boxed Truck Seal No 1234567
 Remarks

5.2 豁免安检 (Screening Exempted)

如选择“豁免安检” (Screening Exempted) ，须在下方列表选择豁免安检原因。

Screening Exempted
 Screening Exempted Reason
 Screening Exempted Reason
 Life-sustaining items such as blood, blood products, bone marrow and human organs
 Human Remains/Ashes
 Livestock
 Biomedical samples, vaccines and other perishable medical items
 Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention
 Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners

民航处许可豁免安检 (Screening Exempted) 之特殊货物如下:

维持生命的物品，例如血液、血液制品、骨髓及人体器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人类遗骸 (Human Remains / Ashes)
活动物 (Livestock)
生物医学样本、疫苗及其他易腐的医疗物品 (Biomedical samples, vaccines and other perishable medical items)
根据《维也纳公约》规定之正式外交邮袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根据国际民航组织 Doc 9284 号文件包装并标识的放射性物质，或会危及安检人员健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根据香港民航处(CAD)有关航空货物安检要求之最新安排，在国际民航组织(ICAO)新政策实施期限下，于二零二一年三月一日起（第四阶段），管制代理人为已知货物实施的安检百分比要求提升至 100%。

为符合此安检要求规定，所有货物必须

- 在 AAT 进行货物安检 或
- 已知货物 (Known Cargo) 经由管制空运货物安检设施 (RACSF) / 民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT 或
- 由民航处许可豁免安检 (Screening Exempted) 之特殊货物

6. 选择「预计货物交付」日期

就阁下提供之「预计货物交付」日期，系统会相应地延长「预先货物申报记录」之有效期。根据用户登入「Create mRCL Pre-declaration」版面的日期，「预计交付日期」会自动更新其三个日子的选择。

系统默认之「预计交付日期」为「[当天日期]」

例如：当天日期为二零二一年二月二十二日，系统将会显示今天、明天及后天之日期以供选择，即：

22 FEB 23FEB 24FEB or onwards

Create mRCL Pre-Declaration (Bulk)

Carr: [] Dest: [] Security Status: SPX UNK SPL Code: [] [] [] Flt key and Date: [] 22FEB21

AWB No: [] - [] Ctry: [] Dangerous Goods (Not include Battery) Dutiable Commodities Permit Expire Date: [] Export Prohibited Articles License Expire Date: []

Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards

PI for Lithium Batteries: [] [] [] FMA/FNA/e-Cargo Receipt Email: [] [] []

Truck No: [] [] [] [] [] Airside Acceptance Pieces: [] Net Wt (kg): []

Security Screening Option: RACSF / KC / On Airport Screening Screening Exempted Facility Screening Exempted Reason: []

7. 按“ Save” 按钮储存预先申报货物(散货)表格。

Security Screening Option

x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Exempted Screening Exempted Reason: [-Select-]

Note:
 RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded [here](#).
 RACSF / KC / On Airport Screening Facility 貨物操作程序可在 [此處](#) 下載。

Remarks: []

Dimensions (Add)

SNo	Length	Width	Height	Pcs
1	[]	[]	[]	[]
2	[]	[]	[]	[]
3	[]	[]	[]	[]
4	[]	[]	[]	[]
5	[]	[]	[]	[]
6	[]	[]	[]	[]

(S)ave (R)eset (C)lose

8. 左上角之预先货物申报号码为参考号码，按“Print”按钮以制作预先货物申报(散货)表格的打印版本。

Create mRCL Pre-Declaration (Bulk)

Pre-Declaration Submitted Successfully. The Pre-Declaration number is 190221-0015

Carr	QF	AWB No	081 - 78624781
Dest	SYD	Security Screening Option	RACSF / KC / On Airport Screening Facility
Security Status	SPX		
SPL Code	EBM	X-Ray Screen	N
PI for (ELI/ELM/RLI/RLM)	PI968 (II)		
Planned Cargo delivery	19FEB		
Flt key and Date	/ 19FEB21		
Truck No	TK123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Boxed Truck		
Boxed Truck Seal No	1234567		
Pcs	10	Net Wt (kg)	100.0
Remarks	<input type="text"/>		

Length	Width	Height	Pcs
10	10	10	10

(Print) (Back)

You may perform Truck Dock Booking by pressing [Truck Dock Booking](#) to enjoy prioritized Truck Dock allocation service.

预先申报货物(散货)表格样本 (打印版本)

Create mRCL Predeclaration Bulk

Carrier : QF	AWB No : 081-78624781
Destination : SYD	Net Wt (Kg) : 100.0
Pieces : 10	Planned cargo delivery : 19FEB
Security Status : SPX	
SPL Code : EBM	
PI for Lithium Batteries : PI968 (II)	
Truck No : TK123	
Remarks :	

Security Screening Option : RACSF / KC / On Airport Screening Facility

- RACSF / KC / On Airport Screening Facility Information -

Trucker Name :	CHAI T** M**
Trucker ID No :	A041***
RACSF / KC / On Airport Screening Facility Code :	RF0001
RACSF / KC / On Airport Screening Facility Company Name :	New Global Transportation & Warehousing Limited

Secured Transportation Method : Boxed Truck
Boxed Truck Seal No : 1234567

Dimensions				
S.No	Length (cm)	Width (cm)	Height (cm)	Pieces
1	10.0	10.0	10.0	10

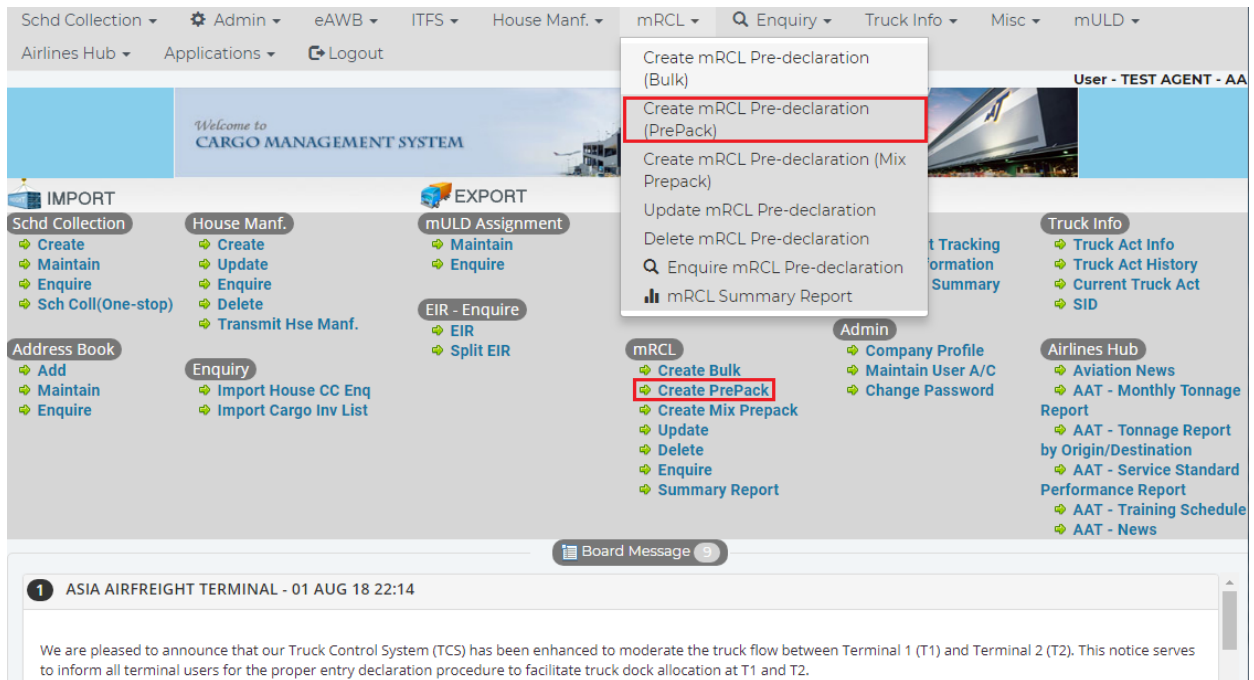
Total Piece(s) : 10

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.

There were 1 record(s) on this report.

建立预先货物申报(预装货物)

1. 按 “mRCL > Create mRCL Pre-declaration (PrePack)” 或直接选择版面上的快捷连结。



2. 输入所需的资料。

必要项目

黄色空格:

航空公司(Carr), 目的地(Dest), 空运提单号码(AWB No), 件数(Pcs), 毛重量(Gross Wt), 载具(ULD), 国家编号(Contr Code), 车牌号码(Truck No)。

单选按钮:

安检状态 (Security status) , 预计货物交付 (Planned Cargo Delivery)

3. 申报安检状态 (Security Status), SPX 或 UNK。

SPX:	已知货物 (Known Cargo) 经由民航处认可之已知托运人 (CAD Validated KC) 寄送 或 已经通过适当安检程序 (Cleared by appropriate screening) 或 由民航处许可豁免安检 (Screening Exempted) 之特殊货物
UNK:	非已知货物 (Unknown Cargo) 未能符合以上有关已知货物之规定

4. 如特别处理代号 (SPL code)为 ELI, ELM, EBI, EBM, RLI, RLM, RBI 或 RBM, 其相关之包装说明(PI)需要特别注明。

下表展示了特别处理代号及相关包装说明(PI)之正确配对。

S/N	特别处理代号	其相关之包装说明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何错误配对或遗漏，系统会显示提示讯息。

5. 选择其中一种“货物安检选项”(Security Screening Option)。

RACSF / KC / On Airport Screening Facility:	已知货物 (Known Cargo)经由管制空运货物安检设施 (RACSF) /民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT
Screening Exempted:	由民航处许可豁免安检 (Screening Exempted) 之特殊货物

5.1 管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility)

5.1.1 如选择管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility)，须输入相关资料作申报之用。

Truck No AA123

Airside Acceptance

Security Screening Option

x-Ray Screen

RACSF / KC / On Airport Screening Facility

Screening Exempted

Screening Exempted Reason -Select-

Note:
RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded [here](#).
RACSF / KC / On Airport Screening Facility 貨物操作程序可在此處下載。

Trucker Name CHAI TAI MAN

Trucker ID No A0417594

5.1.2 选择“运输保安模式” (Secured Transportation Method) 并输入相关资料。例如：封条号码 (Seal No.)。

如多个载具使用安全网/封条，请为每个载具输入 <载具号码>/ <封条号码>。

Trucker Name CHAI TAI MAN

Trucker ID No A0417594

RACSF Code RF0001 New Global Transportation & Warehousing Limited

Secured Transportation Method Secure Net (CX)

Seal No 1234567

Remarks

5.2 豁免安检 (Screening Exempted)

如选择“豁免安检” (Screening Exempted)，须在下方列表选择豁免安检原因。

Screening Exempted

Screening Exempted Reason -Select-

Screening Exempted Reason -Select-

- Life-sustaining items such as blood, blood products, bone marrow and human organs
- Human Remains/Ashes
- Livestock
- Biomedical samples, vaccines and other perishable medical items
- Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention
- Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners

民航处许可豁免安检 (Screening Exempted) 之特殊货物如下:

维持生命的物品，例如血液、血液制品、骨髓及人体器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人类遗骸 (Human Remains / Ashes)
活动物 (Livestock)
生物医学样本、疫苗及其他易腐的医疗物品 (Biomedical samples, vaccines and other perishable medical items)
根据《维也纳公约》规定之正式外交邮袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根据国际民航组织 Doc 9284 号文件包装并标识的放射性物质，或会危及安检人员健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根据香港民航处(CAD)有关航空货物安检要求之最新安排，在国际民航组织(ICAO)新政策实施期限下，于二零二一年三月一日起（第四阶段），管制代理人为已知货物实施的安检百分比要求提升至 100%。

为符合此安检要求规定，所有货物必须

- 在 AAT 进行货物安检 或
- 已知货物 (Known Cargo) 经由管制空运货物安检设施 (RACSF) / 民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT 或
- 由民航处许可豁免安检 (Screening Exempted) 之特殊货物

6. 选择「预计货物交付」日期

就阁下提供之「预计货物交付」日期，系统会相应地延长「预先货物申报记录」之有效期。根据用户登入「create mRCL Pre-declaration」版面的日期，「预计交付日期」会自动更新其三个日子的选择。

系统默认之「预计交付日期」为「[当天日期]」

例如：当天日期为二零二一年二月二十二日，系统将会显示今天、明天及后天之日期以供选择，即：

22FEB 23FEB 24FEB or onwards

Create mRCL Pre-Declaration (Prepack)

Carr: [] AWB No: []
 Dest: [] Ctry: []
 Security Status: SPX UNK
 PI for Lithium Batteries: []
 SPL Code: [] Dangerous Goods (Not include Battery)
 Dutiable Commodities Permit
 Expire Date: [DDMMYY]
 Export Prohibited Articles License
 Expire Date: [DDMMYY]
 Flt key and Date: [] 22FEB21
 Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards
 Truck No: [] Airside Acceptance
 Security Screening Option: x-Ray Screen
 RACSF / KC / On Airport Screening Facility
 Screening Exempted
 Screening Exempted Reason: []
 FMA/FNA/e-Cargo Receipt Email: [] [] []

7. 按“ Save” 按钮储存预先申报货物(预装货物)表格。

SNO	Pcs	Gross Wt	ULD	Contr Code
1	1	1500	PMC12345QF	Q6
2				
3				
4				
5				
6				

(S)ave (R)eset (C)lose

8. 左上角之预先货物申报号码为参考号码，按“ Print” 按钮可制作预先物申报(预装货物)表格的打印版本。

Create mRCL Pre-Declaration (Prepack)

Pre-declaration submitted successfully. The pre-declaration number is 190221-0021

Carr: QF AWB No: 081-78624792
 Dest: SYD Security Screening Option: RACSF / KC / On Airport Screening Facility
 Security Status: SPX
 SPL Code: X-Ray Screen: N
 PI for Lithium Batteries:
 Planned Cargo delivery: 19FEB
 Flt key and Date: / 19FEB21
 Truck No: AB123
 Trucker Name: CHAI TAI MAN
 Trucker ID No: A0417594
 RACSF / KC / On Airport Screening Facility Code: RF0001
 Secured Transportation Method: Secure Net (CX)
 Seal No: 1234567
 Pcs: 1 Gross Wt: 1500.0
 Remarks: []

Pcs	Gross Wt	ULD	Contr Code
1	1500.0	PMC12345QF	Q6

(P)rint (B)ack

You may perform Truck Dock Booking by pressing [Truck Dock Booking](#) to enjoy prioritized Truck Dock allocation service.

预先申报货物(预装货物)表格样本 (打印版本)

S.No	Pieces	Gross Weight(kg)	ULD No	Contour Code
1	1	1500.0	PMC12345QF	Q6

Total Piece(s) : 1
Total Gross Weight (Kg) : 1,500.0

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.
There were 1 record(s) on this report.

Carrier : QF **AWB No :** 081-78624792
Destination : SYD **Total Wt (Kg):** 1500.0
Pieces : 1 **Planned cargo delivery :** 19FEB
Security Status : SPX
SPL Code :

PI for Lithium Batteries :
Truck No : AB123
Remarks :

Security Screening Option : RACSF / KC / On Airport Screening Facility

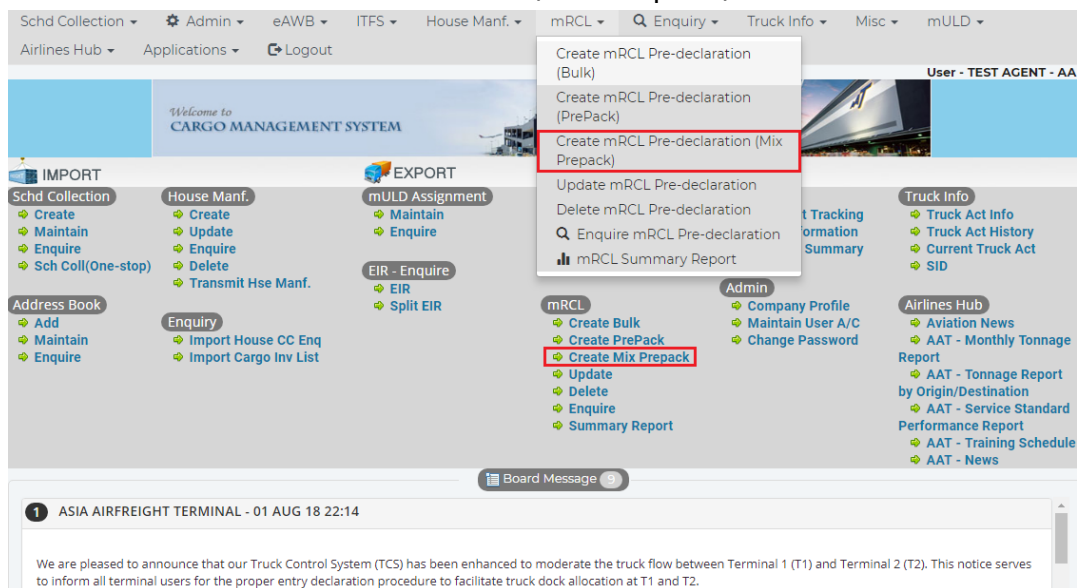
- RACSF / KC / On Airport Screening Facility Information -

Trucker Name : CHAI T** M**
Trucker ID No : A041***
RACSF / KC / On Airport Screening Facility Code: RF0001
RACSF / KC / On Airport Screening Facility Company Name: New Global Transportation & Warehousing Limited

Secured Transportation Method : Secure Net (CX)
Seal No : 1234567

建立预先货物申报 (混合预装货物)

- 按 “mRCL > Create mRCL Pre-declaration (Mix Prepack)” 或直接选择版面上的快捷连结。



- 输入所需的资料。

必要项目

黄色空格:

航空公司(Carr), 载具所在地 (ULD Dest), 载具号码(ULD No), 国家编号(Contr Code), 空运提单号码(AWB No.), 目的地(Dest), 件数(Pcs), 净重(Net Wt), 车牌号码(Truck No)

单选按钮:

安检状态(Security Status), 预计货物交付(Planned Cargo Delivery)

3. 申报安检状态 (Security Status), SPX 或 UNK。

SPX:	已知货物 (Known Cargo) 经由民航处认可之已知托运人 (CAD Validated KC) 寄送 或 已经通过适当安检程序 (Cleared by appropriate screening) 或 由民航处许可豁免安检 (Screening Exempted) 之特殊货物
UNK:	非已知货物 (Unknown Cargo) 未能符合以上有关已知货物之规定

The screenshot shows a web form titled "Create mRCL Pre-declaration (Mix Prepack)". The "Security Status" section is highlighted with a red box and contains two radio buttons: "SPX" and "UNK". Other visible fields include "Carr", "ULD No", "Contr Code", "ULD Dest", "Ctry", "Truck No", "Airside Acceptance", "Dangerous Goods (Not include Battery)", "Dutiable Commodities", "Export Prohibited Articles", "Permit Expire Date", "License Expire Date", "SPL Code", "Fit key and Date", "Planned Cargo delivery" (with options 22FEB, 23FEB, 24FEB or onwards), "Security Screening Option", "x-Ray Screen", "RACSF / KC / On Airport Screening Facility", "Screening Exempted", and "Screening Exempted Reason".

4. 如特别处理代号 (SPL code)为 ELI, ELM, EBI, EBM, RLI, RLM, RBI 或 RBM, 其相关之包装说明(PI)需要特别注明。

SNo	AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP	FMA/FNA/e-Cargo Receipt Email
1	081 - 78624803	SYD	10	1000	EBM	PI968 (II)	<input type="checkbox"/>	
2	081 - 78624814	SYD	9	900	SPX		<input type="checkbox"/>	

為每張有需要的空運提單輸入有關的特別處理代號 (如適用, 選擇相關的包裝說明)

下表展示了特别处理代号及相关包装说明(PI)之正确配对。

S/N	特别处理代号	其相关之包装说明
1	ELI	PI966(II)/ PI967(II)
2	ELM	PI969(II)/ PI970(II)
3	EBI	PI965(II)
4	EBM	PI968(II)
5	RLI	PI966(I)/ PI967(I)
6	RLM	PI969(I)/ PI970(I)
7	RBI	PI965(IA)/PI965(IB)
8	RBM	PI968(IA)/ PI968(IB)

遇有任何错误配对或遗漏，系统会显示通知讯息。

5. 选择其中一种“货物安检选项”(Security Screening Option)。

RACSF / KC / On Airport Screening Facility:	已知货物 (Known Cargo)经由管制空运货物安检设施 (RACSF) /民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT
Screening Exempted:	由民航处许可豁免安检 (Screening Exempted) 之特殊货物

x-Ray Screen
 RACSF / KC / On Airport Screening Facility
 Screening Exempted
 Screening Exempted Reason:

5.1 管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility)

5.1.1 如选择管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility) ，须输入相关资料作申报之用。

Truck No: AA123

Trucker Name: CHAI TAI MAN

Trucker ID No: A0417594

BACSF / KC / On Airport Screening Facility Code: RF0014

Secured Transportation Method: Advance Pack (AP)

5.1.2 选择“运输保安模式“ (Secured Transportation Method) 并输入相关资料。例如：封条号码 (Seal No.) 。

Secured Transportation Method: Secure Net (CX)

Seal No: 1234567

5.2 豁免安检 (Screening Exempted)

如选择“豁免安检” (Screening Exempted) ，须在下方列表选择豁免安检原因。

- Select-
- Select-
- Life-sustaining items such as blood, blood products, bone marrow and human organs
- Human Remains/Ashes
- Livestock
- Biomedical samples, vaccines and other perishable medical items
- Official diplomatic bags/pouches, in accordance with the provisions of the Vienna Convention
- Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners

民航处许可豁免安检 (Screening Exempted) 之特殊货物如下:

维持生命的物品，例如血液、血液制品、骨髓及人体器官 (Life-sustaining items such as blood, blood products, bone marrow and human organs)
人类遗骸 (Human Remains / Ashes)
活动物 (Livestock)
生物医学样本、疫苗及其他易腐的医疗物品 (Biomedical samples, vaccines and other perishable medical items)
根据《维也纳公约》规定之正式外交邮袋 (Official diplomatic bags/ pouches, in accordance with the provisions of the Vienna Convention)
根据国际民航组织 Doc 9284 号文件包装并标识的放射性物质，或会危及安检人员健康及生命的物品 (Radioactive materials packaged according to ICAO Doc 9284 and identified as such, or items that will endanger the life or health of screeners)

注意! 根据香港民航处(CAD)有关航空货物安检要求之最新安排，在国际民航组织(ICAO)新政策实施期限下，于二零二一年三月一日起（第四阶段），管制代理人为已知货物实施的安检百分比要求提升至 100%。

为符合此安检要求规定，所有货物必须

- 在 AAT 进行货物安检 或
- 已知货物 (Known Cargo) 经由管制空运货物安检设施 (RACSF) / 民航处认可之已知托运人 (CAD Validated KC) / 机场范围内之安检设施 (On Airport Screening Facility) 以运输保安模式 (Secure Transportation Means) 运送到 AAT 或
- 由民航处许可豁免安检 (Screening Exempted) 之特殊货物

6. 选择「预计货物交付」日期

就阁下提供之「预计货物交付」日期，系统会相应地延长「预先货物申报记录」之有效期。根据用户登入「create mRCL Pre-declaration」版面的日期，「预计交付日期」会自动更新其三个日子的选择。

系统默认之「预计交付日期」为「[当天日期]」

例如：当天日期为二零二一年二月二十二日，系统将会显示今天、明天及后天之日期以供选择，即：

22FEB 23FEB 24FEB or onwards

Create mRCL Pre-declaration (Mix Prepack)

Carr ULD Dest
 ULD No Ctry
 Contr Code Truck No Airside Acceptance
 Security Status SPX UNK
 Dangerous Goods (Not include Battery)
 Dutiable Commodities Permit Expire Date DDMMYY
 Export Prohibited Articles License Expire Date DDMMYY
 SPL Code
 Flt key and Date 22FEB21
 Planned Cargo delivery 22FEB 23FEB 24FEB or onwards
 Security Screening Option
 x-Ray Screen RACSF / KC / On Airport Screening Facility Screening Exempted
 Screening Exempted Reason

7. 按“ Save” 按钮储存预先申报货物(混合预装货物)表格。

SNo	AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP	FMA/FNA/e-Cargo Receipt Email
1	081 - 78624803	SYD	10	1000.0	SPX	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
2	081 - 78624814	SYD	9	900.0	SPX	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
3	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
4	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
5	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>
6	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="text"/>

(S)ave (R)eset (C)lose

8. 以预先货物申报号码作为参考。

Create mRCL Pre-Declaration (Mixed)

Pre-Declaration submitted successfully. The Pre-Declaration number is 190221-0022

Carr	QF	Dest	SYD
ULD No	PMC23456QF	Security Screening Option	RACSF / KC / On Airport Screening Facility
SPL Code	SPX		
Flt key and Date	19FEB21	X-Ray Screen	N
Security Status	SPX		
Planned Cargo delivery			
Contr Code	Q6		
Truck No	AC123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Secure Net (OX)		
Seal No	1234567		
Remarks	<input type="text"/>		

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries
081-78624803	SYD	10	1000.0	SPX	
081-78624814	SYD	9	900.0	SPX	
		Total: 19	1900.0		

(P)rint (B)ack

9. 按“ Print” 按钮可制作预先申报货物(混合预装货物)表格的打印版本。

Create mRCL Pre-Declaration (Mixed)


Pre-Declaration submitted successfully. The Pre-Declaration number is 190221-0022

Carr	QF	Dest	SYD
ULD No	PMC23456QF	Security Screening Option	RACSF / KC / On Airport Screening Facility
SPL Code	SPX		
Flt key and Date	19FEB21	X-Ray Screen	N
Security Status	SPX		
Planned Cargo delivery			
Contr Code	Q6		
Truck No	AC123		
Trucker Name	CHAI TAI MAN		
Trucker ID No	A0417594		
RACSF / KC / On Airport Screening Facility Code	RF0001		
Secured Transportation Method	Secure Net (OX)		
Seal No	1234567		
Remarks	<input type="text"/>		

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries
081-78624803	SYD	10	1000.0	SPX	
081-78624814	SYD	9	900.0	SPX	
		Total: 19	1900.0		

(P)rint (B)ack

预先申报货物(混合预装货物)表格样本 (打印版本)



Create mRCL Predeclaration Mix Prepack

Carrier : QF **ULD Destination :** SYD
ULD No : PMC23456QF **Contour Code :** Q6
SPL Code : SPX
Security Status : SPX
Planned cargo delivery : 19FEB
Truck No : AC123
Remarks :

Security Screening Option : RACSF / KC / On Airport Screening Facility
- RACSF / KC / On Airport Screening Facility Information -
Trucker Name : CHAI T** M**
Trucker ID No : A041***
RACSF / KC / On Airport Screening Facility Code: RF0001
RACSF / KC / On Airport Screening Facility Company Name: New Global Transportation & Warehousing Limited

Secured Transportation Method : Secure Net (CX)
Seal No : 1234567

Cargo Breakdown List

S.No	AWB No	Destination	Pieces	Net Weight (Kg)	SPL CODE	PI for Lithium Batteries
1	081-78624803	SYD	10	1,000.0	SPX	
2	081-78624814	SYD	9	900.0	SPX	

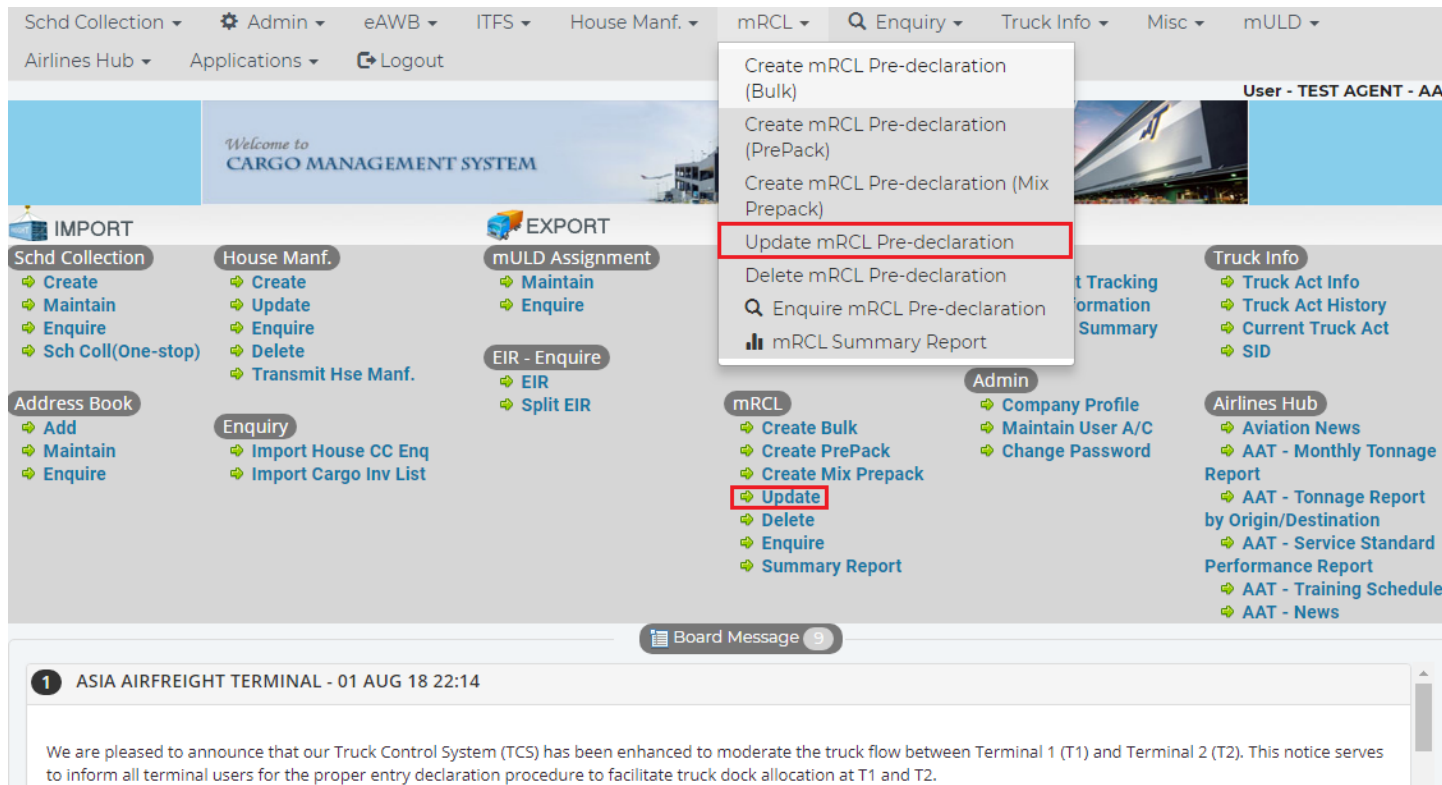
Total Piece(s) : 19
Total Net Weight (Kg) : 1,900.0

Please be reminded that cut-off time of physical AWB or FWB including all necessary shipping documents should be submitted at least 2 hours before scheduled departure time of booked flight. In addition, for airlines which implement 100% FWB submission, failure of FWB submission before cut-off time will result in a "FWB Creation Fee" according to the requirement of individual airline.

There were 2 record(s) on this report.

更新预先货物申报

1. 按 “mRCL > Update mRCL Pre-declaration” 或直接选择版面上的快捷连结。



2. 输入搜寻范围。搜寻范围可以是空运提单号码，载具号码，预先货物申报种类或提交时间。

The screenshot shows the 'Update mRCL Pre-Declaration' search form. It includes the following fields and controls:

- Update mRCL Pre-Declaration
- AWB No: [] - []
- ULD No: []
- mRCL Type: [All ▼]
- Submission Date From: [19FEB21] To: [19FEB21]
- Please use any one of the 3 search criteria for the query
- Buttons: (Q)uery, (R)eset, C(l)ose

3. 按 “Query” 按钮进行搜索。

This screenshot is identical to the previous one, showing the search form for 'Update mRCL Pre-Declaration'. In this version, the '(Q)uery' button at the bottom right is highlighted with a red rectangular box, indicating the next step in the process.

4. 按资料右侧的“Action”按钮以进行更新。

Update mRCL Pre-Declaration

AWB No: [] - []

ULD No: []

mRCL Type: [All]

Submission Date From: [19FEB21] To: [19FEB21]

Please use any one of the 3 search criteria for the query

[(Q)query] [(R)reset] [(I)lose]

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Action
Mixed	1902210022		PMC23456QF	19FEB21 15:47	SUBMITTED	
Prepack	1902210021	081-78624792		19FEB21 15:27	SUBMITTED	
Bulk	1902210015	081-78624781		19FEB21 14:50	SUBMITTED	
Bulk	1902210014	081-78624770		19FEB21 14:25	SUBMITTED	
Bulk	1902210009	851-15496283		19FEB21 12:30	SUBMITTED	
Bulk	1902210002	851-57540988		19FEB21 10:17	SUBMITTED	

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:- Status

"Bulk" - Bulk cargo "Submitted" - mRCL Pre-declaration submitted

"BUP" - Prepack cargo "Confirmed" - Shipment was received at AAT and RCL was confirmed

"Mix" - Mix Prepack cargo "Expired" - mRCL Pre-declaration expired

"Wt.DIFF" - Weight difference found. Need to reconcile, update and re-submit

5. 更新资料。

点选管制空运货物安检设施 (RACSF) / 已知托运人 (KC) / 机场范围内之安检设施 (On Airport Screening Facility)圆形选项以更新申报资料。

Update mRCL Pre-Declaration (Prepack)

mRCL Pre_Declaration No: 190221-0021

Agent Name: QQ

IATA Code: []

Carr: [QF] [SYD]

Dest: [SYD]

Security Status: SPX UNK

SPL Code: [] [] []

AWB No: [081] - [78624792]

Ctry: [AU]

Pl for Lithium Batteries: [] [] [] [] [] []

Dangerous Goods (Not include Battery)

Dutiable Commodities Permit Expire Date [DDMMYY]

Export Prohibited Articles License Expire Date [DDMMYY]

Fit key and Date: [] [19FEB21]

Planned Cargo delivery: 22FEB 23FEB 24FEB or onwards

Truck No: [AB123] [] [] []

Airside Acceptance

FMA/FNA/e-Cargo Receipt Email: [] [] [] [] [] []

Security Screening Option

x-Ray Screen

RACSF / KC / On Airport Screening Facility Screening Exempted

Screening Exempted Reasons: []

Note:
RACSF / KC / On Airport Screening Facility Handling Procedure can be downloaded here.
RACSF / KC / On Airport Screening Facility 操作程序可在 此處 下载。

RACSF / KC / On Airport Screening Facility

Trucker Name: [CHAI TAI MAN]

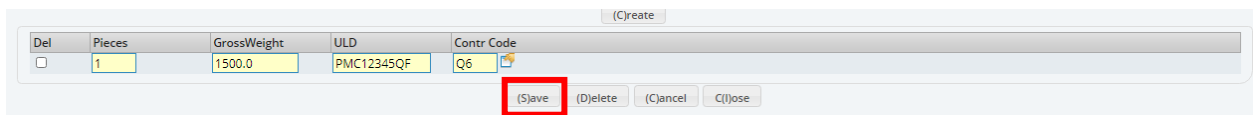
Trucker ID No: [A0417594]

RACSF / KC / On Airport Screening Facility Code: [RF0001] New Global Transportation & Warehousing Limited

Secured Transportation Method: [Secure Net (CX)]

Seal No: [1234567]

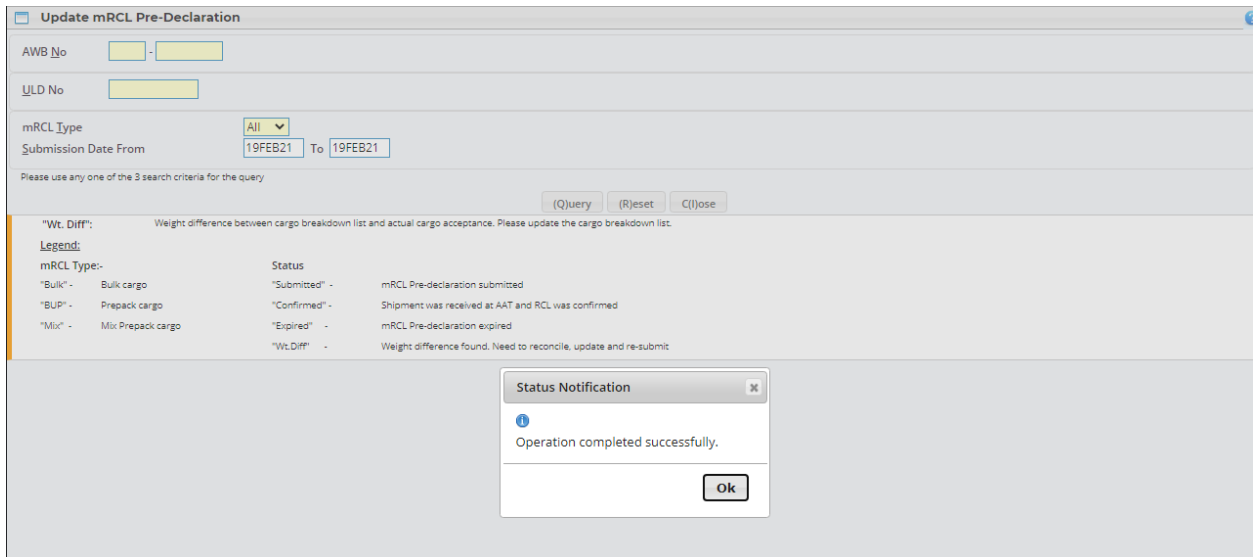
6. 按 “Save” 按钮储存新的资料。



Del	Pieces	GrossWeight	ULD	Contr Code
<input type="checkbox"/>	1	1500.0	PMC12345QF	Q6

(S)ave (D)elete (C)ancel (C)lose

7. 新的资料已被储存。



Update mRCL Pre-Declaration

AWB No: [] - []

ULD No: []

mRCL Type: [All]

Submission Date From: [19FEB21] To: [19FEB21]

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:		Status
"Bulk"	Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP"	Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix"	Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
		"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit

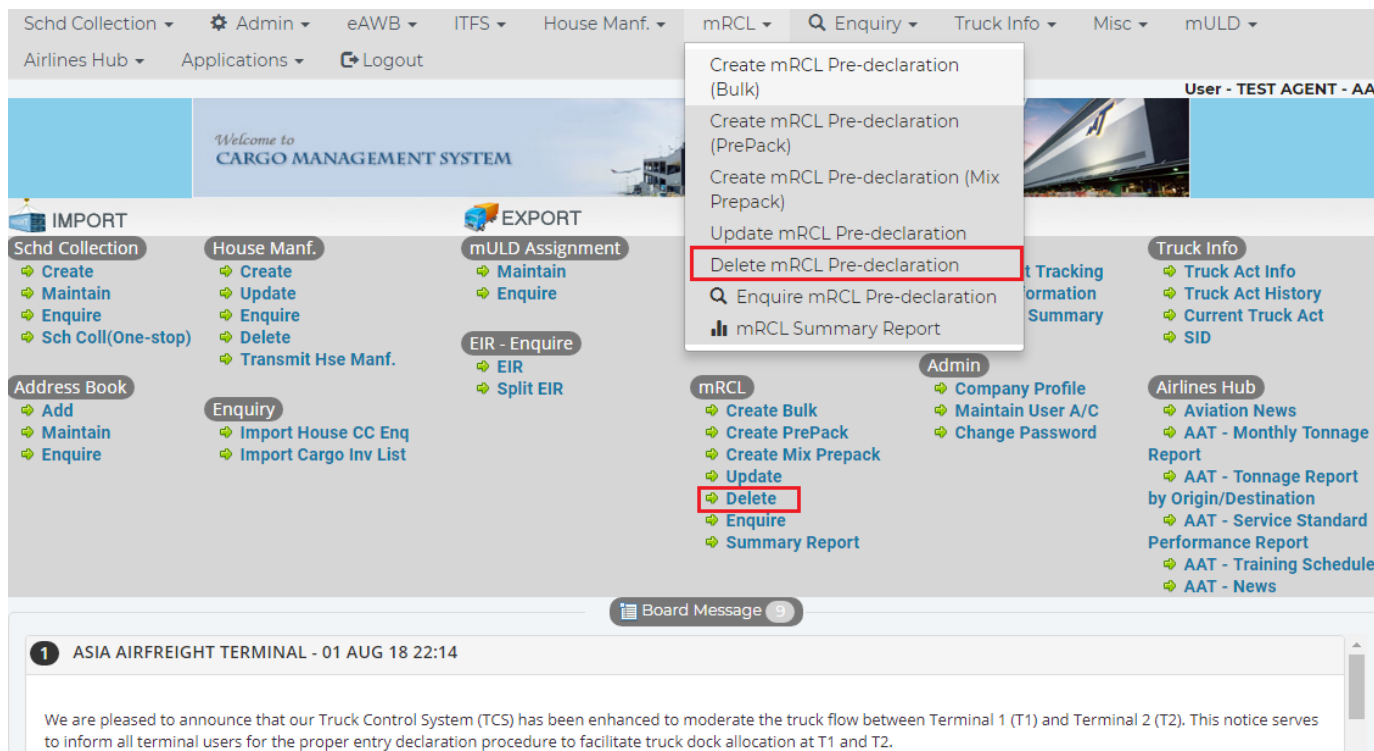
Status Notification

Operation completed successfully.

Ok

删除预先货物申报

1. 按 “mRCL > Delete mRCL Pre-declaration” 或直接选择版面上的快捷连结。



2. 输入搜寻范围。搜寻范围可以是空运提单号码，载具号码，预先货物申报种类或提交时间。

Delete mRCL Pre-declaration

AWB No -

ULD No

mRCL Type All

Submission Date From To

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

Wt. Diff: Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt. Diff" - Weight difference found. Need to reconcile, update and re-submit

3. 按 “Query ” 按钮进行搜索。

Delete mRCL Pre-declaration

AWB No -

ULD No

mRCL Type All

Submission Date From To

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset C(l)ose

"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
"BUP" - Prepack cargo	"Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit

4. 需要删除之资料记录，可于右侧按 “Action” 按钮。

Delete mRCL Pre-declaration

AWB No -

ULD No

mRCL Type All

Submission Date From To

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset C(l)ose

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Security Screening Option	Secured Transportation Method	Action
Mixed	190221-0022		PMC23456QF	19FEB21 15:47	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Prepack	190221-0021	081-78624792		19FEB21 15:27	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Bulk	190221-0015	081-78624781		19FEB21 14:50	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0014	081-78624770		19FEB21 14:25	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0009	851-15496283		19FEB21 12:30	SUBMITTED	Screening Exempted		

5. 按 “Delete” 按钮删除资料。

Delete mRCL Pre-Declaration (Mixed)

Pre-Declaration No 190221-0022
 Carr QF Dest SYD
 ULD No PMC23456QF
 Contr Code Q6 Truck No AC123
 Security Status SPX
 SPL Code SPX
 Planned Cargo delivery 19FEB
 Remarks
 Security Screening Option RACSF / KC / On Airport Screening Facility Screening Exempted Reason

RACSF / KC / On Airport Screening Facility Information

Trucker Name CHAI TAI MAN Trucker ID No A0417594
 RACSF / KC / On Airport Screening Facility Code RF0001 Secured Transportation Method Secure Net (CX) Seal No 1234567
 RACSF / KC / On Airport Screening Facility Checking Result:

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP
081-78624803	SYD	10	1000.0	SPX		
081-78624814	SYD	9	900.0	SPX		

Delete Cancel C()lose

6. 按 “OK” 按钮确认删除指示。

Delete mRCL Pre-Declaration (Mixed)

Pre-Declaration No 190221-0022
 Carr QF Dest SYD
 ULD No PMC23456QF
 Contr Code Q6 Truck No AC123
 Security Status SPX
 SPL Code SPX
 Planned Cargo delivery 19FEB
 Remarks
 Security Screening Option RACSF / KC / On Airport Screening Facility Screening Exempted Reason

RACSF / KC / On Airport Screening Facility Information

Trucker Name CHAI TAI MAN Trucker ID No A0417594
 RACSF / KC / On Airport Screening Facility Code RF0001 Secured Transportation Method Secure Net (CX) Seal No 1234567
 RACSF / KC / On Airport Screening Facility Checking Result:

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	QCP
081-78624803	SYD	10	1000.0	SPX		
081-78624814	SYD	9	900.0	SPX		

Request Confirmation
 Are you sure you want to delete?
Ok Cancel

7. 所选择的资料已被删除。

Delete mRCL Pre-declaration
?

AWB No -
 ULD No
 mRCL Type All ▾
 Submission Date From 19FEB21 To 19FEB21

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

mRCL Type	Pre-declaration No	AWB No	ULD No	Date & Time of Submission	Status	Security Screening Option	Secured Transportation Method	Action
Prepack	190221-0021	081-78624792		19FEB21 15:27	SUBMITTED	RACSF / KC / On Airport Screening Facility	Secure Net (CX)	
Bulk	190221-0015	081-78624781		19FEB21 14:50	SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0014	081-78624770			SUBMITTED	RACSF / KC / On Airport Screening Facility	Boxed Truck	
Bulk	190221-0009	851-15496283			SUBMITTED	Screening Exempted		
Bulk	190221-0002	851-57540988			SUBMITTED	X-Ray Screen		

"Wt. Diff": Weight difference between cargo breakdown list and manifest list.

Legend:

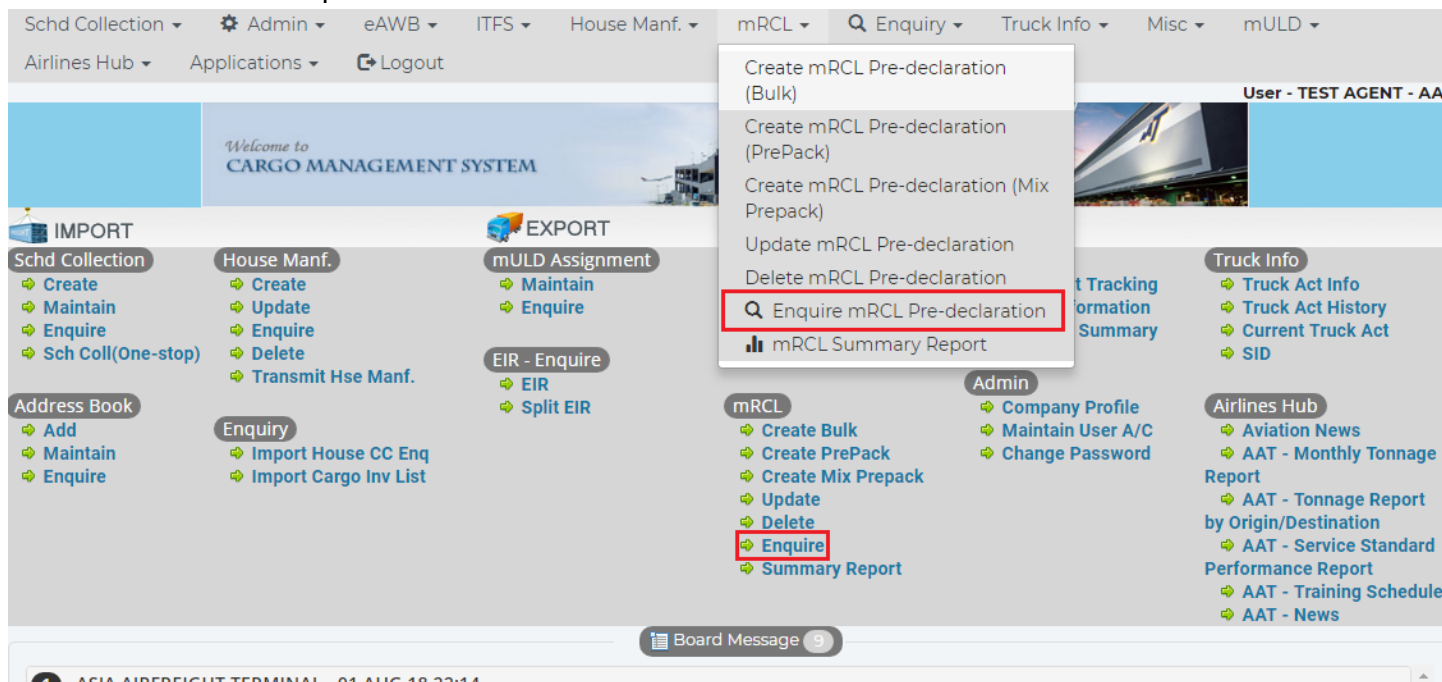
Status Notification
✕

i Operation completed successfully.

Ok

查询预先货物申报

1. 按 “mRCL > Enquire mRCL Pre-declaration” 或直接选择版面上的快捷连结。



2. 输入搜寻范围。搜寻范围可以是空运提单号码，载具号码，预先货物申报种类或提交时间。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

(Q)uery (R)eset (C)lose

Note:
 "Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:

mRCL Type:-	Status
"Bulk" - Bulk cargo	"Submitted" - mRCL Pre-declaration submitted
Prepack cargo "Confirmed" -	Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo	"Expired" - mRCL Pre-declaration expired
	"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit
	"Rejected" - mRCL Pre-declaration rejected

3. 按 “Query” 按钮进行搜索。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

Note:
"Wt. Diff": Weight difference between cargo breakdown list and actual cargo acceptance. Please update the cargo breakdown list.

Legend:
mRCL Type:-
"Bulk" - Bulk cargo "Submitted" - mRCL Pre-declaration submitted
Prepack cargo "Confirmed" - Shipment was received at AAT and RCL was confirmed
"Mix" - Mix Prepack cargo "Expired" - mRCL Pre-declaration expired
"Wt.Diff" - Weight difference found. Need to reconcile, update and re-submit
"Rejected" - mRCL Pre-declaration rejected

4. 按资料左侧的单选按钮选择资料，按 “Enquire” 按钮查询。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

<input checked="" type="radio"/>	Mixed	1902210005	19022100004m	1/1.0	PMC1920NZ	QQ	HX	19FEB21 10:31	CONFIRMED	Screening Exempted
<input type="radio"/>	Prepack	1902210004	19022100002m	1/1.0	086-34687472	QQ	HX	19FEB21 10:27	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210003	19022100001m	10/100.0	086-34687461	QQ	HX	19FEB21 10:22	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210002	/		851-5754988	QQ	HX	19FEB21 10:17	SUBMITTED	X-Ray Screen

5. 按 “Close” 按钮离开页面。

AWB No	Dest	Pcs	Net Wt	SPL Code	PI for Lithium Batteries	FMA/FNA/e-Cargo Receipt Email
85134687483	SIN	1	1			
Total:		1	1			

mRCL No	mRCL issue Date	mRCL Pcs	mRCL Net Wt(kg)
1902-2100004m	19FEB21 14:07	1	1

6. 点选 “Export to Excel” 以 Excel 格式汇出 “Enquire mRCL Pre-declaration” 报告。

Enquire mRCL Pre-Declaration

AWB No -

ULD No

mRCL Type Status

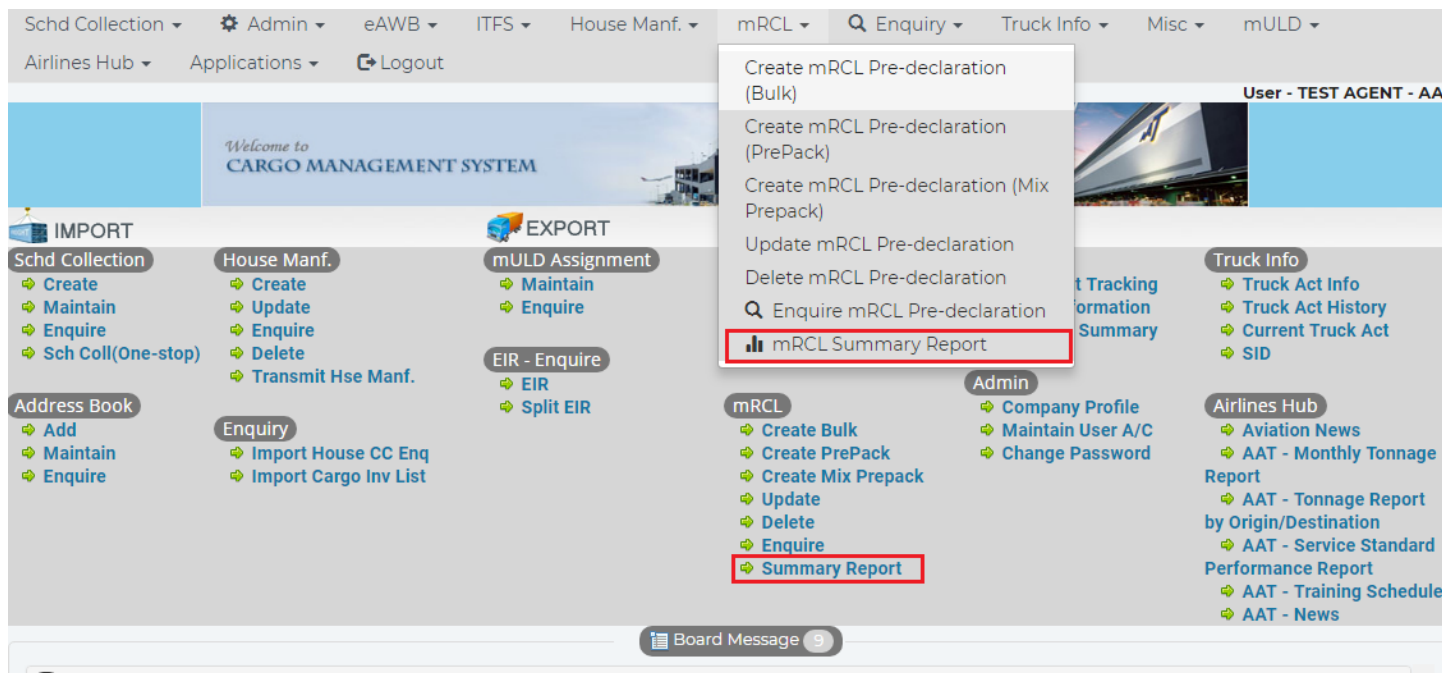
Submission Date From To Security Screening Option

Please use any one of the 3 search criteria for the query

<input checked="" type="radio"/>	Mixed	1902210005	19022100004m	1/1.0	PMC19202NZ	QQ	HX	19FEB21 10:31	CONFIRMED	Screening Exempted
<input type="radio"/>	Prepack	1902210004	19022100002m	1/1.0	086-34687472	QQ	HX	19FEB21 10:27	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210003	19022100001m	10/100.0	086-34687461	QQ	HX	19FEB21 10:22	CONFIRMED	Screening Exempted
<input type="radio"/>	Bulk	1902210002	/		851-57540988	QQ	HX	19FEB21 10:17	SUBMITTED	X-Ray Screen

预先货物申报摘要报告

1. 按 “mRCL > mRCL Summary Report” 或直接选择版面上的快捷连结。



2. 输入搜寻范围。搜寻范围可以是空运提单号码，载具号码，预先货物申报种类或提交时间。

The screenshot shows the 'mRCL Summary Report' search form. It contains several input fields: 'mRCL Type' (dropdown menu set to 'All'), 'mRCL Issue Date From' (text box with '19FEB21'), 'To' (text box with '19FEB21'), 'QCP' (dropdown menu set to '-SELECT-'), 'Carr' (text box), 'Dest' (text box), 'Truck No' (text box), 'Group carrier' (dropdown menu set to '-Select-'), 'Pre-declaration No' (text box), and 'Report Type' (radio buttons for 'XLS' and 'PDF'). Below the form, there are three buttons: '(Q)uery', '(R)eset', and '(C)lose'. A note at the bottom states: 'Note: mRCL and RCL created 45 days before current date will be available in the report.'

3. 按 “Query” 按钮进行搜索。

This screenshot is identical to the previous one, showing the 'mRCL Summary Report' search form. In this version, the '(Q)uery' button is highlighted with a red box, indicating the next step in the process.

4. 按 “Print” 按钮制作列作版本。

mRCL Summary Report
?

mRCL Type	All		mRCL Issue Date From	19FEB21	To	19FEB21	QCP	-SELECT-
Carr		Group carrier	-Select-					
Dest		Pre-declaration No		Report Type <input type="radio"/> XLS <input type="radio"/> PDF				
Truck No								

Note: mRCL and RCL created 45 days before current date will be available in the report.

mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No	ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-34687461		QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-34687472	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0				PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED

预先货物申报摘要报告样本(打印版本)

mRCL Summary Report

QQ

mRCL Type : All	Carrier :
mRCL Issue Date : 19Feb21-19Feb21	Destination :
Truck No :	IATA Code :
Type : All	QCP Indicator :

Type : Bulk

Ref No	mRCL No	AWB No	Carr	Dest	ULD No	Truck No	RCL Pcs	Net Wt	Gross Wt	QCP Pcs	QCP Wt	mRCL Issue Date
1902210003	1902-2100001m	08634687461	HX	SIN			10	100.0	100.0			19FEB21 11:57
Totals for TYPE = Bulk 1 detail row(s)							Total :	10	100.0	100.0		

Type : Prepack

Ref No	mRCL No	AWB No	Carr	Dest	ULD No	Truck No	RCL Pcs	Net Wt	Gross Wt	QCP Pcs	QCP Wt	mRCL Issue Date
1902210004	1902-2100002m	08634687472	HX	SIN			1	1.0	1.0			19FEB21 11:58
Totals for TYPE = Prepack 1 detail row(s)							Total :	1	1.0	1.0		

2/19/21 4:24 PM
Page 1 of 2

5. 按 “Close” 按钮离开功能页面。

mRCL Summary Report
?

mRCL Type All ▾

mRCL Issue Date From To

Carr Group carrier

Dest Pre-declaration No

Truck No

QCP -SELECT- ▾

Report Type XLS PDF

(Q)uery (R)eset C(l)ose

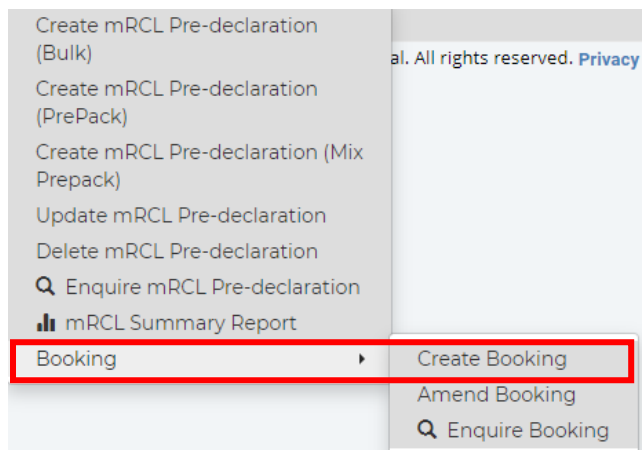
Note: mRCL and RCL created 45 days before current date will be available in the report.

mRCL Type	Pre-declaration No	Total Pcs	Total Wt	QCP Pcs	QCP Wt	AWB No	ULD No	Agent Name	Date & Time of Submission	Status
Bulk	190221-0003	10	100.0			086-34687461		QQ	19FEB21 11:57	CONFIRMED
Prepack	190221-0004	1	1.0			086-34687472	PMC19201NZ	QQ	19FEB21 11:58	CONFIRMED
Mixed	190221-0005	1	1.0				PMC19202NZ	QQ	19FEB21 14:07	CONFIRMED

Print

预留车位功能

1. 完成 mRCL Pre-declaration 后，前往 mRCL → Booking → Create Booking 页面上进行预留车位程序。



2. 选择车辆将会承载的 mRCL（可剔选多项）进行预约。

Create Booking-> mRCL List

mRCL Start Date: 11FEB21 mRCL End Date: 11FEB21

ULD: AWB No:

Carr: PPK Type: All Security Screening Option: X-RAY Screen (Query)

Show 10 entries Search:

SNo	Sel	Pre-declaration No	PPK Type	Carr Code	AWB	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
1	<input checked="" type="checkbox"/>	110221-0002	B	QF	081-78624442		10/100	SYD	TJ123	X-Ray Screen
2	<input type="checkbox"/>	110221-0003	B	QF	081-78624453		15/150	SYD	TJ123	X-Ray Screen

Previous 1 Next

Create (B)ooking (B)ack C(l)ose

3. 选择进场目的，预约日期及输入车牌号码然后按 “Fetch Time Slot” 。

Create Booking -> mRCL Details

mRCL List

SNo	Pre-declaration No	PPK Type	AWB	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
1	110221-0002	B	081-78624442		10/100	SYD	TJ123	X-Ray Screen

Booking Slot Information

Incoming Purpose: Export Bulk - 出口散貨 Booking Date: 11FEB21 Vehicle No: TJ123 Fetch (T)ime Slot

4. 选择进场时段然后按 “Save” ，例如: 1500 – 1515。 车辆可以比预约进场时段早或迟 10 分钟抵达 AAT ，以享用优先车位分配服务。

Incoming Purpose: Export
Date: 11FEB21 Bulk - XRAY Duration: (15) min Your Entry: min

Truck Dock Occupancy on: 11FEB21

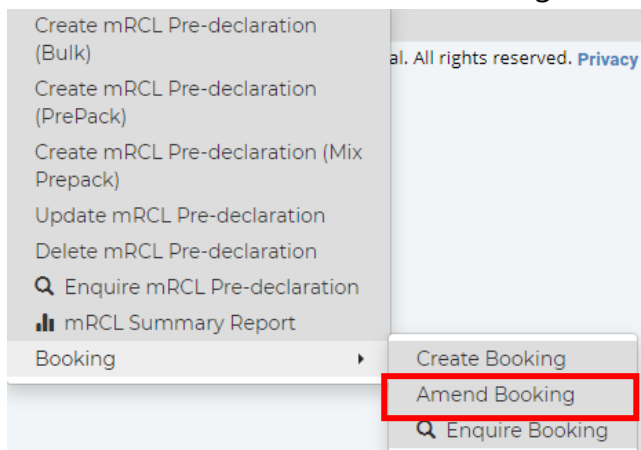
0-40%
40% to 70%
70% to 99%
100%

Time Slot List

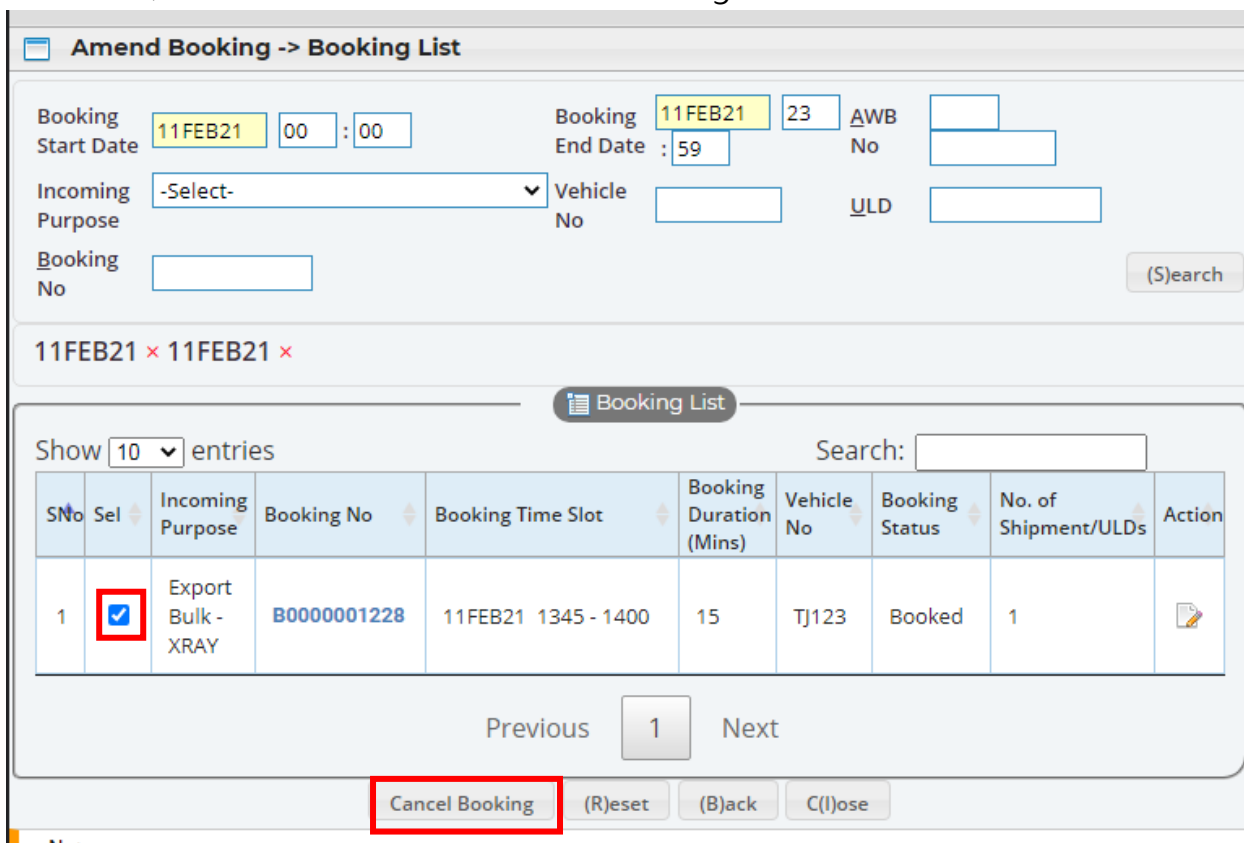
Sel	Time Slot	Sel	Time Slot
<input type="radio"/>	00:00 - 00:15	<input type="radio"/>	12:00 - 12:15
<input type="radio"/>	00:15 - 00:30	<input type="radio"/>	12:15 - 12:30
<input type="radio"/>	00:30 - 00:45	<input type="radio"/>	12:30 - 12:45
<input type="radio"/>	00:45 - 01:00	<input type="radio"/>	12:45 - 13:00
<input type="radio"/>	01:00 - 01:15	<input type="radio"/>	13:00 - 13:15
<input type="radio"/>	01:15 - 01:30	<input type="radio"/>	13:15 - 13:30
<input type="radio"/>	01:30 - 01:45	<input type="radio"/>	13:30 - 13:45
<input type="radio"/>	01:45 - 02:00	<input checked="" type="radio"/>	13:45 - 14:00
<input type="radio"/>	02:00 - 02:15	<input checked="" type="radio"/>	14:00 - 14:15
<input type="radio"/>	02:15 - 02:30	<input checked="" type="radio"/>	14:15 - 14:30
<input type="radio"/>	02:30 - 02:45	<input checked="" type="radio"/>	14:30 - 14:45

(S)ave (R)eset (B)ack C(l)ose

5. 如需更改预留车位资料或取消预约，可以前往 mRCL → Booking → Amend Booking 页面。



6. 如需取消预约，勾选相应预约然后按 “Cancel Booking”。



7. 如需更改预留车位资料，在相应预约列上点选 “Action” ，剔选相应的 mRCL ，更改资料后按 “Save” 。

Booking List

Show entries Search:

SNo	Sel	Incoming Purpose	Booking No	Booking Time Slot	Booking Duration (Mins)	Vehicle No	Booking Status	No. of Shipment/ULDs	Action
1	<input type="checkbox"/>	Export Bulk - XRAY	B0000001228	11FEB21 1345 - 1400	15	TJ123	Booked	1	

Previous Next

Amend Booking -> mRCL Lists

Booking No B0000001228 Time Slot 11FEB21 1345 - 1400

mRCL List

Delete	SNo	Pre-declaration No	PPK Type	AWB/ULD	ULD	mRCL PC/Wt	Dest	Truck No	Security Screening Option
	1	110221-0003	B	081-78624453		15/150	SYD	TJ123	X-Ray Scree

Booking Slot Information

Incoming Purpose
Booking Date
Vehicle No

Date: 11FEB21 Incoming purpose: Export Bulk - XRAY Duration: (15) min Your Entry:

Time Slot List

Delete	Time Slot	Sel	Time Slot
<input type="checkbox"/>	00:00 - 00:15	<input type="checkbox"/>	12:00 - 12:15
<input type="checkbox"/>	00:15 - 00:30	<input type="checkbox"/>	12:15 - 12:30
<input type="checkbox"/>	00:30 - 00:45	<input type="checkbox"/>	12:30 - 12:45
<input type="checkbox"/>	00:45 - 01:00	<input type="checkbox"/>	12:45 - 13:00
<input type="checkbox"/>	01:00 - 01:15	<input type="checkbox"/>	13:00 - 13:15
<input type="checkbox"/>	01:15 - 01:30	<input type="checkbox"/>	13:15 - 13:30
<input type="checkbox"/>	01:30 - 01:45	<input type="checkbox"/>	13:30 - 13:45
<input type="checkbox"/>	01:45 - 02:00	<input type="checkbox"/>	13:45 - 14:00
<input checked="" type="checkbox"/>	02:00 - 02:15	<input checked="" type="checkbox"/>	14:00 - 14:15
<input checked="" type="checkbox"/>	02:15 - 02:30	<input checked="" type="checkbox"/>	14:15 - 14:30
<input checked="" type="checkbox"/>	02:30 - 02:45	<input checked="" type="checkbox"/>	14:30 - 14:45

8. 如需查询预约资料，可以前往 mRCL → Booking → Enquire Booking 页面。

- Create mRCL Pre-declaration (Bulk)
- Create mRCL Pre-declaration (PrePack)
- Create mRCL Pre-declaration (Mix Prepack)
- Update mRCL Pre-declaration
- Delete mRCL Pre-declaration
- 🔍 Enquire mRCL Pre-declaration
- 📊 mRCL Summary Report
- Booking
 - Create Booking
 - Amend Booking
 - 🔍 Enquire Booking

Enquire Booking -> Booking List

Booking Start Date: 11FEB21 00 : 00 Booking End Date: 11FEB21 23 : 59 AWB No:

Agent Name: TNT EXPRESS WORLDWIDE (HK) LTD Incoming Purpose: -Select-

ULD: Vehicle No:

Booking No: (S)earch

11FEB21 × 11FEB21 ×

📖 Booking List

Show 10 entries Search:

SNo	Incoming Purpose	Booking No	Booking Date/Time Slot	Booking Duration (Mins)	Vehicle No	Status	Booked By
1	Export Bulk - XRAY	B0000001228	11FEB21 13:45 - 14:00	15	TJ123	Booked	TNT EXPRESS WORLDWIDE (HK) LTD

Previous 1 Next

Enquire Booking -> mRCL List

Booking No: B0000001228

📖 mRCL List

SNo	Pre-declaration No	PPK Type	Agent Name	AWB	ULD	mRCL Pc/Wt	Status	Security Screening Option
1	110221-0003	B	TNT EXPRESS WORLDWIDE (HK) LTD	081 - 78624453		15/150	Booked	X-Ray Screen

📖 Booking Slot Information

Booking Creation Date & Time	11FEB21 13:33	Booking TimeSlot	11FEB21 1345 - 1400	Booking Duration (Mins)	15
Incoming Purpose	Export Bulk - XRAY	Vehicle No	TJ123		

(B)ack C(l)ose (E)xport to Excel

9. 如欲以电邮形式接收预约通知，可以前往 Admin → Company Profile → Truck Dock Booking Notification 一栏输入电邮地址。

Company Profile
Company Information

Company Name	QQ	Customer No	0600227
Nature of Business	Cargo Agent	IATA Code	
Business Registration No	12345665		
Address	TEST		
City	HKG	Postal Code	
Country	HK		
Telephone (Office)	<input style="width: 100%;" type="text"/>	Contact No	<input style="width: 100%;" type="text"/>
Email	<input style="width: 100%;" type="text"/>		
Fax	<input style="width: 100%;" type="text"/>		

Commercial Information

1 Press Release 2 Important Notice 3 Newsletter 4 Others

E-mail Address:

I agree the use of data for the purpose of receiving Asia Airfreight Terminal Co. Ltd.'s latest commercial information as stated above.

E-Invoice

Enable E-Invoice

Remarks: For all credit based invoice, electronic version will be available to download it through the function of enquire e-invoice.

Notification

	Email				Fax	
EIR Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
mRCL Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
eCAN Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Truck Booking Co. Notification	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

10a. (拥有永久性智泊卡) 车辆抵达 AAT 入闸口时，如入闸时间为预约进场时段范围之内（比预约进场时段早或迟 10 分钟），便可享用优先车位分配服务。车位将会在入闸机屏幕上直接显示。

10b. (没有永久性智泊卡) 车辆于入闸口时选择“打印便条”，取得便条后将车辆停泊于停车场内，然后携同便条前往二号空运货站地下之设施管理处申请单次智泊卡。如入闸时间为预约进场时段范围之内（比预约进场时段早或迟 10 分钟）便可享用优先车位分配服务。